



# IQ LOCATION SOURCING

A Kerridge Commercial Systems Company

iQ Retail Pty (Ltd) Registered Office: First Floor, 25 Quantum Road, Technopark, Stellenbosch 7600, Company Reg No. 2000/020305/07. VAT Number: 4760205510

## PREFACE

This is the IQ Location Sourcing reference guide for IQ Enterprise software systems.

The document will aid in understanding and configuration of the IQ Location Sourcing for it to function correctly.

Although every effort has been made to keep this IQ Location Sourcing document up to date, some of the screen examples may not be 100% the same as the ones reflected in previous versions of IQ Enterprise. This is due to the continuous development and improvement of IQ Enterprise.

Unfortunately, there will be a discrepancy from time to time. We do apologize for the inconvenience that it may cause. This document includes functionality as presented in Version 2017.1.0.0.

Should you feel that the IQ Location Sourcing document is inadequate or requires further explanation or more and better examples, please feel free to email us.

We would love to have some feedback to improve the IQ Location Sourcing document in some way or another.

Regards,

IQ Retail (PTY) LTD



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## INTRODUCTION

One guaranteed way to disappoint your customers is to have them search for a specific product form your product line they want to buy, only to find that it is out of stock. Customers who find that the stock item is unavailable to buy are likely to form a bad impression of a retailer and seek to buy the item from a competitor.

The purpose of the IQ Location Sourcing is that a client can walk into a Store to buy a stock item, but the store doesn't have the item in stock. The Store knows that the item is on-hand in the warehouse or at another store. Instead of sending the client to the other store or warehouse, the store can still sell the item to the client. The warehouse or other store gets the Deliveries and Collections transaction in their system. The stock item can be collected from or be delivered from the warehouse or other store. The Location Sourcing in IQ has automated this process and all the stock transfer transactions are automatically processed, once the stock item is issued to be collected or delivered.

This process also enables the store to sell an item in Johannesburg, let the warehouse in Cape Town know that the item must be sent to the store in Stellenbosch, from where the item can be collected or delivered.

There are three (3) methods of Location Sourcing:

- The client buys a stock item from a store who doesn't have the item on hand. The stock item can then be collected or delivered from the warehouse.
- The client buys a stock item from a store who doesn't have the item on hand. The item must be brought from the warehouse to the store, from where the stock item can be dispatched.
- The client buys a stock item from a store in Johannesburg. The warehouse in Cape Town must send the stock to the store in Stellenbosch from where the stock item can be collected or delivered.

The deliveries and collections instructions are sent automatically to the sourcing location and once the stock is issued for collection or delivery, all the transfer transactions are processed automatically.

Status-Deliver or Collect	
Client Collecting	
O Deliver to Client	
DC/WH to Client	Stock issued by the DC/WH to Client
ODC/WH to Own Store	Stock Issued by the DC/WH and delivered to own Store
ODC/WH to Other Store	Stock Issued by the DC/WH and delivered to the store below Other Store
Cancel	<u>Accept</u>

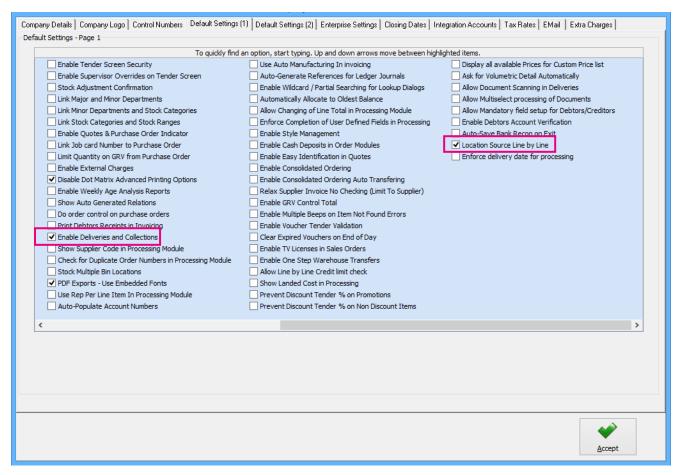


## SETUP

The setup must be done in all the companies or where sourcing for stock from alternative branches is required.

## **DEFAULT SETTINGS (1)**

From The IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup  $\rightarrow$  Company Details  $\rightarrow$  Default Settings (1).



Enable Deliveries and Collections in all the companies, by ticking the box and selecting the processing modules where the setting should be activated.

Invoices and/or Recurring Charges	<
Credit Notes	✓
Sales Orders	✓
Quotes	<ul><li>✓</li></ul>
Point of Sale	$\checkmark$
Selection	
ESC Cancel F10 Accept	



On the same Defaults Settings (1) screen, enable the "Location Source Line by Line" setting, by ticking the box next to the field and selecting the processing modules where the setting should be activated.

**NOTE**: The processing modules activated for Location Sourcing must be the same as the processing modules in Deliveries and Collections.

Invoices and/or Recurring Charges	✓
Sales Orders	✓
Quotes	✓
Selection ESC Cancel	F10 Accept

**NOTE**: IQ Location Sourcing Line by Line is not available in the Point of Sale module, as the process usually involves a bit of time and effort which can't be done at the Point of Sale. This can hold up the queue and potentially annoy customers. Location Sourcing is usually done by a sales person or supervisor

#### **CREATE STOCK GROUPINGS**

All the companies where Location Sourcing will be enabled, must belong to the same Stock Group.

From the IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup  $\rightarrow$  Module Parameters (Default Tables)  $\rightarrow$  Stock tab  $\rightarrow$  Select Stock Groupings  $\rightarrow$  Setup button at bottom of the screen.

Debtors	Creditors	Stock	Ledger	General	Services	Processing	CRM	API				
	-					-						
	O Major Departments					O	eliveries	and Coll	ections			
	Mino	r Depart	ments			Os	tock Cate	egories				
	⊖War	ehouses				Os	tock Ran	ges				
	🔿 Adju	ustment C	odes			Os	tock Styl	es				
	⊙Stoc	k Groupir	ngs		◯ Stock Size Groupings							
	◯ Line Item Colours			○ Web Categories								
	O Auto Re-Ordering Formulas			◯ Stock Colour Groupings	pings							
	O User Defined Table			O Price Variants Groupings								
	OStoc	k Adjustr	ment Rea	sons	🔾 Stock Cycles							
	Syn	chronizat	ion Setup		O Auto Stock Cod	k Code G	eneration					
	⊖Stoc	k Transfe	ers			Os	tock Lool	kup Field	s			
	Stoc	k Colours	;			0	RV Pre-S	can Setu	ip			
	Stoc	k Sizes				Os	tock Noti	fications				



iQ Maintain Groupings	? ×
Groupings	Edit Data
NUMBER DESCRIPTION	
NUMBER DESCRIPTION ▲	Group 001
	Description Default
	·
v	
	☆ //
Add Delete Search	Design Preview Accept
	DEsign Eleview Accept

#### GROUPINGS

All the Stock Groups already created are listed in this grid.

#### EDIT DATA

#### GROUP

The Group can consist of three (3) alpha-numeric characters.

#### DESCRIPTION

The Group Description can consist of 30 alpha-numeric characters.

#### **BUTTON FUNCTIONALITY**

2	2				*
<u>A</u> dd	Delete	<u>S</u> earch	Design	Preview	Accep <u>t</u>

ADD	The Add option allows the user to add Stock Groupings
DELETE	The Delete option allows the user to Delete a stock Grouping not in use. It is very important to ensure that a Stock Grouping is not in use, before it is deleted.
SEARCH	The search option allows the user to search for specific information on the grid.
DESIGN	The Design option allows the user to design the report listing the Stock Groups.
PREVIEW	The Preview option allows the user to preview and print the list of Stock Groups.
ACCEPT	The Accept option allows the user to save the changes made to the Stock Groups.

## **ENTERPRISE SETTINGS**

From the IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup $\rightarrow$  Company Details  $\rightarrow$  Enterprise Settings tab.

001 Trading Branch Click to Maintain 001 Click to Maintain	> > >		^
Click to Maintain	~		
001	~		
Click to Maintain			
LICK to Maintain			
Tick For Yes	~		
Click to Maintain			
CORP	¥		
001	~		
001	~		
Tick For Yes			
Tick For Yes			
EPP	~		
Click to Maintain			
001	~		
Tick For Yes			
Tick For Yes			
Tick For Yes			$\sim$
Tick For Yes	•		
Tick For Yes	•		
Tick For Yes			
Tick For Yes			
	CORP  O01  O01  Tick For Yes  Tick For Yes  Click to Maintain  Click to Maintain  O01  Tick For Yes  Tick For Yes	CORP	CORP   001   001   01   01   Tick For Yes   EPP   Click to Maintain   Click to Maintain   Click to Maintain   O01   V   Tick For Yes   Tick For Yes

For IQ Location Sourcing to work, the Debtors of all the companies in the stock group must be Centralised. Select the correct main company from the drop-down menu next to Centralised Debtors field.

Enable the Stock Group Synchronization by ticking the box next to the field.

Select the correct Stock Group that your companies are in, by clicking on the drop-down menu next to the field. If the user has not yet defined the Stock Groups, they can be added or edited by clicking on the "Click to Maintain" button next to Setup & Maintain Stock Groups.

To setup the Synchronization options for a Stock Group: From the IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup  $\rightarrow$  Company Details  $\rightarrow$  Enterprise Settings tab  $\rightarrow$  select the "Click to Maintain" button next to Setup & Maintain Synchronization Options. The following Stock Synchronization screen will appear:



		Stock Master Data Fields	-
		Stock Group	EPP
	Selection here determines which fields in your	Group Companies	COMPANYID COMPANYNAM
<b>i Retail</b>	Stock Master table and Stock User Data table are updated by other companies (within the		001 IQ TRAINING - STELLENBOSCH HO
	same stock group) if stock syncrhonization is		002 IQ TRAINING - EPP WH
ENTERPRISE	enabled.		V
			nronization on Sell Price Maintenance
		Enable Stock Synch	nronization on Multiple Barcodes
Stock Master Data Fields		Stock	k User Data Fields
Field	Existing Item New Item	^	
Code	✓		
Barcode			
GenCode	· ·		
Descript			
- Alt_Descript	<b>v</b>		
SupplierCo	✓		
Department			
SubDepartm			
- Category			
Range			
- ItemCategory			
FixedCost			There are no fields defined for the Stock User Data Table
CostPerc			
PackSize			
- PackDes			
BinL			
AvrgCost			
Cost_LVL5			
LtstCost			
HghsCost			
<ul> <li>PrevCost</li> <li>PrevCostDate</li> </ul>			
PrevLostDate PrevSellPrice1			
PrevSellPrice1Date			
		•	
Cancel	Reports		Cgmpany Selection

All the companies belonging to the Stock Group selected in Enterprise Settings, are listed in the top righthand screen. If a company is not on the list, the user can correct the Stock Group for the missing company in that company's Enterprise Settings.

Click on the Company Selection button at the bottom of the screen.

	etail	Selection here determines which com	ipanies are allowed to Synchronise to th	nis company.
Company Selection	Company Comp 002 IQ TF 003 IQ TF	Allow All Companies to Synchronise to thi Allow only the following Companies to Synchronise [Allow the following Companies to Source I [Allow Allow the following Companies to Source I [Allow All Company to Source I [Allow Allow Allow Allow I [Allow Allow Allow Allow I [Allow Allow Allow Allow I [Allow Allow Allow Allow I [Allow Allow Allow I [Allow Allow Allow Allow I [Allow Allow I [Allow Allow I [Allow Allow I [Allow I	nchronise to this company	
Exit				Save

Click on the "Allow the following companies to Source from this company", which will the list of companies belonging to the same Stock Group.

Select the companies that can source to and from the current company.

Once the user has completed this, the information can be saved, by clicking on the Save button at the bottom of the screen.

Exit from the Stock Synchronization Company Selection screen and click on accept the save all the changes made to the Stock Synchronization and the Company Detail setup.



## DELIVERIES AND COLLECTIONS STATUS SETUP

A delivery and collection status must be setup for each of the companies that uses IQ Location Sourcing, so that the correct status can be allocated in Deliveries and Collections.

These delivery and collection status options created will only be used for Location Sourcing and are different from the status options used for the normal day-to-day deliveries and collections.

From the IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup  $\rightarrow$  Module Parameters  $\rightarrow$  Stock tab  $\rightarrow$  Deliveries and Collections option  $\rightarrow$  Setup.

On the deliveries and Collections Setup screen, select the "Maintain Status Types" option and click on setup.

#### MAINTAIN STATUS TYPES

iQŖ		Available	Filters	
Code	Description		Goods Left Store	MustPrint MustSave
	Description			
	COLLECT		False	True True
DEL	DELIVER GO WITH CUSTOMER		False	True True
S-COL	S-COL		False	True True
S-DEL	S-DEL		False	True True
				v
∰ 	Select Visible	Edit	Delete	

Click on the add button at the bottom of the screen, to add new status options. Add a status with a Sourcing Delivery Status and a status that has a Sourcing Collection Status.

**NOTE**: The user must differentiate between the normal delivery and collection status options and the delivery and collection status options that will be used for IQ Location Sourcing. The status options for IQ Location Sourcing must be setup correctly, for the IQ Location Sourcing module to work correctly.



#### **STATUS TYPE DETAILS**

itatus Type Details	
Code	S-COL
Description	LS-COL
Stock Has Left the Store	Tick For Yes
Must Save Info when Processi	
Must Print Info when Processi	ng 🗹 Tick For Yes
Printer type	Report Printer V
Layout Number	Default Delivery And Collections Layout
Sourcing Collection Status	✓ Tick For Yes
Sourcing Deliver Status	Tick For Yes
Processing Modules Processing Module Invoices Credit Notes Sales Order Quotes POS	e Allowed Default
	Never allow the POS module for Location sourcing. Location Sourcing only works in the Processing modules.
	Accept

CODE	Use an easy identifiable Code which will appear in the status columns of the processing modules.
DESCRIPTION	The description of the status type.
STOCK HAS LEFT THE STORE	Tick this box if the stock is going to leave the store with the customer after the transaction.
MUST SAVE INFO WHEN PROCESSING	Tick this box if the transaction must appear in the Deliveries and Collections module. This option must be ticked for Location Sourcing to function.
MUST PRINT INFO WHEN PROCESSING	Tick this box if the Invoice Instruction must be printed with the invoice.
PRINTER TYPE	Select the type of printer to be used for the printing of the Invoice Instructions. <b>EXAMPLE</b> : The Delivery Instruction can be printed in the warehouse, while the invoice in printed at the till.
LAYOUT NUMBER	The Layout Number enables the user to select any one of 6 pre-defined layouts. If no other layouts have been designed, the user must select the Default Delivery and Collections Layout.
SOURCING COLLECTION STATUS	Tick this option for the transaction to be created in the Deliveries and Collections in the company where the collection will be done, as to be collected. If this option is not ticked, the transaction for collection will appear in your own Deliveries and Collections.



SOURCING DELIVER STATUS	Tick this option for the transaction to be created in the Deliveries and Collections in the company where the collection will be done, as to be collected. If this option is not ticked, the transaction for collection will appear in your own Deliveries and Collections.
PROCESSING MODULES	Select the processing modules where the IQ Location Sourcing should be enabled.
	<b>NOTE</b> : Location sourcing doesn't work in the POS module, only in the Processing modules.

#### **ADDITIONAL SETUPS**

There are a few other Default IQ Location Sourcing settings that are not required, but can be set up if the user needs to.

The system will populate the Default Locations as set up in these options, in the location field in the processing module automatically. The user can however override the default settings, if need be, providing the user profile allows it.

All modules using IQ Location Sourcing will:

- The system will first look if a Default Location was set up on the Stock Item.
- Then system will look if a Default Location was set up on the Major Department.
- As the third option, the system will look if a Default Location was set up for the company in the Enterprise Settings in the Module Parameters.

If the user changes the Location on the transaction, the changed location will override all the default settings.

#### STOCK ITEM

From the IQ main menu  $\rightarrow$  Stock  $\rightarrow$  Maintenance  $\rightarrow$  select appropriate Stock Item  $\rightarrow$  Edit  $\rightarrow$  Ordering Tab.

\$ Stock Details	Stock Pricing	Multiple Barcodes	Item Suppliers	Additional Details	Associated Items	Transaction History	Ordering			
Default Orde	ring									
Maxi	imum Level			150.00		Re-order Leve	el 🛛			100.00
Re-ord	der Quantity			50.00		Ordering Metho	od F	Replenishment	- → N/	Ά …
Exclude	from Ordering	Click for Op	tions		]					
Change O	rder Level To %	Click for Op	tions		_					
						Default Location 002	2 🗸			

If the stock item is normally stored and delivered at the one location, this location can be entered as the Default Location for the selected item. Click on the drop-down menu next to the "Default Location" field and select the appropriate location.

Click on Accept to save the changes made.

The default location on a stock item can be overridden by a user with the necessary access.



#### **MAJOR DEPARTMENT**

The user can setup a major stock department's stock to be sourced at a specific location.

From the IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  setup  $\rightarrow$  Module Parameters  $\rightarrow$  Stock Tab  $\rightarrow$  Major Departments  $\rightarrow$  Setup  $\rightarrow$  select appropriate Department  $\rightarrow$  Edit.

Department Name	001		
Description	DEP1		
Ledger Department	CORP V		
Local Sales Account	2000.000.000.00 V		
Export Sales Account	2001.000.000.00		
Cost Of Sales Account	1000.000.000 V		
Stock Account	3500.000.000 V		
Purchases Account	1305.000.000.00 ¥		
Cost Of Sales Adjustment	1000.000.000.00 🗸		
Default Rep	✓		
Maximum Grv Variance%	þ.oo		
Apply Maximum Var	Tick for Yes		
Negative Department	Tick for Yes		
Auto Re-Ordering Method	Replenishment v N/A		
No Commision	Tick for Yes		
Target GP%	0.00		
Posting Method	Perpetual Stock Control (Post Sales/Stock/Costofsales)     Periodic Stock Control (Post Sales/Purchases Only)		
Company Default	Perpetual Stock Control (Post Sales/Stock/Costofsales)	Location	
Delivery Status Inbound	S-DEL V S-DEL	Default Location 002 V	
Deliverv Status Outbound	IGO VIGO WITH CLISTOMER		
Cancel			Accept

Click in Accept to save the changes made.

The default location on a major department can be overridden by a user with the necessary access.

#### WAREHOUSE SETUP

If the user has warehousing enabled in Company Details, a Sourcing Purchasing and Selling Warehouse must be created.

From the IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup  $\rightarrow$  Module Parameters  $\rightarrow$  Stock tab  $\rightarrow$  Warehouses  $\rightarrow$  Setup.

	Select Layout	Available Filters		
	Layout 1	Clear Filter		
	O Layout 2			
Retai	O Layout 3			
ENTERPRISE	O Layout 4			
ENTERPRISE	O Layout 5			
	OLayout 6			
Varehouses				
Location	Description		^	
EPP	EPP WH			



#### From the Warehouse Maintenance screen $\rightarrow$ Process $\rightarrow$ Add or Edit.

Retail ENTERPRISE	
Warehouse Description	EPP WH
Delivery Inbound Status Delivery Outbound Status	S-DEL V LS-DELIVER
Exclude from Avaliable Stock LayBye Holding	Tick for Yes
Location Selling Warehouse Location Purchase Warehouse	<ul> <li>✓ Tick for Yes</li> <li>✓ Tick for Yes</li> </ul>
Close	Accept

#### LOCATION SELLING / PURCHASE WAREHOUSE

Depending on the company structure, the user must setup the IQ Location Selling and Purchase Warehouse.

#### EXAMPLE:

If the company has a retail store where stock is sold and a warehouse where bulk stock is kept, the store would be setup as the Location Selling Warehouse and the warehouse would be setup as the Location Purchase Warehouse.

If a company does both purchasing and selling of stock, both the Location Selling - and Location Purchase Warehouse options can be ticked.

The default location on a stock item can be overridden by a user with the necessary access.

#### **COMPANY DEFAULTS - ENTERPRISE SETTINGS**

The user can setup a specific location as the Default Location from where stock items will be sourced.

From IQ main menu  $\rightarrow$  Utilities  $\rightarrow$  Setup  $\rightarrow$  Company Details  $\rightarrow$  Enterprise Settings tab.

Company Details   Company Logo   C	ontrol Numbers	Default Settings (1)	Default	Settings (2)	Enterprise Settings
Settings					
Centralised Ledger			¥	Settings	Information
Branch Control	Tra	ding Branch	~		
Setup & Maintain Branches		Click to Maintain			
Ledger Grouping For Trading Brand	hes		~		
Setup & Maintain Trading Branch G	roups	Click to Maintain			
Enable Dynamic Ledger Departmen	ts ·	Tick For Yes			
Setup & Maintain Ledger Departme	nts	Click to Maintain			
Default Ledger Department	COF	<b>R</b> Ρ	~		
Centralised Debtors			~		
Centralised Creditors	001		~		
Centralise Sales Representatives		Tick For Yes			
Enable Stock Group Synchronizatio	n '	Tick For Yes	✓		
Stock Grouping	EPP	)	~		
Setup & Maintain Stock Groups		Click to Maintain			
Setup & Maintain Synchronization (	Options	Click to Maintain			
Stock Distribution Center	002	2	~		
Default Location	002	2	~		
Centralise Data Filters		Tick For Yes			
Centralise Price Lists		Tick For Yes			
Centralise Currency Tables		Tick For Yes	•		
Centralise Stock Departments and	Groups	Tick For Yes			
Centralise Stock Adjustment Reaso	on Codes	Tick For Yes			
Prompt for Company in Processing	Module	Tick For Yes			
Centralise Vat Rates		Tick For Yes			

Select the appropriate Default Location from the drop-down menu next to the "Default Location" field and click on accept to save the changes.

The default location on a company can be overridden by a user with the necessary access.



## HOW DOES LOCATION SOURCING WORK?

There are four (4) scenarios of stock movement, which will be explained in detail, with examples.

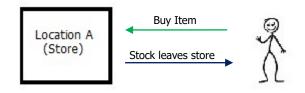
## **1) STORE TO CLIENT**

The first scenario to be explained is when a client goes to the store (Location A) and pays for the stock item and the stock item leaves with the client or is delivered directly to the client.

Location sourcing is not used for this scenario, as the store has the stock item on-hand. In other words, no other location is involved in the transaction.

A Point of Sale or Account invoice is done.

If the stock item is to be delivered to the client or to be collected by the client, the direct deliveries and collections process is followed. There is still no other location (store or warehouse) involved in the transaction.



## LEDGER INTEGRATION

If a cash invoice was done through POS, the Ledger integration would be as follow:

IQ TRAINING - STELLENBOSCH	но		ate Printed :24/02 edger audit 1		Page No 1	
Account	Description	Date	Reference	Description	Debit	Credit
2000.000.000.00	Sales Account	23/02/2017	P.O.S 1-3		0.00	200.00
4100.000.000.00	Vat Output	23/02/2017	P.O.S 1-3		0.00	28.00
1000.000.000.00	Cost of Sales	23/02/2017	P.O.S 1-3		114.00	0.00
3500.000.000.00	Stock on Hand	23/02/2017	P.O.S 1-3		0.00	114.00
3700.000.000.00	Cash on Hand	23/02/2017	P.O.S 1-3		228.00	0.00
					342.00	342.00

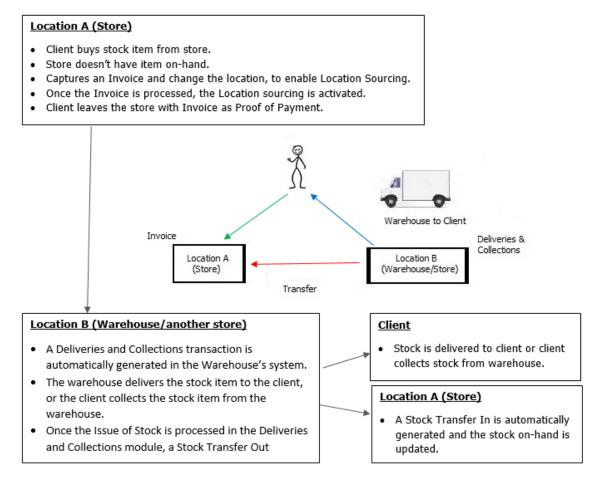
If an invoice was processed through the Processing module, the ledger integration would be as follow:

IQ TRAINING - STELLENBOSCH	но	Date Printed :24/02/2017 09:51:25 Ledger audit Tracking #14							
Account	Description	Date	Reference	Description	Debit	Credit			
2000.000.000.00	Sales Account	23/02/2017	INV 102	CAS001 CASH ACCOUNT	0.00	200.00			
4100.000.000.00	Vat Output	23/02/2017	INV 102	CAS001 CASH ACCOUNT	0.00	28.00			
1000.000.000.00	Cost of Sales	23/02/2017	INV 102	CAS001 CASH ACCOUNT	114.00	0.00			
3500.000.000.00	Stock on Hand	23/02/2017	INV 102	CAS001 CASH ACCOUNT	0.00	114.00			
3600.000.000.00	Debtors Control	23/02/2017	INV 102	CAS001 CASH ACCOUNT	228.00	0.00			
					342.00	342.00			



## 2) STORE TO WAREHOUSE TO CLIENT

In this scenario, the client buys stock from Location A (Store) and the stock is issued by the Location B (Warehouse or another store) to the client. In other words, Location A (store) doesn't have the stock on-hand, but knows that there is on-hand stock in Location B (Warehouse or another store). The invoice is processed in Location A (Store) but the stock item either must be collected or delivered from Location B (Warehouse or another Store). A second location is involved in this transaction, thus Location Sourcing used.



There is no on-hand stock in Location A. There is however on-hand stock in Location B.

The user can continue with the selling of the stock item in Location A, which the client will then collect from the other store or warehouse, or from where the stock item will be delivered. (Location B)

**NOTE**: The capturing of a quote, sales order and an invoice is the same. Quotes and Sales Orders must be invoiced, to activate the Location Sourcing process.

Account Details Account No GRE001 Name and Address Details GREEN APPLE		v •	Invoice Details Invoice Date Invoice Number	22/02/2017	Additional Details         Stock Tem Detail							Totals Invoice Inclusive Yes No		
Tel Email Invoice Disc %		v 0.00 v	Delivery Method Order Number Rep Number Invoice Memo Delivery Note No	1	the inv	screen	een, tl	ne Loca	tion S	iged on Gourcing e the type			Internal Order No Goods Total Discount Amnt Vat Amount Total Quantity	0.0
Code		Descripti	ion					T Unit Pr	ice	Qty	Locatio	on Status	Disc % Total	
CEM001		CEMENT						P1		114.00	2.00 001	GO	0.00	114.00



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## INVOICE

If default locations have not been setup on the item or department, the company's own location is used. The moment this location is changed, the Location Source Action screen will be displayed. This is where the user can define if the client will Collect the item or if the stock item should be delivered.

In this Location Source Action (See screen below) the stock will be issued from Location B (warehouse or another store)) and be collected by the client.

Once the Invoice is processed, a deliveries and collections document is automatically created in the company from where the stock will be issued.

Location Source Action Screen

	1	
Status-Deliver or Collect		
Client Collecting		
O Deliver to Client	Whether the stock is to be	
Location Source Action	delivered or collected, the transactions stay the same.	
DC/WH to Client		
O DC/WH to Client	Stock issued by the DC/WH to Client	
ODC/WH to Own Store	Stock Issued by the DC/WH and delivered to own Store	
ODC/WH to Other Store	Stock Issued by the DC/WH and delivered to the store below	
	Other Store 🗸	

#### STATUS-DELIVER OR COLLECT

CLIENT COLLECTING	Because the Status to collect the stock item has been setup in Module Parameters as S-Col, the value in the Status field on the document will change automatically. In other words, the stock items are being paid for in Location A and sourced from Location B, where the client can collect the stock items.
DELIVER TO CLIENT	If this option is selected, the value in the Status field on the document will change automatically, as the status to deliver has been setup in Module Parameters as S-Del. In other words, the stock items are being paid for in Location A and sourced from Location B, from where the stock items can be delivered to the client.

#### LOCATION SOURCE ACTION

WAREHOUSE TO CLIENT	The stock is issued by the warehouse or other store to the client.
WAREHOUSE TO OWN STORE	The stock is issued by the warehouse or other store and delivered to your own store (store who did the sale), from where the stock can be dispatched.
WAREHOUSE TO ANOTHER STORE	The stock is issued by the warehouse and then delivered to another store, which is selected from the drop-down menu. The stock is then dispatched from the third location.
	<b>EXAMPLE</b> : The client can buy stock from a store in Cape Town. The stock is delivered by the warehouse in Johannesburg to a store in Pretoria from the stock item can be dispatched.

Once the Deliveries and Collections transaction is processed, location stock transfer transactions are automatically generated to update both companies' stock on-hand.

On the next two pages is a step-by-step explanation of how Location Sourcing works for this scenario.

Stock is invoiced in Location A, stock is issued at Location B back to the client.

#### LOCATION A - INVOICE PROCESSED

Department

Group Code

Sales Orders Purchase Orders

Deliveries & Collections

Current Stock

Regular Supplier

001

· · · · · · · · · · · · · · · · · · ·	Creditors Sto		Util	Status-Deliver or Collect		Shortcuts				
ccount Details		nvoice Details		Status-Deliver of Collect		Stock Item Detail		_	Totals	
ccount No GRE001	✓ In	nvoice Date	15/0	Client Collecting		Item Code	CEM001			
ame and Address Details	•					Description	CEMENT	_		
	In	nvoice Number		O Deliver to Client		Pack Size	0	_		
	D	elivery Method		Location Source Action		Pack Description		_		
	0	rder Number		Location Source Action		Department	001	_	the state to	
	R	ep Number	1	DC/WH to Client	Stock issued by the DC/WH to Client	Group Code Sales Orders			Internal Order No	
				() bej in to elicite	Stock issued by the Deptime to client		0			
ail	Ir	nvoice Memo			Stock Issued by the DC/WH and	Purchase Orders Deliveries	0		Goods Total	228.00
	D D	elivery Note No		OC/WH to Own Store	delivered to own Store	Current Stock	0	_	Discount Amnt	0.00
voice Disc %	0.00					Regular Supplier	0	_	Vat Amount	28.00
				ODC/WH to Other Store	Stock Issued by the DC/WH and delivered to the store below	Regular Supplier			Total Quantity	2.00
ode	Description		_	Obc/wit to other store	Other Store	Qty	Location	Status	Disc % Total	
CEM001	CEMENT					114.00	2.00 002	S-COL	0.00	228.00
						/				
							1			
					<b>~</b>					
				Cancel	Accept					
					Accept					
CATION A – S	TOCK EN	<b>IQUIRY</b>	AFT	ER INVOICE	/					
		-								
Stock Item D	etail									
It	em Code	CEM001	L							
De	escription	CEMENT	г							
	Pack Size		-	0						
				0						
Pad	C Description									

LOCATION A – LOCATION SOURCING TRANSFER AUTOMATICALLY GENERATE	D

0 ...

0 ...

-2.00

0

Stock Transfe	ers Stock Transfer Requests	Saved Transfers Sav	ved Requests Loc	ation Sourcing							
Location Sou	ircing Request Location Sour	cing Transfer									
Request T	o Request Number	Inv Number	Location To	Request Date	F	Request From	Location From	Expected Date	Status		
002	TRR 102	INV 101		15/03/2017	0	001			Pending		
	LOCATION B – DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY GENERATED										
Document	Inv Num Req Final Dest	Status	Doc Date Acc	Acc Name De	el Date Code	le Stock (	Descrip	Inv Qty Ref Qty Iss Qty	To Belss To Be Ret		
TRR 102	INV101 001 002	S-COL	15/03/2017 GRE001	GREEN APPLE 30	)/12/1899 CEM	1001 CEMEN	Т	2 0 0	2 0		

#### LOCATION B - ISSUE STOCK TO BE COLLECTED OR DELIVERED TO CLIENT

	Stock Item	Stock Desc	Document	Credit Note	Deliv Area	Status	Status Desc	Inv Number	Requesting from	Final Dest	Status Qty	Avl Qty	Delivery Veh	lss Qty	y I
Ĩ	CEM001	CEMENT	TRR102			S-COL	LS-COLLECT	INV101	001	002	2	2			2

#### LOCATION A – STOCK ENQUIRY AFTER STOCK WAS ISSUED FROM LOCATION B LOCATION B – STOCK ENQUIRY AFTER STOCK WAS ISSUED

ning Stock	0.00	LOCATION B - STOCK ENQUI		
+ Purchases	0.00	Openir	g Stock	0.00
-Returns	0.00		chases	100.00
-Sales	2.00		turns	0.00
+Credits	0.00	-5a	ales	0.00
+Transfers In	2.00	+Cr	edits	0.00
-Transfers Out	0.00	+Tran	sfers In	0.00
Adjustments	0.00	-Transi	fers Out	2.00
WriteOffs	0.00	Adjus	tments	0.00
Sundry Receipts	0.00	Writ	eOffs	0.00
- Sundry Issues	0.00	+ Sundry	Receipts	0.00
Other	0.00	- Sundr	y Issues	0.00
Closing Stock	0.00	Ot	her	0.00
		Closin	g Stock	98.00



#### LOCATION A - LOCATION SOURCING REQUEST IS PROCESSED AND THE STOCK ON-HAND IS UPDATED

SI	Stock Transfers Stock Transfer Requests Saved Transfers Saved Requests Location Sourcing										
L	Location Sourcing Request Location Sourcing Transfer										
_											
	Request To	Request Number	Inv Number	Location To	Request Date	Request From	Location From	Expected Date	Status		
	001	TRR 102	INV101		15/03/2017	002			Processed		

#### **LEDGER INTEGRATION (LOCATION A)**

IQ TRAINING - STELLENBOSCH	НО	Date Printed :16/03/2017 09:33:24 Ledger audit Tracking #3						
Account	Description	Date	Reference	Description	Debit	Credit		
2000.000.000.00	Sales Account	15/03/2017	INV101	GRE001 GREEN APPLE	0.00	200.00		
4100.000.000.00	Vat Output	15/03/2017	INV101	GRE001 GREEN APPLE	0.00	28.00		
1000.000.000.00	Cost of Sales	15/03/2017	INV101	GRE001 GREEN APPLE	106.00	0.00		
3500.000.000.00	Stock on Hand	15/03/2017	INV101	GRE001 GREEN APPLE	0.00	106.00		
3600.000.000.00	Debtors Control	15/03/2017	INV101	GRE001 GREEN APPLE	228.00	0.00		
				Γ	334.00	334.00		

STELLENBOSCH HO	

Date Printed : 16/03/2017 09:35:06

Page No

#### Ledger audit Tracking #4

Account	Description	Date	Reference	Description	Debit	Credit
3500.000.000.00	Stock on Hand	16/03/2017	TRF102	Source TRF	0.00	106.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF102	Source TRF	106.00	0.00
					106.00	106.00

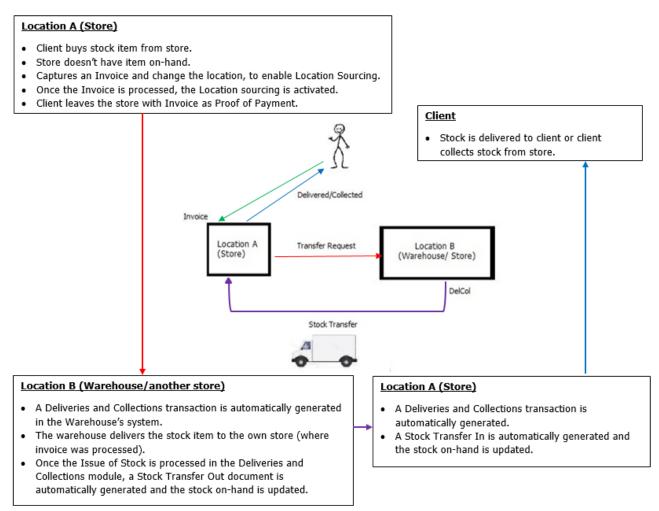
## LEDGER INTEGRATION (LOCATION B)

IQ TRAINING - I	EPP WH	Da	ate Printed : 16/03/2	201709:37:37		Page No			
Ledger audit Tracking #2									
Account	Description	Date	Reference	Description	Debit	Credit			
3500.000.000.00	Stock on Hand	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	12 140.00	0.00			
3800.000.000.00	Vat Input - Trade	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	1 699.60	0.00			
4000.000.000.00	Creditors Control	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	0.00	13 839.60			
3500.000.000.00	Stock on Hand	16/03/2017	TRF202	Source TRF	0.00	106.00			
3520.000.000.00	Stock Transfers	16/03/2017	TRF202	Source TRF	106.00	0.00			
					13 945.60	13 945.60			



## 3) STORE TO WAREHOUSE TO OWN STORE

The client buys the stock item from Location A (store), which doesn't have the stock on hand. A request is sent to Location B (warehouse or another store). The stock item is transferred from Location B to Location A (own store) from where the stock item can be delivered or collected by the client. Location Sourcing will be used for this transaction.



There is no on-hand stock in Location A. There is however on-hand stock in Location B.

The user can continue with the selling of the stock item in Location A, which the client will then collect from the other store or warehouse, from where the stock item can be delivered. (Location B)

**NOTE**: The capturing of a quote, sales order and an invoice is the same. Quotes and Sales Orders must be invoiced, to activate the Location Sourcing process.

Processing	Debtors	Creditors	Stock Ledg	er Utilities	Support	Point of Sale	CRM	Windows	Help	Shortcuts					- • ×
Account Details			Invoice Details			Additional De	tails			Stock Item Detail			Totals		
Account No REI	D001	~	Invoice Date	28/02/2017	7	Store Depart	ment		~	Item Code	ST001				
Name and Addres	ss Details					Source Docur	nent	Not Applicable		Description	STOCK1				
RED ROSE			Invoice Numbe							Pack Size	0				
			Delivery Metho	1	$\sim$					Deel Description	L				
		~	Order Number		The m	noment th	ne Loc	ation is cl	hang	ed on	)			Order No	
			Rep Number	1				ne Locatio					Internal	Order No	
Tel								pen to cho					Goods To	otal	684.00
Email			Invoice Memo						J03C	the type			Discount		0.00
Invoice Disc %		0.00 -	Delivery Note N	lo	of act	ivity.					)	_	Vat Amo		84.00
										$\sim$			Total Qu	antity	3.00
Code		Descriptio	n					Type Unit Pric	e	Qty	Location	Status	Disc %	Total	
ST001		STOCK1						P1		228.00	3.00 002	S-COL	0.00		684.00

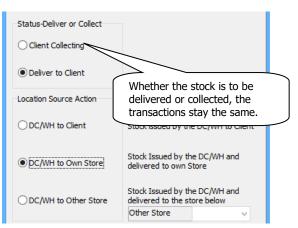
## INVOICE

If default locations have not been setup on the item or department, the company's own location is used. The moment this location is changed, the Location Source Action screen will be displayed. This is where the user can define if the client will Collect the item or if the stock item should be delivered.

In this Location Source Action (See screen below) the stock will be issued from Location B (warehouse or another store)) and delivered to your own store from where the stock item can be collected or delivered to the client.

Once the Invoice is processed, a deliveries and collections document is automatically created in the company from where the stock will be issued.

#### LOCATION SOURCE ACTION SCREEN



#### STATUS-DELIVER OR COLLECT

CLIENT COLLECTING	Because the Status to collect the stock item has been setup in Module Parameters as S-Col, the value in the Status field on the document will change automatically. In other words, the stock items are being paid for in Location A and sourced from Location B, where the client can collect the stock items.
DELIVER TO CLIENT	If this option is selected, the value in the Status field on the document will change automatically, as the status to deliver has been setup in Module Parameters as S-Del. In other words, the stock items are being paid for in Location A and sourced from Location B, from where the stock items can be delivered to the client.

LOCATION SOURCE ACT	ION
WAREHOUSE TO CLIENT	The stock is issued by the warehouse or another store to the client.
WAREHOUSE TO OWN STORE	The stock is issued by the warehouse or other store and delivered to your own store (store who did the sale) from where the stock item can be delivered or collected.
WAREHOUSE TO ANOTHER STORE	The stock is issued by the warehouse and then delivered to another store, which is selected from the drop-down menu. The stock is then delivered to or collected by the client from the selected store.
	<b>EXAMPLE</b> : The client can buy stock from a store in Cape Town. The stock is delivered by the warehouse in Johannesburg to a store in Pretoria from where the stock item can be dispatched to the client.

Once the Deliveries and Collections transaction is processed, location stock transfer transactions are automatically generated to update both companies' stock on-hand.

On the next two pages is a step-by-step explanation of how Location Sourcing works for this scenario.

Stock is invoiced in Location A, sent from Location B back to Location A, from where the stock is issued to the client.



#### Debtors Creditors Stock Ledger Shortcuts ٥ Processing Ut Status-Deliver or Collect Account Details Invoice Details Stock Item Detail Totals Account No RED001 Invoice Date O Client Collecting Item Code ST001 Name and Address Details STOCK1 Description RED ROSE • Pack Size Deliver to Client Pack Description Delivery Method Location Source Action Department 001 Order Number Internal Order No Group Code Rep Number 1 ODC/WH to Client Stock issued by the DC/WH to Client Sales Orders Tel Purchase Orders 0 Goods Total 684.00 Stock Issued by the DC/WH and delivered to own Store Invoice Memo Email Deliveries Discount Amnt 0.00 DC/WH to Own Store Delivery Note No Current Stock Invoice Disc % 0.00 Vat Amount 84.00 Regular Supplier Stock Issued by the DC/WH and delivered to the store below Total Ouantity 3.00 ODC/WH to Other Store Code I ST001 Description Other Store Qty Location Status Disc % Total 228.00 S-DEL 684.00 STOCK1 3.00 002 $\mathbf{C}$ Cance Accep LOCATION A - STOCK ENQUIRY AFTER INVOICE Opening Stock 0.00 + Purchases 0.00 -Returns 0.00 3.00 -Sales 0.00 +Credits 0.00 +Transfers In 0.00 -Transfers Out 0.00 Adjustments WriteOffs 0.00 + Sundry Receipts 0.00 Sundry Issues 0.00 Other 0.00 Closing Stock -3.00 LOCATION A – LOCATION SOURCING TRANSFER AUTOMATICALLY GENERATED Stock Transfers Stock Transfer Requests Saved Transfers Saved Requests Location Sourcing Location Sourcing Request Location Sourcing Transfer Request To Request Number Inv Number Location To Request Date Request From Location From Expected Date Status ▶ 002 TRR 302 15/03/2017 INV301 003 ndina LOCATION B – DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY GENERATED Inv Num Req... Final Dest Status Doc Date Acc Del Date Code Stock Descrip Inv Qty Ref Qty Iss Qty To Be Iss To Be Ret Acc Name Document RED ROS LOCATION B – ISSUE STOCK TO LOCATION A Stock Item Stock Desc Document Credit Note Deliv Area Status Status Desc Inv Number Requesting from Final Dest Status Qty AvI Qty Delivery Veh Iss Qty S-DEL LS-DELIVER INV301 ST001 STOCK1 TRR302 003 003 .... LOCATION A – STOCK ENQUIRY AFTER STOCK WAS ISSUED FROM LOCATION B LOCATION B – STOCK ENQUIRY AFTER STOCK WAS ISSUED Opening Stock 0.00 Opening Stock 0.00 0.00 + Purchases + Purchases 20.00 0.00 -Returns -Returns 0.00 -Sales 3.00 -Sales 0.00 +Credits 0.00 0.00 +Credits +Transfers In 3.00 0.00 +Transfers In -Transfers Out 0.00 -Transfers Out 3.00 Adjustments 0.00 Adjustments 0.00 WriteOffs 0.00 WriteOffs 0.00 + Sundry Receipts 0.00 + Sundry Receipts 0.00 - Sundry Issues 0.00 Sundry Issues 0.00



Other

Closing Stock

0.00

0.00

0.00

17.00

Other

Closing Stock

#### LOCATION A - LOCATION SOURCING REQUEST IS PROCESSED AND THE STOCK ON-HAND IS UPDATED

Stock Transfers Stock Transfer Requests Saved Transfers Saved Requests Location Sourcing								
Location Sourcing F	Location Sourcing Request Location Sourcing Transfer							
Request To	Request Number	Inv Number	Location To	Request Date	Request From	Location From	Expected Date	Status
▶ 003	TRR302	INV301		15/03/2017	002			Processed

The stock has however only been received in Location A, in other words the stock still needs to be issued for delivery or collection to the client.

#### LOCATION A - DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY GENERATED

Document	Inv Num	Req	Final Dest	Status	Doc Date	Acc	Acc Name	Del Date	Code	Stock Descrip	Inv Qty	Ref Qt	lss Qty	To Be Iss	To Be Ret
TRR302	INV301	003	003	S-DEL	16/03/2017	RED001	RED ROSE	30/12/1899	ST001	STOCK1	3	(	1	) :	3 0

#### LOCATION A - ISSUE STOCK TO BE DELIVERED OR COLLECTED TO CLIENT TO COMPLETE TRANSACTION

Stock Item	Stock Desc	Document	Credit Note	Deliv Area	Status	Status Desc	Inv Number	Requesting from	Final Dest	Status Qty	Avl Qty	Delivery Veh	lss Qty
ST001	STOCK1	TRR302			S-DEL	LS-DELIVER	INV301	003	003	3	3		3

#### LEDGER INTEGRATION (LOCATION A)

IQ TRAINING - 9	50MERSET	Da	ate Printed : 16/03	3/2017 12:16:16		Page No
		L	edger audit	Tracking #5		
Account	Description	Date	Reference	Description	Debit	Credit
2000.000.000.00	Sales Account	15/03/2017	INV301	RED001 RED ROSE	0.00	600.00
4100.000.000.00	Vat Output	15/03/2017	INV301	RED001 RED ROSE	0.00	84.00
1000.000.000.00	Cost of Sales	15/03/2017	INV301	RED001 RED ROSE	342.00	0.00
3500.000.000.00	Stock on Hand	15/03/2017	INV301	RED001 RED ROSE	0.00	342.00
3600.000.000.00	Debtors Control	15/03/2017	INV301	RED001 RED ROSE	684.00	0.00
					1 026.00	1 026.00

IQ TRAINING - 9	50MERSET	Da	ate Printed : 16/03/	2017 12:17:30		Page No
		L	edger audit T	racking #2		
Account	Description	Date	Reference	Description	Debit	Credit
3500.000.000.00	Stock on Hand	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	12 140.00	0.00
3800.000.000.00	Vat Input - Trade	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	1 699.60	0.00
4000.000.000.00	Creditors Control	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	0.00	13 839.60
3500.000.000.00	Stock on Hand	16/03/2017	TRF202	Source TRF	0.00	106.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF202	Source TRF	106.00	0.00
					13 945.60	13 945.60

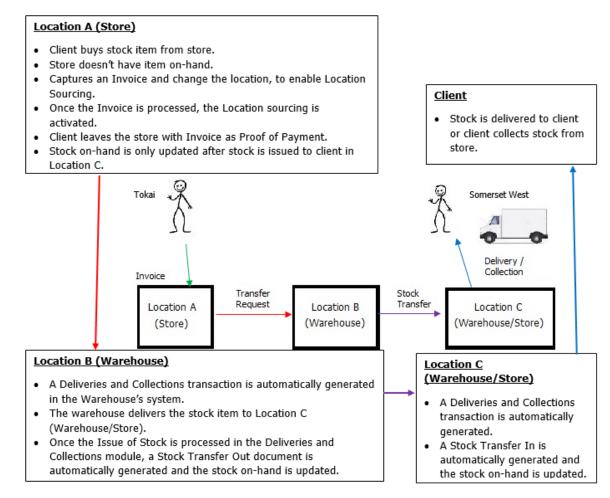
#### **LEDGER INTEGRATION (LOCATION B)**

IQ TRAINING - E	EPP WH	Da	ate Printed : 16/03	3/2017 13:04:32		Page No
		L	edger audit '	Tracking #3		
Account	Description	Date	Reference	Description	Debit	Credit
2000.000.000.00	Sales Account	15/03/2017	INV 101	GRE001 GREEN APPLE	0.00	200.00
4100.000.000.00	Vat Output	15/03/2017	INV101	GRE001 GREEN APPLE	0.00	28.00
1000.000.000.00	Cost of Sales	15/03/2017	INV101	GRE001 GREEN APPLE	106.00	0.00
3500.000.000.00	Stock on Hand	15/03/2017	INV101	GRE001 GREEN APPLE	0.00	106.00
3600.000.000.00	Debtors Control	15/03/2017	INV101	GRE001 GREEN APPLE	228.00	0.00
3500.000.000.00	Stock on Hand	16/03/2017	TRF203	Source TRF	0.00	342.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF203	Source TRF	342.00	0.00
					676.00	676.00



## 4) STORE TO WAREHOUSE TO ANOTHER STORE

The client buys stock from Location A (Store), the stock item is sent from Location B (the warehouse) to Location C (another store/warehouse), from where the stock item can be collected or delivered.



The client buys a stock item from Location A, but needs the stock to be delivered to a relative in another town.

Location C does however not have stock on-hand.

Location B (warehouse) has to deliver the stock item to location C, to be delivered to the relative.

	Invoice Number Delivery Method		Pack Size Pack Desc	0 ription					
· · · · · · · · · · · · · · · · · · ·	Order Number Rep Number 1 v	The moment the the invoice scree					Internal Or	der No	
Tel	Invoice Memo	activity screen v					Goods Tota	d i	456.00
Email		of activity.	-		/ -		Discount Ar	nnt	0.00
Invoice Disc % 0.00	Delivery Note No	of decivicy.			J		Vat Amount	t 🗌	56.00
,					$\leq$		Total Quan	tity	4.00
Code Description	1	Type Unit	Price	Qty	Location	Status [	Disc % 1	Fotal	
CEM001 CEMENT		P1	114.00	4.00	002	S-DEL	0.00		456.00

### INVOICE

If default locations have not been setup on the item or department, the company's own location is used. The moment this location is changed, the Location Source Action screen will be displayed. This is where the user can define if the client will Collect the item or if the stock item should be delivered.

In this Location Source Action (See screen below) the stock will be issued from Location B (warehouse or another store)) and delivered to Location C (warehouse or another store) from where the stock item can be collected by the client or be delivered.

Once the Invoice is processed, a deliveries and collections document is automatically created in the company from where the stock will be issued.



#### LOCATION SOURCE ACTION SCREEN

Status-Deliver or Collect	
Deliver to Client	
Location Source Action	
ODC/WH to Client	Stock issued by the DC/WH to Client
ODC/WH to Own Store	Stock Issued by the DC/WH and delivered to own Store
DC/WH to Other Store	Stock Issued by the DC/WH and delivered to the store below Other Store 003
Cancel	Accept

#### STATUS-DELIVER OR COLLECT

CLIENT COLLECTING	Because the Status to collect the stock item has been setup in Module Parameters as S-Col, the value in the Status field on the document will change automatically. In other words, the stock items are being paid for in Location A and sourced from Location B, where the client can collect the stock items.
DELIVER TO CLIENT	If this option is selected, the value in the Status field on the document will change automatically, as the status to deliver has been setup in Module Parameters as S-Del. In other words, the stock items are being paid for in Location A and sourced from Location B, from where the stock items can be delivered to the client.

LOCATION SOURCE ACT	ION
WAREHOUSE TO CLIENT	The stock is issued by the warehouse or other store to the client.
WAREHOUSE TO OWN STORE	The stock is issued by the warehouse or other store and delivered to your own store (store who did the sale) from where the stock item can be dispatched.
WAREHOUSE TO ANOTHER STORE	The stock is issued by the warehouse and then delivered to another store, which is selected from the drop-down menu. The stock is then delivered to or collected by the client from the selected store.
	<b>EXAMPLE</b> : The client can buy stock from a store in Cape Town. The stock is delivered by the warehouse in Johannesburg to a store in Pretoria from where the stock item can be dispatched.

In the location Sourcing Activity screen, the user can select that the stock item has to be sent from Location B to Location C, from where the stock item can be delivered or collected.

On the next two pages is a step-by-step explanation of how Location Sourcing works for this scenario.

Stock is invoiced in Location A, sent from Location B to Location C, from where the stock item is issued to the client.

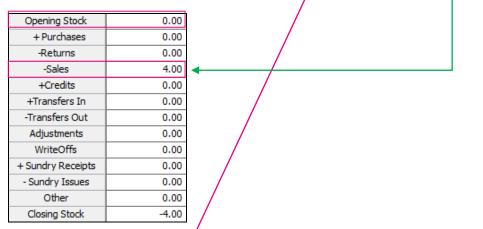
All the Transfer documents are automatically generated and the stock on-hand is automatically updated.



#### LOCATION A - INVOICE PROCESSED

#### Processing Debtors Creditors Stock Ledger Util Shortcuts Account Details Invoice Details Status-Deliver or Collect Stock Item Detail Totals Account No SNO001 Invoice Date Item Code CEM001 Client Collecting Name and Address Details Description CEMENT SNOW WHITE • Pack Size O Deliver to Client Pack Description Delivery Method Location Source Action Department 001 Order Number Group Code Internal Order No Rep Number 1 ODC/WH to Client Stock issued by the DC/WH to Client Sales Orders Tel Purchase Orders 0 Goods Total 456.00 Invoice Memo Stock Issued by the DC/WH and delivered to own Store Email Deliveries Discount Amnt 0.00 ODC/WH to Own Store Delivery Note No Invoice Disc % 0.00 Current Stock 0 Vat Amount 56.00 Regular Supplier Total Quantity Stock Issued by the DC/WH and delivered to the store below 4.00 DC/WH to Other Store Descripti Code I CEM001 Qty Locati Status Disc % Total Other Store 003 v 114.00 ▼ S-COL 4.00 002 456.00 CEMENT 0.00 $\odot$ <u>C</u>ancel Accept

#### LOCATION A - STOCK ENQUIRY AFTER INVOICE



#### LOCATION A - LOCATION SOURCING TRANSFER AUTOMATICALLY GENERATED

Location Sourcing Request       Location Sourcing Transfer         Request To       Request Number         No       No         No       No </th <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>ion Sourcing</th> <th>ests Loca</th> <th>Saved Requ</th> <th>Saved Transfer</th> <th>ck Transfer Request</th> <th>Transfers Sto</th>								ion Sourcing	ests Loca	Saved Requ	Saved Transfer	ck Transfer Request	Transfers Sto
TRR402     TRR402     INV401     I5/03/2017     IQR     LOCATION B – DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY GE											urcing Transfer	quest Location So	on Sourcing R
► 002 TRR402 INV401 15/03/2017 IQR LOCATION B – DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY GE			J								_/_		<b>↓</b>
LOCATION B – DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY G	Status	Expected Date	From	Location	st From	Reques		Request Date	То	Location	hv Numbe	Request Number	quest To
	Pending					IQR		15/03/2017			INV401	TRR 402	
Document Inv Num Req Final Dest Status Doc Date Acc Acc Name Del Date Code Stock Descrip Inv Qty Ref Qty Iss Qty			<b>UTO</b>	TION A	ANSAC			ES & COLI	IVER	N B – DEI	LOCATIC		
	Belss ToBeR	Inv Qty Ref Qty Iss Qty T		Descrip	Stock E	Code	Del Date	Acc Name	Acc	Doc Date	Status	Req Final Dest	nt Inv Num
TRR402         INV401         IQR         003         S-DEL         15/03/2017 SNO001         SNOW WHITE         30/12/1899 CEM001         CEMENT         4         0         0	4	4 0 0		т	CEMEN	CEM001	30/12/1899	SNOW WHITE	7 SNO001	15/03/201	S-DEL	IOR 003	INV401

#### LOCATION B – ISSUE STOCK TO BE DELIVERED TO LOCATION C

Stock Item	Stock Desc	Document	Credit Note	Deliv Area	Status	Status Desc	Inv Number	Requesting from	Final Dest	Status Qty	Avl Qty	Delivery <sup>1</sup>	Veh Iss Qty
CEM001	CEMENT	TRR402			S-DEL	LS-DELIVER	INV401	IQR	003	4	4	4	
		1Q T	RAINING -	EPP WH			Date Printed	:16/03/2017 13:4	45:07				Page No 1
						:	Stock Tra	ansfer Docum	ent				
		Doc	ument:	TRF204		D	ocument:	42810.5721	258449	Ad	ldress:		
		From	m Company:	002		Fr	om Locatio	n:					
		To C	Company:	003		Т	o Location:						
		Cod		Descr	iption					QTY	A	ng Cost	Line Tota
		CEM	_	CEME				BIN		4.00			212.0
		CLM	001	CLML						4.00	100	53.00	212.0
		Tota	al Value:	5	3.00								
		<b>T</b> 4	al Items:		4.00								



#### LOCATION C – STOCK ENQUIRY AFTER STOCK RECEIVED FROM LOCATION B

Opening Stock	0.00
+ Purchases	0.00
-Returns	0.00
-Sales	0.00
+Credits	0.00
+Transfers In	4.00
-Transfers Out	0.00
Adjustments	0.00
WriteOffs	0.00
+ Sundry Receipts	0.00
- Sundry Issues	0.00
Other	0.00
Closing Stock	4.00

#### LOCATION C - DELIVERIES & COLLECTION TRANSACTION AUTOMATICALLY GENERATED

Document	Inv Num	Req	Final Dest	Status	Doc Date	Acc	Acc Name	Del Date	Code	Stock Descrip	Inv Qty	Ref Qt	ty Iss Qty	To Be Iss	ToBe	e Ret
TRR402	INV401	IQR	003	S-COL	16/03/2017	SNO001	SNOW WHITE	30/12/1899	CEM001	CEMENT	4	1	5 <u>(</u>	ð	4	0

#### LOCATION C – ISSUE STOCK TO BE DELIVERED OR COLLECTED BY CLIENT

Stock Item	Stock Desc	Document	Credit Note	Deliv Area	Status	Status Desc	Inv Number	Requesting fro	om 🛛 Final D	)est St	atus Qty	Avl Qty	Delivery Veh	lss Qty
CEM001	CEMENT	TRR402			S-COL	LS-COLLEC	TINV401	IQR	003		4	Ĺ	1	
	IQ TRAINI	NG - 50 MI	RSET		Date Pr	inted : 16/03	3/2017 14:02	:24				Page	No 1	
					Stock	(Transfe	r Docume	nt						
	Document:	TR	F304		Docume	nt: 4	42810.583117	74537	Addre	ss:				
	From Com	pany: 00	3		From Lo	cation:								
	To Compar	ny: IQ	R		To Loca	tion:								
	Code		Descripti				BIN	<u>0</u>	<u>YTY</u>	Avrq Co		Line 1		
	CEM001		CEMENT						4.0000		53.00	21	12.00	
	Total Value	:	53.00	)				/						
	Total Items	:	4.00	)										
								/						

## LOCATION C – STOCK ENQUIRY AFTER STOCK DELIVERED OR COLLECTED BY CLIENT LOCATION A – STOCK ENQUIRY AFTER CLIENT RECEIVED STOCK

Opening Stock	0.00		Opening Stock	0.00
+ Purchases	0.00		+ Purchases	0.00
-Returns	0.00		-Returns	0.00
-Sales	0.00		-Sales	4.00
+Credits	0.00		+Credits	0.00
+Transfers In	4.00	×	+Transfers In	4.00
-Transfers Out	4.00		-Transfers Out	0.00
Adjustments	0.00		Adjustments	0.00
WriteOffs	0.00		WriteOffs	0.00
+ Sundry Receipts	0.00		+ Sundry Receipts	0.00
- Sundry Issues	0.00		- Sundry Issues	0.00
Other	0.00		Other	0.00
Closing Stock	0.00		Closing Stock	0.00

# LOCATION A – LOCATION SOURCING REQUEST IS PROCESSED AND THE STOCK ON-HAND IS UPDATED ONLY AFTER THE CLIENT RECEIVED THE STOCK

Stock Transfers   S	tock Transfer Requests	Saved Transfers S	aved Requests Lo	cation Sourcing				
Location Sourcing	Request Location Sourc	ing Transfer						
Request To	Request Number	Inv Number	Location To	Request Date	Request From	Location From	Expected Date	Status
IQR	TRR 402	INV401		15/03/2017	002			Processed



#### **LEDGER INTEGRATION (LOCATION A)**

IQ TRAINING - 1	ΓΟΚΑΙ	Da	ate Printed : 16/03/	2017 15:27:00		Page No
		Le	edger audit T	racking #6		
Account	Description	Date	Reference	Description	Debit	Credit
2000.000.000.00	Sales Account	15/03/2017	INV401	SNO001 SNOW WHITE	0.00	400.00
4100.000.000.00	Vat Output	15/03/2017	INV401	SNO001 SNOW WHITE	0.00	56.00
1000.000.000.00	Cost of Sales	15/03/2017	INV401	SNO001 SNOW WHITE	212.00	0.00
3500.000.000.00	Stock on Hand	15/03/2017	INV401	SNO001 SNOW WHITE	0.00	212.00
3600.000.000.00	Debtors Control	15/03/2017	INV401	SNO001 SNOW WHITE	456.00	0.00
					668.00	668.00
IQ TRAINING -	TOKAI	Di	ate Printed : 16/03/	2017 15:28:27		Page No
		L	edger audit T	racking #2		
Account	Description	Date	Reference	Description	Debit	Credit
3500.000.000.00	Stock on Hand	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	12 140.00	0.00
3800.000.000.00	Vat Input - Trade	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	1 699.60	0.00
4000.000.000.00	Creditors Control	15/03/2017	EFGINV123456	EFG001 EFG WHOLESALES	0.00	13 839.60

#### **LEDGER INTEGRATION (LOCATION B)**

16/03/2017

16/03/2017

TRF202

TRF202

Source TRF

Source TRF

0.00

106.00

13 945.60

106.00

0.00

13 945.60

3500.000.000.00 Stock on Hand

3520.000.000.00 Stock Transfers

IQ TRAINING - I	EPP WH	Da	ate Printed : 16/03	3/2017 16:23:40		Page No :
		L	edger audit '	Tracking #4		
Account	Description	Date	Reference	Description	Debit	Credit
3500.000.000.00	Stock on Hand	16/03/2017	TRF102	Source TRF	0.00	106.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF102	Source TRF	106.00	0.00
3500.000.000.00	Stock on Hand	16/03/2017	TRF204	Source TRF	0.00	212.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF204	Source TRF	212.00	0.00
3500.000.000.00	Stock on Hand	16/03/2017	TRF304	Source TRF	0.00	212.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF304	Source TRF	212.00	0.00
					530.00	530.00

#### LEDGER INTEGRATION (LOCATION C)

IQ TRAINING - 9	50 MERSET	Da	ate Printed : 16/03	3/2017 16:26:35		Page No
		Le	edger audit '	Tracking #4		
Account	Description	Date	Reference	Description	Debit	Credit
3500.000.000.00	Stock on Hand	16/03/2017	TRF102	Source TRF	0.00	106.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF102	Source TRF	106.00	0.00
3500.000.000.00	Stock on Hand	16/03/2017	TRF204	Source TRF	0.00	212.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF204	Source TRF	212.00	0.00
3500.000.000.00	Stock on Hand	16/03/2017	TRF304	Source TRF	0.00	212.00
3520.000.000.00	Stock Transfers	16/03/2017	TRF304	Source TRF	212.00	0.00
					530.00	530.00

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