

# AUTO RE-ORDERING FORMULAS AND ADVANCE AUTO ORDERING

# (ENTERPRISE / K8 TRADER)

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# AUTO RE-ORDERING FORMULAS

The custom ordering formula can be configured either as a custom ordering formula that is based on custom values for Sales and Purchase rate ordering. This option is used to create a customized ordering formula for stock items. The ordering formula that is created, may be used on all stock items or only applicable to certain stock items. The custom ordering formula allows you to specify which variables must to be considered when stock items are being ordered.

**EXAMPLE:** The first method is custom ordering based on custom values that are specified. When stock is placed onto the reorder report, which variables must be used to calculate what quantity of this item must be ordered. In other words, if you enable the order level, on hand quantity, purchase orders and pack size the system will then only look at those variables chosen and based on those values the item will then appear on the re order report with an order quantity based on the variables that were setup using the custom ordering formula.

**NOTE:** To apply this custom ordering formula to a stock item, select the stock item in Stock Maintenance**Error! Bookmark not defined.** and select its Ordering Method as Custom.

Recent change was made to Auto Ordering to have more options on the formula screens and the ability to have IQ Automation send out orders that you have setup by supplier

From the Utilities Menu ightarrow Setup ightarrow Company Details ightarrow Default Settings 1



Select Enable Advance Auto Ordering



Once this has been enabled, the setup needs to be done.

# From the Utilities Menu $\rightarrow$ Setup $\rightarrow$ Module Parameters (Default Tables)



#### Select the Stock Tab

S TRAINING			8 8
D	ebtors Creditors Stock Ledger General Serv	ices Processing Workshop	
	O Major Departments	<ul> <li>Deliveries and Collections</li> </ul>	
	Minor Departments	Stock Categories	
	<ul> <li>Warehouses</li> </ul>	<ul> <li>Stock Ranges</li> </ul>	
	<ul> <li>Adjustment Codes</li> </ul>	<ul> <li>Stock Styles</li> </ul>	
	<ul> <li>Stock Groupings</li> </ul>	<ul> <li>Stock Size Groupings</li> </ul>	
	<ul> <li>Line Item Colours</li> </ul>	<ul> <li>Web Categories</li> </ul>	
	Auto Re-Ordering Formulas	<ul> <li>Stock Colour Groupings</li> </ul>	
	<ul> <li>User Defined Table</li> </ul>	Price Variants Groupings	
	<ul> <li>Stock Adjustment Reasons</li> </ul>	Stock Cycles	
	<ul> <li>Synchronization Setup</li> </ul>	<ul> <li>Auto Stock Code Generation</li> </ul>	
	<ul> <li>Stock Transfers</li> </ul>	<ul> <li>Stock Lookup Fields</li> </ul>	
	<ul> <li>Stock Colours</li> </ul>	<ul> <li>GRV Pre-Scan Setup</li> </ul>	
	Stock Sizes	<ul> <li>Stock Notifications</li> </ul>	
	-		
			Setup

# Select Auto Re-Ordering Formulas

# **Click Setup**

Stock Ord	dering Formulas Version 2020.1.2.0					<b>?</b> 8
					Availa	able Filters
					Clear F	ilter
Stock Orde	ering Formulas					
Code	Description	Order Level Onhand	Order Qty Max Level	POrders Sorders	WIP Laybyes	PackSize ^
	1 DEFAULT					
	2 Ordering					
•	3 Period Ordering - Purchases					
			1			
		The-stock-custom formula-variables	ordering. ¶			~
Select V	Isble Fields	Edit Dele	te Print Options	Apply To Stock Ite	ms Export	

# STOCK ORDERING FORMULAS

CODE	The code field displays the number of the custom ordering formula. This number will automatically increment when new custom ordering formulas are added.
DESCRIPTION	The description displays the name of the stock custom ordering formula as it was entered when the custom ordering formula was created.
ORDERING FORMULA VARIABLES	These ordering formula variables like (Order Level, On Hand, Order Qty, Purchase Orders, Sales Orders, Work in Progress (WIP), Laybyes and Pack Size) are used when stock custom ordering is required. This means that if any of these stock custom ordering formula variables are required to be taken into consideration when stock is ordered.
	<b>NOTE:</b> You can enable different types of variables to take into consideration when ordering stock. If the variable is enabled, then the specific variable will be taken into consideration when ordering stock. If the variable is disabled, then it won't have any affect when stock is ordered.



#### **BUTTON FUNCTIONALITY**

SELECT VISIBLE FIELDS	The search option allows you to search for specific information on the Auto Re-ordering formula screen.			
FILTER	The filter option allows you to filter out specific information regarding stock ordering formulas on the formulas screen.			
NEW	The new option allows you to add any additional custom ordering formulas.			
EDIT	The edit option allows you to modify any of the existing custom ordering formulas.			
DELETE	The delete option allows you to delete any of the existing custom ordering formulas listed. Stock Ordering Formulas may NOT be deleted if they are still linked to any Stock Items.			
PRINT OPTIONS	The print option allows you to print the ordering formulas that have already been setup.			
APPLY TO STOCK ITEMS	The apply to stock items option allows you to apply the highlighted formula to all stock items.			
	NOTE: A security dialogue box will appear where the code must be entered correctly otherwise the custom ordering formulas will not be applied.			
	Vou are about to apply this ordering formula to a number of stock items. Are you sure?  System Code:  Vour Code:  Please re-type the confirmation code above and click OK to continue.  Coccel  Coccel			
	The Stock search screen will appear, where you can filter for the items to which this re-ordering formula must apply and accept.			
EXPORT	The Auto Re-Ordering Formula list can be exported in the following formats: CSV, TXT, HTML, XML and XLS, XLSX, PDF			
	XML XLS XLSX PDF			



# CALCULATE REORDER QUANTITY

From the Utilities Menu  $\rightarrow$  Setup  $\rightarrow$  Module Parameter  $\rightarrow$  Stock  $\rightarrow$  Auto Re-Ordering Formulas

Edit or create a New Order Formulas



#### ADDING CUSTOM STOCK FORMULAS

C TRAINING			00
	he EXAMPLE function on this screen does not take into account warehouse specific values. Only global / company	values are used for the ca	iculation example.
Select the variables that should be taken int	o account when calculating the quantity for stock ordering.		
Pormula Description	DEPAULT		
variables	Example (Enter you own test figures OK select a stock item to use its figures)		
Order Level 🗹	Ordering commences if the OnHand has reached this Order Level. Onhand calculated by selections below.	+ Order Level	0.00000000
Replenish Stock	Ordering will not replenish stock to the value of the Order Level		
Subtract On Hand Quantity	The Order Quantity will be calculated according to Historical Date of Calco	- On Hand Qty	0.00000000
Order Quantity 🗠	The Order Quantity will be calculated according to Historical Rate of Sales.	+ Order Quantity	0.00000000
		Sales Rate 🗹 🕇	arameters
	Ordering will NOT light the applicable the Maximum Laural	Purchase Rate	arameters
Maximum On Hand Level	Urdering will NUT limit the onnand to the Maximum Level	Maximum Level	0.00000000
Purchase Orders	Items on Purchase Orders are not taken into account.	- Purchase Orders	0.00000000
Sales Orders	Items on Sales Orders are not taken into account.	+ Sales Orders	0.00000000
Work In Progress	Items on Lavbye contracts are not taken into account	+ WIP + Lavbyee	0.00000000
Dardy Circ. (franslightle)	Items will not be ordered by nacksize	Pack Size	0.000000000
Transfer Requests Incoming	Items on Transfer Requests are not taken into account.	- TE In	0.000000000
Transfer Requests Outgoing	Items on Transfer Requests are not taken into account.	+ TF Out	0.000000000
Lead Time Factor (if Applicable)	Ordering Quantity will not be multiplied by the Lead Time Factor of the Regular Supplier	X Leadtime Factor	0.00
Delivery Cycle Factor (if Applicable)	Ordering Quantity will not be multiplied by the Delivery Cycle Factor of the Regular Supplier	X Del. Cycle Factor	0.00
Percentage of Maximum Level			
Recommended Order Level Factor			
		Result	0.000000000
Stack Europele Item			Arrest
Stock EXample Item			Accept



VARIABLES	The variables listed are custom ordering variables that are taken into consideration when ordering is done for stock items.					
EXAMPLE	Examples of Stock ordering variables are order level, replenish stock, on hand quantity, order quantity etc. This means that whenever a stock order report is drawn, the system will take these variables in consideration to work out the correct quantity based on these ordering variables to then give the correct ordering quantity when the stock ordering report is drawn from the system.					
	<b>NOTE:</b> The options displayed here are notes explaining what will happen when auto re-ordering formulas are created, or setup and certain variables are selected. The brief explanation of the different variables will indicate what are meant by them and what will happen when these field have values entered.					
	<b>EXAMPLE</b> : When values are entered to the relevant fields, the system will either add or subtract that relevant value when a stock order report is drawn from the system thus giving you the order quantity based on the values entered here.					
	For Sales or Purchase rates to be considered when calculating re- ordering values, tick either the Sales Rate or Purchase Rate box.					
	The Order Quantity will be calculated according to Historical Rate of Sales.       + Order Quantity       0.000000000         Sales Rate       Parameters          Purchase Rate       Parameters					
PERCENTAGE OF MAXIMUM LEVEL	This option gives you the percentage to the maximum, which can be used to calculate the minimum order threshold.					
	Orders then only get generated if the order quantity is equal or above the order levels maximum percentage.					
STOCK EXAMPLE ITEM	Select the Stock <b>Error! Bookmark not defined.</b> Example Item option to select a stock item to use as an example only. To see the result of the applied stock ordering formula. Next, tick the variables that are to be considered in the custom ordering formula. Select the Accept option to save the formula.					
	I         CODE         BARCODE         GENCODE         DESCRIPT         SUPPLIERCO         DEPARTME         ▲           ▶ 001         2000000001         Beef         001         ■					
	002         002         advertising         016           003         003         001         001           00FRI         00FRI         Friskies Beef         012					
	00KFR         00KFR         Friskies Kitten Beef         012           012         012         Buyout item         012           01FRI         01FRI         Friskies Chicken         012					
	01KFR     01KFR     012       02FRI     02FRI     Friskies Lamb     012       02KFR     02KFR     02KFR     012					
	Search By CODE					
	<b>NOTE:</b> The stock Example Item is for an example only. Once a stock item is selected, the custom ordering formula values will change to that of the selected stock item for example purposes only.					

# PARAMETERS

#### SEASONAL ORDERING AVERAGE

Seasonal ordering is used to calculate a Monthly Average Unit Quantity based on Sales / Purchased for a specified season. This season is set up by selecting a "Starting Month" (e.g. February), "Number of Years Ago" (e.g. 3 Years) and "For Number of Months" (e.g. 4 Months). This season specification will have to affect the way that the system calculates a Monthly Average of Units for the season of February to June over the last 3 Years. This Average Quantity will then be used as your Order Quantity when running your order report.

Details				
	Parameters			
	<ul> <li>Seasonal Ordering Average</li> </ul>			
	Starting This Month :	January 💌		
	Number of Years Ago:	1		
	For Number of Months:	12		
	O Previous Period Average Fixe	:d:		
	Fixed Period Ranging:	07/10/2020 ~	To: 07/10/2020 ~	·
	<ul> <li>Previous Period Average Varia</li> <li>Variable Period Ranging:</li> </ul>	able:	Months Back	
	Other Options			
	Ordering Factor:	1.00		
	Exclude Zero Values			
	Exclude Months Above/Below	v Average Sales 📃 👻	Months	
	Nett Value			
	ti			

STARTING THIS MONTH	The starting this month allows you to select the month to tell the system on which month the seasonal ordering average must start.
NUMBER OF YEARS AGO	Select the number of years ago option to allow the system to know from when the calculations must start.
FOR NUMBER OF MONTHS	Select the number of months' option to tell the system the number of months the system must use to work out the correct seasonal ordering for stock items.
PREVIOUS PERIOD AVERAGE FIXED	This option allows you to select a fixed period for the system to analyze and determine the average monthly sales / purchases.
FIXED PERIOD RANGING	The fixed period ranging allows you to select the dates which must be taken into consideration for calculating the sales or purchase rate when ordering.



PREVIOUS PERIOD	This option allows you to select a fixed number of months up to
AVERAGE VARIABLE	the current date for the system to analyze and determine the
	average month sales / purchases.

Details						
Par	ameters					
	Seasonal Ordering Average					
	Starting This Month :	January	-			
	Number of Years Ago:		1			
	For Number of Months:		12			
	Previous Period Average Fixe	d:				
	Fixed Period Ranging:	07/10/2020	🗸 То:	07/10/2020	~	
	<ul> <li>Previous Period Average Varia</li> <li>Variable Period Ranging:</li> </ul>	able:	▼ Mon	ths Back		
Oth	er Options					
c	rdering Factor:	1.00				
	Exclude Zero Values					
	Exclude Months Above/Below	Average Sales	▼ Mo	onths		
	Nett Value					

VARIABLE PERIOD	Specifying the variable period ranging allows the system to look at
RANGING (MONTHS	completed months to calculate the sales or purchase rate ordering.
BACK)	

#### **OTHER OPTIONS**

ORDERING FACTOR	This allows you to specify a factor by which the average monthly sales / purchases quantity is multiplied by to specify a measure of growth / shrinkage on the calculated order quantity. You would also be able to use this option to specify weekly order quantities instead of monthly order quantities.
EXCLUDE ZERO VALUES	Excludes zeros from the ordering factor.
EXCLUDE MONTHS ABOVE / BELOW AVERAGE SALES	The system calculates average sales on X months (as specified in the Pervious variable period), let's say example it is set to 12 months. If exclude above / below is set to 2 months then the system REMOVES the 2 lowest and the 2 highest months sales and calculates the average over the remaining 8 months. This is to exclude months where the store was closed or a customer came in and bought a huge amount of an item which would skew the average.
NETT VALUE	This option will have to effect the Calculated Average Quantity reflects the Nett Quantity of Sales (Invoices – Credit Notes <b>Error!</b> <b>Bookmark not defined.</b> ) and Purchases (Purchases – Returns). <b>NOTE:</b> If this Nett Value option is enabled (ticked) then the system will deduct credit notes form invoices and returns from purchases. If this option is disabled (not ticked) then the system will not deduct credit notes or returns.

# **ORDERING LEAD TIME**

Ordering lead time is the time it takes from when you have ordered your stock to the time the stock arrive with you. The Ordering factor could be a measure to use by which the stock quantity would be multiplied.

In other words, if you use the ordering factor as (days, week or months) e.g. 2.5 and the stock quantity to order is 5 the order amount would be 12.5 or if the ordering factor is 3 and the stock quantity is 5 the order amount would be 15.

The ordering factor will be used with setup up the Auto Re-order formulas in Module parameters, Stock.

From the Utilities Menu  $\rightarrow$  Setup  $\rightarrow$  Module Parameter  $\rightarrow$  Creditors  $\rightarrow$  Ordering Lead Times



#### **LEAD TIMES**

NUMBER	The number field displays the Lead time number. This number may be entered as alpha numeric characters.
DESCRIPTION	The description displays the Lead Time description. This Lead Time description may be 30 characters in length.
FACTOR	The factor to be used to calculate the stock to be ordered.



#### **EDIT DATA**

NUMBER /ID	The number field displays the Lead time number. This number may be entered as alpha numeric characters.
DESCRIPTION	The description is where the description of the Lead Time is entered.
ORDERING FACTOR	The Ordering factor is where the factor must be entered, with which to multiply the stock to accommodate for the leading time.
CALCULATION METHOD	Select between two calculation methods: Multiply the factor with the average sales or add the factor to a multiple of average sales.
BUTTONS	SAVE EDITS The save edits button allows you to save the newly created/added Lead Time.
	<b>CANCEL EDITS</b> The cancel edits option allows you to cancel any editing while busy editing an existing Lead Time.

#### **BUTTON FUNCTIONALITY**

ADD	The add option allows you to add new additional lead times.
DELETE	The delete option allows you to delete any of the existing lead times. Please ensure that the lead time is not used in any calculation anymore before it is deleted.
SEARCH	The search option allows you to search for any information on the lead times screen.
DESIGN	The design option allows you to design the Lead Times Report.
PREVIEW	The preview option allows you to preview and print the Lead Times Report.
ACCEPT	Select the accept option to accept any changes made.



# **ORDERING DELIVERY CODE**

Ordering Deliver Cycle is how often your suppliers deliver stock. The Deliver Cycle could be as measure to use by which the stock quantity would be multiplied.

In other words, if you use the Deliver Cycle as (days, week or months) e.g. 1.5 and the stock quantity to order is 10 the order amount would be 15 or if the Deliver Cycle is 5 and the stock quantity is 10 the order amount would be 50.

The Deliver Cycle will be used with setup up the Auto Re-order formulas in Module parameters, Stock.

From the Utilities Menu  $\rightarrow$  Setup  $\rightarrow$  Module Parameter  $\rightarrow$  Creditors  $\rightarrow$  Ordering Delivery Cycles



# **DELIVERY CYCLES**

NUMBER	The number field displays the Ordering Delivery Cycle number. This number may be entered as alpha numeric characters.
DESCRIPTION	The description displays the Ordering Delivery Cycle description. This Ordering Delivery Cycle description may be 30 characters in length.
FACTOR	The factor of the Delivery Cycle.



#### EDIT DATA

NUMBER/ID	The Number/id field is where the Ordering Delivery Cycle number is entered. The Delivery Cycle may be entered in either alpha or numeric characters.
DESCRIPTION	The description field is where the description of the Ordering Delivery Cycle is entered.
DELIVERY CYCLE	Enter the factor to be used for the Delivery Cycle here.
BUTTONS	SAVE EDITS
	The save edits button allows you to save the newly created/added Ordering Delivery Cycle.
	CANCEL EDITS
	The cancel edits option allows you to cancel any editing while busy editing an existing Ordering Delivery Cycle.

# **STOCK MAINTENANCE**

From the Stock Menu  $\rightarrow$  Maintenance

Select the ordering Tab



You will now be able to add an end date, should you choose custom option

Q TRAINING											Ø 8
Stock Details	Stock Pricing	Multiple Barcodes	Item Suppliers	Additional Details	Associated Items	Stock Movement	Ordering				
Default Orde	ering										
	Maximum Leve	9		0.000000000		Re-c	order Level			0.000000000	
Re	e-order Quantit	У		0.00000000		Orderi	ng Method	Custom	1 - DEFAULT	r •••	
Exclud	de from Orderin	g 🗌 Click for Op	tions			Revert Orderi	ng Method	30/10/2020	1 - DEFAUL	r	
Change O	order Level To ۹	6 Click for Op	tions			Default Sales V	Varehouse	-			
					D	efault Purchasing V	Varehouse	-			

RE-ORDERING METHOD	The auto re-ordering method option allows you to select any of the custom ordering formulas that have been setup. This enables you to specify the selected ordering method per department
MAXIMUM LEVEL	Specify the maximum quantity that may be ordered for the selected stock item. No quantity ordered may be greater than this amount.
REORDER LEVEL	Enter the stock level at which the reorder reports and notification should be activated (i.e. when the reorder report is printed it will only include those items where the stock item's on hand value is equal or less than the stated reorder level). This will only work if the normal ordering method is used. The system will automatically display a warning message when the item is below or equal to the reorder level, when invoicing.
	<b>NOTE:</b> The calculation used to determine when an item has reached the reorder level is as follows;
	(Reorder Level + Reorder Qty + Sales Order > 0) AND (Reorder Level >= On Hand + Purchase Order – Sales Order - Laybyes).

REORDER QUANTITY	Enter the reorder quantity to be reordered when the stock levels reach the reorder level.
	<b>NOTE:</b> The calculation used to determine how much of an item must be ordered is as follows;
	(Order Level + Order Quantity - (On Hand + Purchase Order) – Sales Order - Laybyes).

#### **ORDERING METHOD**

The ordering method allows one to specify how the ordering of stock items are handled.

NORMAL	The normal ordering option will order the specified order quantity if the on hand reaches / drops below the order level. It will take into account Work In Progress, Purchase Order s, Sales Orders and Laybyes.
REPLENISHMENT	The replenishment ordering option will FIRST replenish the on hand level to the specified order level and will THEN commence with Normal Ordering. It will take into account Work In Progress, Purchase Orders, Sales Orders and Laybyes.
CUSTOM	The custom ordering method will apply the user-definable custom ordering formula that can be setup under the utilities menu option $\rightarrow$ default table setup $\rightarrow$ stock $\rightarrow$ auto reordering formulas option.

#### **ORDERING DEFAULTS**

EXCLUDE FROM ORDERING	Select if you would like to exclude this item from ordering
REVERT ORDERING METHOD	This option gives you an end date for the current ordering method and then an existing order method that the system needs to revert to after end date.
CHANGE ORDER LEVEL TO %	If you would like to change the order levels from quantities to percentages, then you must select this option
WAREHOUSES	See the section on Warehousing.



# **PURCHASE ORDERS**

Within the Purchase Order, you will be able to import the items to be ordered based on the regular supplier.

From the Processing Menu  $\rightarrow$  Purchase Orders

Create a Purchase Order for the supplier

Select Processing and New

28/07/20	020		
28/07/20	020		
28/07/20	D. New		
28/07/20			
28/07/20	D: Edit		
28/07/20	Di Delete		
	Сору		
	GRV		
	SDN		
	Imports		
	Consolidated Ordering		
	GRV Preparation Scan		
	Imports (XML)		
	Imports (JSON)		
	Processing	Report Options	Reports

#### Select the Creditor Account

Once the Creditor has been selected, a new button is available F4 - Auto Order



This will give you options for the way you wish to import items into the purchase order.



#### Select the appropriate option

S TRAINING		Ø Ø
Order Quantities Stock Holding:		Populate Order Quantity With Zero (0)       Complete Stock Holding
Selection	ESC Cancel	F10 Accept
😡 TRAINING		0 0
Order Quantities Stock Holding:	:	Sopulate Order Quantity Based On Ordering Formula



This will give you items with Zero on hand or items based on an order formula.



You will then be able to filter for the items that you wish to order.

# CREDITORS

Ordering can now be linked to a creditor to do Automatic Ordering.

From the Creditors Menu  $\rightarrow$  Maintenance  $\rightarrow$  Additional Information (2)

Account Details Pictur	re Multiple Contacts/Delivery Addresses	B2B / EDI Store Departments	Extra Charges
Account Information	Payment Settings Additional Information	(1) Additional Information (2)	
		Auto-Order Auto Generate Orde Start Da Repeat Frequency (Week	rs Tick for Yes

Once this has been enabled, a date and frequency can be set up for the specific Creditor.

# IQ AUTOMATION:

Once the set up under defaults settings 1 has been activated. Two new events will be activated in the IQ Automation system.

Run the IQ Automation as Administrator.

From the Setup Menu  $\rightarrow$  Scheduled Events

IQ Automation Service - [Events Setup]									00
Setup Reports Windows									
Sort Order	Colour Lene	end						Available Filters	
	Normal							Clay Eller	
<ul> <li>Order of Entry</li> </ul>	Event has En	rors						Cita Pito	
	Event Disable	20							
Event Name									
Definition Type									
Data									
Name	Enabled	Last	Last Result	Next	User	Created	Item Type	Definition Type	^
IOEVENT XML LOGGING		12/10/2020 08:25:25	OK	12/10/2020 08:30:00		0 08/10/2020 12:07:03	Process	System Defined - IO Enterprise 5	
IOEVENT EMAIL OUTBOX		12/10/2020 08:27:37	OK	12/10/2020 08:28:00		0 08/10/2020 12:07:03	Process	System Defined - IO Enterprise 5	
IOEVENT EMAIL ARCHIVE		12/10/2020 07:03:33	OK	13/10/2020		0 08/10/2020 12:07:03	Process	System Defined - IO Enterprise 5	
IOEVENT DATATRIGGERS		12/10/2020 08:25:31	EMail	12/10/2020 08:30:00		0 08/10/2020 12:07:03	Process	System Defined - IO Enterprise 5	
IOEVENT HOUSEKEEPING		12/10/2020 07:03:46	OK	13/10/2020		0 08/10/2020 12:07:03	Process	System Defined - IO Enterprise 5	
IOEVENT SET DORMANT ITEMS ON HOLD		30/12/1899		09/10/2020		0.08/10/2020 12:07:03	Process	System Defined - TO Enterprise 5	
IOEVENT SET DORMANT DEBTORS ACC ON HOLD		30/12/1899		09/10/2020		0.08/10/2020 12:07:03	Process	System Defined - IQ Enterprise 5	
IOEVENT SET DORMANT CREDITORS ACC ON HOLD		30/12/1899		09/10/2020		0.08/10/2020 12:07:03	Process	System Defined - IQ Enterprise 5	
[/3711D17E-3212.478C_B680.60A75E255884\]		30/17/1899		09/10/2020		0.08/10/2020 12:07:03	Process	System Defined - TO Enterprise 5	
IOEVENT REVERT ORDER METHOD		12/10/2020 07:03:50	or	13/10/2020		1 08/10/2020 12:07:05	Process	System Defined - IQ Enterprise 5	
IOEVENT ALTO ORDERING		12/10/2020 07:03:55	OK	12/10/2020		1 08/10/2020 12:05:22	Brocess	System Defined - IQ Enterprise 5	

IQEVENT_REVERT_ORDER_METHOD	
IQEVENT_AUTO_ORDERING	$\checkmark$

Edit the IQEVENT\_REVERT\_ORDER\_METHOD and select the company that you wish to automate.

ių event setup	]	00
	This is an IQ Generated System Event. Cer op	tain options cannot be customized and have been disabled to ensure timum system performance.
	Action	
Main Details Companies Schedule		
Main Details Companies Schedule Data	Description	Enabled

#### Click Accept

Edit the IQEVENT\_AUTO\_ORDERING and select the cc Email address to be used.

IQ Event Setup		000
	This is an IQ Gener.	ited System Event. Certain options cannot be customized and have been disabled to ensure optimum system performance.
Main Details Companies	Schedule Action	
	Event Name [QEVEN] Event Enabled Item Type 3 - Proce Them Data Item Data Stop Item After 10 Min CC Email [qtraining	_AUTO_ORDERING ss  v thuizen@kerridgecs.om v (@kerridgecs.om
Agcept		Leson (dery

Select the company under the Companies tab and then click Accept.

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