



IQ STOCK PRICE VARIANTS

A Kerridge Commercial Systems Company

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PREFACE

This is the IQ Stock Price Variants guide for IQ Retail (PTY) Ltd Accounting Software Systems. It will cover in detail, the technical aspects which are applicable to the IQ Enterprise Accounting Software system.

The IQ Stock Price Variants document will by no means make an expert of you, but it will aid in configuration of the IQ Stock Pricing for it to function correctly with the IQ Enterprise Accounting Software system.

Although every effort has been made to keep this IQ Stock Price Variants document up to date, some of the screen examples may not be 100% the same as the ones reflected in previous versions of IQ Stock Price Variants. This is due to the continuous development and improvement of the IQ Stock Price Variants.

Unfortunately, there will be a discrepancy from time to time. We do apologize for the inconvenience that it may cause.

Should you feel that the IQ Stock Price Variants document is inadequate or requires further explanation or more and better examples, please feel free to email us.

We would love to have some feedback to improve the IQ Stock Price Variants document in some way or another.

Regards,

IQ Retail (PTY) LTD



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STOCK PRICE VARIANTS

WHAT IS STOCK PRICE VARIANTS?

The Stock Price Variants module was created to assist with the Selling Price maintenance on the same type of stock items. Instead of editing each stock item to maintain the selling price, you add stock items to Price Variant Groups and maintain the selling prices of all the selected items within that group. This not only saves time, but also allows for better management of selling prices.

Example of where Stock Price Variants will be used is, where you have the same item descriptions, but only the colour or the size of the items differ. Link all the items that should have the same Selling Price to one Price Variants Grouping.

The Stock Price Variants will be effective in every IQ Enterprise module where the selling price on stock items is changed permanently, for example when you change the selling price in Stock Maintenance, in the Price Maintenance Module and in Purchase Orders and Goods Receiving in the Processing module.



Every time that the selling price on any item that is linked to a Price Variant Group is changed, the system will warn you that you have updated a Price for a Stock Item that is linked to a Price Variants Group and you will have the choice to generate prices for all variants of this item. If you select **Yes**, you will have to go to the Price Variant module under Stock, Utilities and Price Variants, to select items within the group to be changed. The system automatically creates a list of all items that are linked to the same Price Variant Group in the Price Variants module. If **No** is selected only the price on the item that was edited, will be updated.

NOTE: Stock items that have been setup to auto calculate selling prices will not be able to be manipulated by Stock Price Variants. Set stock items linked to Price Variant Groups to never Auto Calculate Selling prices.

IMPORTANT: Only the item on which the selling price was changed will be updated when the change was accepted in the Stock Maintenance module. One must process the Price Variants in the Stock Price Variants module to change the prices of the other items linked to the same Price Variant Group.

SETUP OF PRICE VARIANTS GROUPS

To add Price Variants Groups to the IQ system, select Utilities, Setup and Module Parameters.

De	ebtors Creditors Stock Ledger General Services	ß	
	O Major Departments	◯ Stock Sizes	
	O Minor Departments	O Deliveries and Collections	
	○ Warehouses	◯ Stock Categories	
	◯ Adjustment Codes	🔿 Stock Ranges	
	🔿 Stock Groupings	◯ Stock Styles	
	C Line Item Colours	◯ Stock Size Groupings	
	O Auto Re-Ordering Formulas	O Web Categories	
	O User Defined Table	◯ Stock Colour Groupings	
	O Stock Adjustment Reasons	Price Variants Groupings	
	O Synchronization Setup	🔿 Stock Cycles	
	◯ Stock Transfers	O Auto Stock Code Generation	
	🔾 Stock Colours		
			~
			Setup



Select the Stock Tab, select the Price Variants Groupings and click on Setup.

Price Variants	Edit Data
▶ 001 Can 340ml	Code 001
002 T-Shirt Small	
003 T-Shirt Medium	
	Description Can 340ml
	ζ.
Add Delete Search	Dgsign Preview Accept

ADD

The add option allows one to add any additional Price Variant Groups.

DELETE

The delete option allows one to delete any of the Price Variants that have been created.

SEARCH

The search option allows one to search for any information regarding the Price Variants.

DESIGN

The design option allows one to modify the existing Price Variants report.

PREVIEW

The preview option allows one to preview the existing Price Variants in a report format.

IQ HO		Price Variance as at 03/09/2014	Page 1
<u>Code</u>	Description	8m	
001	Can 340ml	\mathbf{N}	
002	T-Shirt Small		
003	T-Shirt Medium		
		*** END OF REPORT ***	
ACCEI	РТ		

Select the accept option once all the Price Variants have been created.



LINK PRICE VARIANTS TO STOCK ITEMS

Link items that should be linked to Price Variants by selecting Stock and Maintenance.

Use the filter option to identify all items to be linked to a specific Price Variant Group. For example, select all the Small Golf T-shirts:

	Normal Advanced		
	Load Save Apply	glear ESC Cancel	
Processing Debtors Creditors Stock Sort Order © Code Description Department Central Code Description Department Code Description Department Dep	Ledger Utilities Support Point of Sale Windows Image Stock Image will be displayed here	Help Shortcuts	Le Piters Clear Filter SQL tens Mult Bin Items Stock tens T-Shirts
CODE DESCRIPT TEMGS0101 Golf T-Shrt - Back - Small TSMGS0201 Golf T-Shrt - Brown - Small TSMGS0301 Golf T-Shrt - Net - S TSMGS0401 Golf T-Shrt - Blue - S TSMGS0501 Golf T-Shrt - Vinte - S TSMGS0601 Golf T-Shrt - Orey - S TSMGS0801 Golf T-Shrt - Pink - S	T BARCODE TSM650301 TSM650301 TSM650401 TSM650501 TSM650601 TSM650801 TSM650801 TSM650801	DEPA BINL PACKSIZE 008 80 1 008 80 1 008 80 1 008 80 1 008 80 1 008 80 1 008 80 1 008 80 1 008 80 1	ONHAND UsepriceInd SUPPLIERCO PriceVa) A 271.00 95.00 100 002 002 000 002 000 002 0.00 92.00 002 0.00 62.95 0.00 62.95 0.00 65.92 0.00 65.92 0.00 46.63 0.00 129.19 129.19 1
Record Count: 8			~

There are two ways that one can link the items to the Price Variant Groups, the first one is to edit each item on the list and change it by selecting which Price Variant Group it should be linked to and click on accept to save the change.

	Item Code	TSMGS010	1			Default Line Rep	¥	
	Style		~			Vat Rate	1	~
	Description	Golf T-Shir	t - Blac	k - Small		Store Serial Numbers	Tick for Yes	
	Item Category	Stock Iten	ı		~	Exclude from Ordering	Click for Options	
	Major Department	008	~	Men's Clo.		Ordering Method	Replenishment V N/A	
	Minor Department	0003	~	Clothing		Re-order Level		55.00
	Categories	001	~	WOMAN		Re-order Quantity		50.00
	Ranges	005	~	SHOES		Maximum Level		80.00
	Cycle		~			Main Supplier	ABC001	~
	Barcode	TSMGS010	1			Supplier's Code	T1	
	General Code					Report to Item		~
						Item Conversion Rate		
	Extended Description					Status		
-	Colour	1		PLACK		Under Batch Control	Tick for Yes	
	Coloui	1		BLACK		Life Time (Days)		0
L	Size	U	~	Not Defined		Scale Item	Tick for Yes	0
ſ	Itom on Hold		k for O	otiona		Override GRV Label Qty	Override	
	Allow Discount		k for O	puoris		ABC Classification	Not Defined	~
-	Maximum Discount %	v cit	K IOF O	puoris	0.00	Recommended GP%		0.00
-	Faction 7 Example	Tra	for Ve	s	0.00			
	Junit Cost			3	44 6016	Exclude from Extra Charge	Tick for Yes	
L	Unit Cost				44.0010	Cost Allocation on GRV		
r						Price Variant Group	002 V T-Shirī; Small	
	Future Cost				0.00	Offline Lovalty Reward Bate		0.00
	Storage / BIN Location	80			~			
	Pack Description					Picture		
	Pack Size				1.000000	Ficture		
l	Unit of Measure	Units			~		Right click to manage picture	
[Disallow Decimals	√ Tid	to Dis	allow				

Do the same to each one of the stock items on the list.

The second way of linking the filtered items to the Price Variant Groups, is to select the Gridmode Edit Button.

	Sort Order	r utilities support Point of Sale Windo		Available Filters		
Re	Code © Code © Barcode © Description © Department Suppler Code General Code © Bin Location Main Suppler	Stock Image will be displayed here		Clear Filter Bog Items Mult Bin Items Stock Items T-Shirts		
DE	DESCRIPT	BARCODE	DEPABINL	PACKSIZE ONHAND Usepri	ceInd SUPPLIERCO	PriceVa
MGS0101	Golf T-Shirt - Black - Small	TSMGS0101	008 80	1 271.00	95.00 T1	002
MGS0201	Golf T-Shirt - Brown - Small	TSMGS0201	008 80	1 189.00	92.00	002
MGS0301	Golf T Shirt - Red - S	TSMGS0301	008 80	1 0.00	92.00	002
MGSU401	Golf T Shirt - Dide - S	TSMG50401	008 80	1 0.00	92.00	002
MG50501	Colf T-Shirt - White - S	TSMG50501	000 80	1 0.00	62.93	
MGS0701	Colf T-Shirt - Grey - S	TSMGS0001	008 80	1 0.00	46.63	
MGS0801	Golf T-Shirt - Pink - S	TSMG50701	008 80	1 0.00 1	29.19	
			<i>a</i>			
			Ģ			
			13			
			13			
2rd Count: 8			6			
ord Count: 8			6			1

The Gridmode Edit allows one to make multiple changes to stock item details. This displays all the selected stock items in a grid format, so that changes can easily be made.



CDDE PRICECHGI NEWPRICE2 NEWPRICE3 NEWPRICE5 NEWPRICE7 NEWPRICE3 NEWPRICE10 Price Variants 15MG5001 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 0.0000 15MG50601 30/12/1899 0.0000 <			etai													
TSMGS0101 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0201 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 S S	Γ	CODE	PRICECHG1	NEWPRICE1	NEWPRICE2	NEWPRICE3	NEWPRICE4	NEWPRICE5	NEWPRICE6	NEWPRICE7	NEWPRICE8	NEWPRICE9	NEWPRICE10	Price Variants		^
1 0.0000 0.0000 0.0000 0.0000 0.0000 1 15MG50201 30/12/1899 0.0000 0.0000 0.0000 0.0000 1 5 15MG50201 30/12/1899 0.0000 0.0000 0.0000 0.0000 1 5 15MG50201 30/12/1899 0.0000 0.0000 0.0000 0.0000 1 5 15 15 15 <	5	TSMGS0101	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000						002	J	
TSMGS0201 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0201 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0201 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 0.0000	Ľ	TSMGS0201	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000						002		
TSMGS0401 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0501 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0701 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 0.0000 0.0000		TSMGS0301	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000						002		
TSMGS0501 30/12/1899 0.0000 0.0000 0.0000 0.0000 TSMGS0501 30/12/1899 0.0000 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 0.0000	-	TSMGS0401	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000						002		
TSMGS0601 30/12/1899 0.0000 0.0000 0.0000 TSMGS0701 30/12/1899 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000		TSMGS0501	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000						1		
TSMGS0701 30/12/1899 0.0000 0.0000 0.0000 TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 The Price Variants column is far right on this list.		TSMGS0601	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000					/	/		
TSMGS0801 30/12/1899 0.0000 0.0000 0.0000 The Price Variants column is far right on this list.		TSMGS0701	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000								
The Price Variants column is far right on this list.		TSMGS0801	30/12/1899	0.0000	0.0000	0.0000	0.0000	0.0000								
		κ								list.	£					~
		earch													<u>C</u> lose	

Click on Price Variants field for each one of the items on the list and select the Price Variant to link the item to the Price Variant Group. Close the Gridmode Edit when you are done.

CHANGING SELLING PRICE IN STOCK MAINTENANCE

From the IQ Main menu, select Stock and Maintenance.

iC	2							IQ	Enterprise:	IQ HO						- 0	×
	Processing	Debtors	Creditors S	tock Ledg	jer Utilities	Support	Point	of Sale	Windows	Help	Shortcu	ts					
ſ	-	Š		-		0	ß				*		4				
	Maintenance	Price Maintenance	Contract Pric Maintenance	e Enquiries :	Processing *	Recall Documents	Job Cards	Bills Of Quantity	Stock Serial Numbers	Price Lists	Utilities *	Deliveries And Collections	Multiple Bin Locations	Reports *			
L	45						Stock										
I	Maintenance																

Ret	Sort Order Code Barode Description Department Suppler Code General Code General Code Main Suppler	Image Stock Image will be	displayed here				9	Available Filte Clear Filter BOQ Items Multi Bin Item Stock items T-Shirts	s		
				т							
Code	Description		Barcode		Dept	Bin	PackSize	Onhand	Retail Price	Supplier	
JCI002	Job Card Stock Item - 2				002	20	1	2.00	375.00		-
JCI003	Job Card Stock Item - 3 - Outwork				002	FR1	1	10.00	225.00		
AB001	Labour - Jobcards		LAB001		005	50	1	0.00	375.00		
.D2603	Lisa Dimech IQ Enterprise March		LD2603		001		0	0.00	1 596.00		
4BI001	Multi Bin Item 1		MBI001		002	R56	0	93.00	375.00		
4BI002	Multi Bin Item 2		MBI002		002	R100	0	50.00	300.00		
4IL001	Milk		MIL001		006	60	1	0.00	15.99		
10N001	Monitor LED 23 *** - Serial Number Item		MON001		002	10	1	14.00	3 750.00		
EG001	Negative Item] Return Item		NEG001		010	100	0	0.00	12.00		
IS001	Non Stock - No Cost Price		NS001		011	110	0	0.00	150.00		
IS002	Non Stock %CP of Selling Price		NS002		001		0	0.00	200.00		
VS003	Non Stock - Fix Cost (Labour)		NS003		001		0	0.00	0.00		
RC001	Installation Fee - Non Stock		RC001		005	50	1	0.00	180.00		
RC002	Armed Respons		RC002		002	FR1	1	0.00	300.00		
RC003	Levy		RC003		001		1	0.00	145.00		
RC004	Vat Rate - Exempt		RC004		001		1	8.00	72.50		
REDISA	REDISA		REDISA		001		0	0.00	2.50		
SMGS0101	Golf T-Shirt - Black - Small		TSMGS0101								
ISMGS0102	Golf T-Shirt - Black - Medium		6009660900686		008	80	1	291.00	90.00		
SMGS0103	Golf T-Shirt - Black - L		TSMGS0103		008	80	1	42.00	62.35		
SMGS0104	Golf T-Shirt - Black - XL		TSMGS0104		008	80	1	56.00	57.87		
SMGS0201	Golf T-Shirt - Brown - Small		TSMGS0201		008	80	1	189.00	92.00		
SMGS0202	Golf T-Shirt - Brown - M		TSMGS0202		008	80	1	350.00	90.00		
SMGS0203	Golf T-Shirt - Brown - L		TSMGS0203		008	80	1	100.00	71.95		
SMGS0204	Golf T-Shirt - Brown - XL		TSMGS0204		008	80	1	100.00	68.35		
SMGS0301	Golf T-Shirt - Red - S		TSMGS0301		008	80	1	0.00	92.00		
SMGS0302	Golf T-Shirt - Red - M		TSMGS0302		008	80	1	0.00	90.00		
SMGS0303	Golf T-Shirt - Red - L		TSMGS0303		008	80	1	0.00	157.78		
SMGS0304	Golf T-Shirt - Red -XL		TSMGS0304		008	80	1	0.00	62.95		
SMGS0401	Golf T-Shirt - Blue - S		TSMGS0401		008	80	1	0.00	92.00		
SMGS0402	Golf T-Shirt - Blue - M		TSMGS0402		008	80	1	0.00	90.00		
SMGS0403	Golf T-Shirt - Blue - L		TSMGS0403		008	80	1	0.00	62.95		
SMGS0404	Golf T-Shirt - Blue -XL		TSMGS0404		008	80	1	283.00	99.44		
SMGS0501	Golf T-Shirt - Green - S		TSMGS0501		008	80	1	0.00	62.95		
rsmgs0502	Golf T-Shirt - Green - M		TSMGS0502		008	80	1	0.00	61.61		
ecord Count: 76					-		6				

Select the item on which one want to change the selling price and click on the Edit button.

	Retail Price Wholesale Price Price 3	86.8421				(Latest Cost)	(Latest Cost)		
	Wholesale Price Price 3		99.00	94.71	48.64	92.98	48.18		
	Price 3	74.5614	85.00	67.17	40.18	65.69	39.65		
		70.1754	80.00	57.34	36.44	55.95	35.88		
	Prce 4	65.7895	75.00	47.50	32.21	46.20	31.60		
A	Iternative Price 3	61.4035	70.00	37.67	27.36	36.45	26.71		
A	Iternative Price 4	57.0175	65.00	27.84	21.78	26.71	21.08		
A	lternative Price 5	52.6316	60.00	18.00	15.26	16.96	14.50		
A	lternative Price 6	0.0000	0.00	0.00	0.00	0.00	0.00		
A	Iternative Price 7	0.0000	0.00	0.00	0.00	0.00	0.00		
A	Iternative Price 8	0.0000	0.00	0.00	0.00	0.00	0.00		
* Rec	commended G.P % I	n : lot Assigned							
	Cost Level 1	44.55	Avera	ge Cost	44.60				
	Cost Level 2	45.00	Lates	t Cost	45.00				
	Cost Level 3	45.00	Base	Cost	45.00				
	Cost Level 4	45.00	Futur	e Cost	0.00				
	Cost Level 5	45.00	Previo	us Cost	44.60				

Confirm that it is the correct item by checking the description. Select the Stock Pricing tab and change the Inclusive price where needed. Click on Accept to save the change on the selling price.

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?
	<u>Y</u> es <u>N</u> o

Only the specific item on which the price change was done will update immediately. If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If **No** is selected only the price on this item which was changed will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Another way of changing selling prices on stock items through the Stock Maintenance module, is by editing the Gridmode on stock items.

Processing	Debtors Creditors Stock Ledger Utiliti	es Sunnort Point of Sale Windows H	deln Shortcuts		
riocessing	Sectors creaters stock couge of the		icip biloiteats	Augibble E	ltore
	@ Codo	inage		Available i	iters
	Barcode			BOQ Items	
				Multi Bin Ite	ms
	Cetall Operatment	Stock Image will be displayed here		Stock items	
	Supplier Code	Stock intage will be displayed here		1 Shirts	
· ·	General Code				
	Main Supplier		N	6	
			13	<u> </u>	
Code	Description	Barcode	Dept Bin	PackSize Onhand	Retail Price Supplier
TSMG 1000	Buy One Get One Free	TSMG 1000	008 1	1 10.00	101.00
TSMGS0101	Golf T-Shirt - Black - Small	TSMGS0101	008 80	1 751.00	110.00 T1
TSMGS0102	Golf T-Shirt - Black - Medium	6009660900686	008 80	1 391.00	110.00
TSMGS0103	Golf T-Shirt - Black - L	TSMGS0103	008 80	1 42.00	63.00
TSMGS0104	Golf T-Shirt - Black - XL	TSMGS0104	008 80	1 56.00	58.00
TSMGS0201	Golf T-Shirt - Brown - Small	TSMGS0201	008 80	1 199.00	101.00
TSMGS0202	Golf T-Shirt - Brown - M	TSMGS0202	008 80	1 350.00	110.00
TSMGS0203	Golf T-Shirt - Brown - L	TSMGS0203	008 80	1 100.00	72.00
TSMGS0204	Golf T-Shirt - Brown - XL	TSMGS0204	008 80	1 100.00	68.35
TSMGS0301	Golf T-Shirt - Red - S	TSMGS0301	008 80	1 0.00	101.00
TSMGS0302	Golf T-Shirt - Red - M	TSMGS0302	008 80	1 0.00	110.00
TSMGS0303	Golf T-Shirt - Red - L	TSMGS0303	008 80	1 0.00	157.78
TSMGS0304	Golf T-Shirt - Red -XL	TSMGS0304	008 80	1 0.00	62.95
TSMGS0401	Golf T-Shirt - Blue - S	TSMGS0401	008 80	1 0.00	101.00
TSMGS0402	Golf T-Shirt - Blue - M	TSMGS0402	008 80	1 0.00	110.00
TSMGS0403	Golf T-Shirt - Blue - L	TSMGS0403	008 80	1 0.00	62.95
TSMGS0404	Golf T-Shirt - Blue -XL	TSMGS0404	008 80	1 283.00	99.44
TSMGS0501	Golf T-Shirt - Green - S	TSMGS0501	008 80	1 0.00	101.00
TSMGS0502	Golf T-Shirt - Green - M	TSMGS0502	008 80	1 0.00	61.61
TSMGS0503	Golf T-Shirt - Green - L	TSMGS0503	008 80	1 0.00	65.29
TSMGS0504	Golf T-Shirt - Green - XL	TSMGS0504	008 80	1 0.00	62.95
TSMGS0601	Golf T-Shirt - White - S	TSMGS0601	008 80	1 0.00	65.92
TSMGS0602	Golf T-Shirt - White - M	TSMGS0602	008 80	1 0.00	62.15
TSMGS0603	Golf T-Shirt - White - L	TSMGS0603	008 80	1 0.00	62.95
TSMGS0604	Golf T-Shirt - White - XL	TSMGS0604	008 80	1 0.00	62.95
TSMGS0701	Golf T-Shirt - Grey - S	TSMGS0701	008 80	1 0.00	46.63
TSMGS0702	Golf T-Shirt - Grey - M	TSMGS0702	008 80	1 0.00	74.61
TSMGS0703	Golf T-Shirt - Grey - L	TSMGS0703	008 80	1 0.00	62.95
TSMGS0704	Golf T-Shirt - Grey - XL	TSMGS0704	008 80	1 0.00	59.53
TSMGS0801	Golf T-Shirt - Pink - S	TSMGS0801	008 80	1 0.00	129.19
TSMGS0802	Golf T-Shirt - Pink - M	TSMGS0802	008 80	1 0.00	62.33
TSMGS0803	Golf T-Shirt - Pink - L	TSMGS0803	008 80	1 0.00	57.98
TSMGS0804	Golf T-Shirt - Pink - XL	TSMGS0804	008 80	1 9.00	49.71
TYR001	Tyre	TYR001	001	0 0.00	500.00
Report Court 24	4				~
necora counc 34	+				
_				-	
		1 1889			
Select Visible Fie	eids <u>C</u> opy Export	Imports Eilter Search	Add	Eait Deleti	<u>G</u> ridmode Edit <u>B</u> atches

One can use the filter option to see a specific selection of items to change selling prices on.



	etail ENTERPRISE									÷			
1			Driv		Driv	- 2	Dei	2	Dri		Prie	- F	Drie
CODE	PACKDES	BINL	Excl	Inc	Excl		Excl	linc	Excl	linc	Excl	eo Inc	Excl
TSMG1000	HAMPER	1	70.1800	80.00	65.7900	75.00	61,4000	70.00	57.0200	65.00	52.6300	60.00	48.2500
TSMGS0101		80	70.1754	80.00	65.7895	75.00	61.4035	70.00	57.0175	65.00	52.6316	60.00	48.2456
TSMGS0102		80	92.1100	105.01	74.5614	85.00	70.1754	80.00	65.7895	75.00	61.4035	70.00	57.0175
TSMGS0103		80	87.7193	100.00	44.3671	50.58	43.6738	49.79	42.9807	49.00	41.5941	47.42	40.9009
TSMGS0104		80	50.8772	58.00	41.1838	46.95	40.5403	46.22	39.8967	45.48	38.6097	44.02	37.9662
TSMGS0201		80	70.1800	80.00	65.7900	75.00	61.4000	70.00	57.0200	65.00	52.6300	60.00	48.2500
TSMGS0202		80	100.8800	115.00	74.5600	85.00	70.1800	80.01	65.7900	75.00	61.4000	70.00	57.0200
TSMGS0203		80	78.9474	90.00	51.2000	58.37	50.4000	57.46	49.6000	56.54	48.0000	54.72	47.2000
TSMGS0204		80	61.4035	70.00	49.1228	56.00	48.2456	55.00	47.3684	54.00	45.6140	52.00	44.7368
TSMGS0301		80	70.1800	80.00	65.7900	75.00	61.4000	70.00	57.0200	65.00	52.6300	60.00	48.2500
TSMGS0302		80	100.8800	115.00	74.5600	85.00	70.1800	80.01	65.7900	75.00	61.4000	70.00	57.0200
TSMGS0303		80	138.5965	158.00	112.2807	128.00	110.5263	126.00	108.7719	124.00	105.2632	120.00	103.5088
TSMGS0304		80	55.2230	62.95	44.8000	51.07	44.1000	50.27	43.4000	49.48	42.0000	47.88	41.3000
TSMGS0401		80	70.1800	80.00	65.7900	75.00	61.4000	70.00	57.0200	65.00	52.6300	60.00	48.2500
TSMGS0402		80	100.8800	115.00	74.5600	85.00	70.1800	80.01	65.7900	75.00	61.4000	70.00	57.0200
TSMGS0403		80	55.2230	62.95	44.8000	51.07	44.1000	50.27	43,4000	49.48	42.0000	47.88	41.3000
TSMGS0404		80	87.2251	99.44	70.7619	80.67	69.6562	79.41	68.5505	78.15	66.3392	75.63	65.2336
TSMGS0501		80	70.1800	80.00	65.7900	75.00	61.4000	70.00	57.0200	65.00	52.6300	60.00	48.2500
TSMGS0502		80	54.0396	61.61	43.8400	49.98	43.1550	49.20	42.4700	48.42	41.1000	46.85	40.4150
TSMGS0503		80	57.2683	65.29	46.4593	52.96	45.7333	52.14	45.0074	51.31	43.5556	49.65	42.8296
TSMGS0504		80	55.2230	62.95	44.8000	51.07	44.1000	50.27	43,4000	49.48	42.0000	47.88	41.3000
TSMGS0601		80	57.8204	65.92	46.9071	53.47	46.1742	52.64	45.4413	51.80	43.9754	50.13	43.2425
TSMGS0602		80	54.5162	62.15	44.2267	50.42	43.5356	49.63	42.8446	48.84	41.4625	47.27	40.7715
													6

After changing any one of the selling prices (Exclusive or Inclusive), you will get the following message:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?	
	<u>Y</u> es <u>N</u> o	

Only the specific item on which the price change was done will update immediately. If you select Yes, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If No is selected only the price on this item which was changed will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

UPDATING PRICE VARIANTS

Select Stock, Utilities and select Price Variants.

t Stock	, Utiliti	es and se	elect I	Price V	ariants	5.										
2							IC	Enterprise	IQ HO	,				_ 8 🗾	ĸ	
Processing	Debtors	Creditors Stor	ck Ledg	er Utilities	Support	Point	t of Sale	Windows	Help	Shor	tcuts					
Maintenance	S Price	Contract Price	Enquiries	Processing	Recall	Job	Bills Of	Stock Serial	Price	Utilitie	Deliveries And	Multiple Bir	Reports			
	Maintenance	Maintenance		÷	Documents	Cards Stock	Quantity	Numbers	Lists	-	Collections	Locations	*			
INFO	ł									S S S S S S S S S S S S S S S S S S S	itock Adjustments itock Take itock Write Offs itock Transfers Month End itock Archive Histo itock Price Update Bulk Synchronicatic	ry n				
											Consolidated Order Price Variants	Price Varian	ts			



				Sort Orde	er	Module	Options		Group Quick	Filter		Available Fil	ters				
				Group					🗌 001 - Ca	an 340ml		Clear Filter					
	•		••			Sh	ow which Price		002 - T-	Shirt Small Shirt Medium							
		<pre>/Ket</pre>	ail	Obin		Inclus	ive	~	005 - 15	Shirthealam							
		ENTER	PRISE	OPrice													
		ENTER	KIJE	ODate													
				ODocur	nent												
						1											
Ιŕ	Group	Code	Descripti	ion	Price	Price Name	Date	Docu	nent	Module	User	Current Price	Current GP%	New Price	New GP%	Selected	1
	002	TSMGS0201	Golf T-SI	hirt - Brown	1	Retail Price	03/09/2014	1		Stock Maintenance	1	92	51.87	95	53.39		1
	I 002	TSMGS0301	Golf T-SI	hirt - Red -	1	Retail Price	03/09/2014			Stock Maintenance	1	92	27.2	95	29.5		
	002	TSMGS0401	Golf T-S	hirt - Blue -	1	Retail Price	03/09/2014			Stock Maintenance	1	92	-8.7	95	-5.26	•	
	002	TSMGS0501	Golf T-S	hirt - Green	1	Retail Price	03/09/2014			Stock Maintenance	1	62.95	36.62	95	58		
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	Hecord	Count: 4															
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				Liltor		Search	Flack Departs		loct All For	Select All	Dos	alact All	Depart	Delet	-	Dracana	
	Can	Expo	лс	Enter		search	Has <u>n</u> keports	20	sect All Por	Select All	De-S	elect All	Report	Delei	le	Frocess	

This screen provides a list of all the other stock items that are linked to the item that was selected to do the price change on.

Use the mouse to put a tick in on each item where the selling price must change to the new selling price and click on Process for the changes to be done.

13
Are you sure you want to Update the selected prices?
······
Yes <u>N</u> o

If **Yes** is selected, the selling prices on the selected stock items will change to the New Prices. The system will then prompt you and say Processing Completed.

The items that were not selected to change, will remain on the screen until you either delete them or select them to be changed.

2019

		Sort Ord	er	Module	e Options	Group Qui	ck Filter		Available Filters					
	-1-:	Group Code)	s	how which Price	001 -	Can 340ml T-Shirt Small T-Shirt Medium		Clear Filter					
IV KO	etai	OPrice		Indu	usive	~			Tick in the selec	ted Price V	ariants Group to	o see		
	ENTERPRISE	ODate							only the stock i	tems in that	t group.			
		ODocur	nent			_		\neg						
· · · · · · · · · · · · · · · · · · ·				Can se	lect if the sy	ive of VAT	I show the price							
				inclusi	VE OF EXClus	IVE OF VAL.		J						
Group Code	Des	cription	Price Pr	rice Name	Date	Document	Module	User	Current Price Current GP%	New Price Ne	ew GP% Selected 🔺			
002 TSMGS02	:01 Goli	T-Shirt - Brown	1 R	Retail Price	03/09/2014		Stock Maintenance	1	92 51.87	95	53.39			
▶ 002 TSMGS03	101 Goli	T-Shirt - Red -	1 B	Retail Price	03/09/2014		Stock Maintenance	1	92 27.2	95	29.5			
					₿.						v			
Record Count: 2														
Cancel	Export	∰ <u>F</u> ilter		se <u>a</u> rch	Flas <u>h</u> Reports	Select All For.	S <u>e</u> lect All	De-Se	elect All	Delete	Process			

To delete the remaining items from the screen one must put a tick with the mouse in on each item or click on one of the select buttons, and then select the Delete Button. The system will again make sure if one wants to delete the items selected before deleting them from the list.

NOTE: It is suggested to keep the Price Variants list as current as possible.

BUTTON FUNCTIONALITY ON THE PRICE VARIANTS SCREEN:

CANCEL

The cancel option allows one to close the process and screen.

EXPORT

Select the export option to export the existing on screen information into any of the following formats (CSV, TXT, HTML, XML and XLS (Excel).

FILTER

The filter option allows one to filter on any information on the external charges screen.

SEARCH

The search option allows one to search for additional information that cannot be seen or found on the Price Variants screen.

FLASH REPORTS

The flash option allows one to call up a flash report by either selecting the flash button or one can use the "alt" button. To call up a flash report using the "alt" option, hold down the "alt" button and then press either number 1 - 9 this will bring up the flash report that corresponds to the relevant number.



SELECT ALL FOR...

SELECTED GROUP

Select one item on the screen and the select All for selected Group will put ticks in at all the Price changes that are linked to that specific Price Variants Group. There is also a quick filter option on top of the screen, where one can select a Price Variant Group. This filter will list all the items linked to that Group.

SELECTED CODE

Select one transaction on the screen and the Select All for selected Item will put ticks in at all the price changes with the same item number.

SELECTED DATE

Select one transaction on the screen and the Select All for selected Date will put ticks in at all the price changes with the same date.

SELECTED DOCUMENT

Select one transaction on the screen and the Select All for selected Document will put ticks in at all the price changes with the same Document Number.

SELECT ALL

The Select All button allows one to select all the items if all the prices on the list should be changed to the New Prices and select then Process.

DE-SELECT ALL

The De-Select All button allows one to remove the ticks from all the items and to start again if a mistake was made.

REPORT

The report option allows one the Design, Preview or Print the list of Stock Price Variants not yet completed or deleted.

The report provides a list of Stock Items, their descriptions, the Price Type that was changed, the document reference of the transaction that was done, the Old Prices and New Prices.

IQ HO				Price	Variants						Page 1
						C	urrent Priœs			New Prices	
Group	Code	Description	Price	Date	Document	Price Exc	Price Inc	GP%	Price Exc	Price Inc	GP%
002	TSMGS0201	Golf T-Shirt - Brown - Small	Retail Price	03/09/2014		83.33	95.00	53.39	96.48	109.99	59.75
002	TSMGS0301	Golf T-Shirt - Red - S	Retail Price	03/09/2014		80.70	92.00	27.20	96.48	109.99	39.11
002	TSMGS0401	Golf T-Shirt - Blue - S	Retail Price	03/09/2014		83.33	95.00	-5.26	96.48	109.99	9.08
002	TSMGS0501	Golf T-Shirt - Green - S	Retail Price	03/09/2014		83.33	95.00	58.00	96.48	109.99	63.72
003	TSMGS0202	Golf T-Shirt - Brown - M	Retail Price	03/09/2014		86.84	99.00	47.03	96.48	109.99	52.32
003	TSMGS0302	Golf T-Shirt - Red - M	Retail Price	03/09/2014		86.84	99.00	33.21	96.48	109.99	39.89
003	TSMGS0402	GolfT-Shirt - Blue - M	Retail Price	03/09/2014		86.84	99.00	56.84	96.48	109.99	61.15

CHANGING SELLING PRICE IN PRICE MAINTENANCE

Q								IC	Enterprise:	IQ HO						-	٥	
Processing	Debtors	Creditors	Stock	Ledger	Utilities	Support	Poin	t of Sale	Windows	Help	Shortcut	ts						
Maintenance	Price Maintenance	Contract P Maintena	Price En nce	(2) Iquiries	Processing	Recall Documents	Job Cards	Bills Of Quantity	Stock Serial Numbers	Price Lists	Utilities	Deliveries And Collections	Multiple Bin Locations	Reports				
	3						Stock											
	Price Mainten	ance		/														

In Stock Price Maintenance, the prices of stock items can be adjusted based on set retail prices, percentage markup on cost, gross profit percentage or percentage mark-up on retail price.



NOTE: Price Variants will only be activated on single item price changes and only on the stock items that are set to **NEVER** auto calculate selling prices.

	Sort Order			A	vailable Filters	
	(a) Carda			C	ear Filter	
	() code			1	Shirts	
	()Barcode					
N Ke						
EN	Department					
	O Supplier Code		2			
	O Main Supplier					
	0.1.1.14					
ata						
Code	Description	Price Inc	Price Excl	GP 1	Markup 1	Avrg Cost Dept
SMG 1000	Buy One Get One Free	90.00	78.95	-12.9335	-11.4523	89.158 008
SMGS0101	Golf T-Shirt - Black - Small	90.00	78.95	51.2100	104.9600	38.518 008
SMGS0102	Golf T-Shirt - Black - Medium	105.01	92.11	52.1800	109.1100	44.048 008
SMGS0103	Golf T-Shirt - Black - L	100.00	87.72	6.4663	6.9133	82.047 008
SMGS0104	Golf T-Shirt - Black - XL	58.00	50.88	37.9233	61.0909	31.583 008
SMGS0201	Golf T-Shirt - Brown - Small	90.00	78.95	48.8400	95.4800	40.387 008
SMGS0202	Golf T-Shirt - Brown - M	115.00	100.88	54.4000	119.3000	46.000 008
SMGS0203	Golf T-Shirt - Brown - L	90.00	78.95	49.3333	97.3684	40.000 008
SMGS0204	Golf T-Shirt - Brown - XL	70.00	61.40	38.1143	61.5882	38.000 008
MGS0301	Golf T-Shirt - Red - S	90.00	78.95	25.5800	34.3800	58.750 008
MGS0302	Golf T-Shirt - Red - M	115.00	100.88	42.5000	73.9300	58.000 008
MGS0303	Golf T-Shirt - Red - L	158.00	138.60	36.7084	57.9987	87.720 008
MGS0304	Golf T-Shirt - Red -XL	62.95	55.22	36.6206	57.7800	35.000 008
SMGS0401	Golf T-Shirt - Blue - S	90.00	78.95	-11.1100	-10.0000	87.720 008
SMGS0402	Golf T-Shirt - Blue - M	115.00	100.88	62.8500	169.1500	37.480 008
SMGS0403	Golf T-Shirt - Blue - L	62.95	55.22	36.6206	57.7800	35.000 008
SMGS0404	Golf T-Shirt - Blue -XL	99.44	87.23	44.4157	79.9068	48.483 008
SMGS0501	Golf T-Shirt - Green - S	90.00	78.95	55.6700	125.5600	35.000 008
SMGS0502	Golf T-Shirt - Green - M	61.61	54.04	36.6206	57.7799	34.250 008
SMGS0503	Golf T-Shirt - Green - L	65.29	57.27	36.6206	57.7800	36.296 008
SMGS0504	Golf T-Shirt - Green - XL	62.95	55.22	36.6206	57.7800	35.000 008
SMGS0601	Golf T-Shirt - White - S	65.92	57.82	36.6206	57.7801	36.646 008
MGS0602	Golf T-Shirt - White - M	62.15	54.52	36.6205	57.7797	34.552 008
MGS0603	Golf T-Shirt - White - L	62.95	55.22	36.6206	57.7800	35.000 008
SMGS0604	Golf T-Shirt - White - XL	62.95	55.22	36.6206	57.7800	35.000 008
SMGS0701	Golf T-Shirt - Grey - S	46.63	40.91	36.6206	57.7801	25.926 008
	Golf T-Shirt - Grey - M	74.61	65.45	36.6206	57.7800	41.481 008
SMGS0702	Callet Chink Communit	62.95	55.22	36.6206	57.7800	35.000 008
SMGS0702 SMGS0703	Gon i-Shirt-Grey-L		50.00	36,6205	57,7798	
SMGS0702 SMGS0703 SMGS0704	Golf T-Shirt - Grey - L Golf T-Shirt - Grey - XL	59.53	52.22	30.0203		33.099 008
5MGS0702 5MGS0703 5MGS0704 5MGS0801	Golf T-Shirt - Grey - L Golf T-Shirt - Grey - XL Golf T-Shirt - Pink - S	59.53 129.19	113.32	36.6206	57.7800	71.823 008
SMGS0702 SMGS0703 SMGS0704 SMGS0801 SMGS0802	Golf T-Shirt - Grey - L Golf T-Shirt - Grey - XL Golf T-Shirt - Pink - S Golf T-Shirt - Pink - M	59.53 129.19 62.33	52.22 113.32 54.67	36.6206	57.7800 57.7799	71.823 008 34.651 008
SMGS0702 SMGS0703 SMGS0704 SMGS0801 SMGS0802 SMGS0803	Golf T-Shirt - Grey - L Golf T-Shirt - Pink - S Golf T-Shirt - Pink - M Golf T-Shirt - Pink - M	59.53 129.19 62.33 57.98	52.22 113.32 54.67 50.86	36.6206 36.6206 36.6206	57.7800 57.7799 57.7800	71.823 008 34.651 008 32.236 008

Press the F9-key on your keyboard to change the sort order of the list provided.

BUTTON FUNCTIONALITY:

FILTER

Use the filter option to filter for selected items or departments or other filter criteria selections.

HINT: The filter option can be used to filter only for selected stock items, departments or department ranges.

EXPORT

Select the export option to export the existing on screen information into any of the following formats (CSV, TXT, HTML, XML and XLS (Excel).

SEARCH

The search option allows one to search for any information within the price maintenance screen and for any available field.

SELECT VISIBLE FIELDS

To change the list of visible fields in the screen, select the Select Visible Fields option. Select a field in the list and enable it by adding a tick mark next to the field.



PRICE CHANGES

MODIFY PRICE - SINGLE

To change the inclusive or exclusive price of a single item.

Charles Therein C. 1. 1					Apply when:					
Single Item Select	ed				Right Now					
TSMGS0101					O Future Date					
Golf T-Shirt - Black - Small										
			1							
			44.602							
			45		Modity P	rice				
			0		~					
Exclusive	Inclusive	Enable		^		Actual	Target			
83.33330	94.99996	~			Price Type	% Markup on Cost	% Markup on Cost	Enable	Auto Calc	
74.56140	85.00000	-			Retail Price	86.8393	86.83926		1	
70.17544	80.00000	-			Wholesale Price	67.1720	67.17204		~	
65.78947	75.00000	•			Price 3	57.3384	57.33839		\checkmark	
61.40351	70.00000	-			Prce	47.5047	47.50474		\checkmark	
57.01746	64.99990				Alternative Price 3	37.6711	37.67109		\checkmark	
52.63158	60.00000				Alternative Price 4	27.8372	27.83724		\checkmark	
0.00000	0.00000			v	Alternative Price 5	18.0038	18.00379		\checkmark	
on Price	Enable			^		Arturl	Tawaab			
0.00000	LIIADIE				Price Turne	ACLUAI		Enable		
0.00001					Price Type Dotail Drice	46 4781	46 47806	cliable		
0.00006					Wholesale Price	40 1814	40 18138			
-0.00004					Price 3	36,4427	36,44272			
3 0.00001					Prce 4	32,2056	32,20557			
4 -0.00008					Alternative Price 3	27.3631	27.36311			
-0.00004					Alternative Price 4	21.7755	21.77553			
6 0.00000				J	Alternative Price 5	15.2570	15.25696			
	1			0 %	6					
				_				_		
	0					~				
	Delevel Comp. 10									
	TSMGS0101 Golf T-Shirt - Black - Small ■ Exclusive ■ ■ 83.33330 ■ 74.56140 ■ 70.17544 ■ 65.78947 ■ 61.40351 ■ 52.63158 ■ 0.00000 ■ 0.000000 ■ 0.00000 ■ 0.000000 ■ 0.00000 ■	Exclusive Inclusive 83.33330 94,99956 74.56140 85.0000 70.17544 80.0000 65.78947 75.0000 61.40351 70.0000 57.01746 64.9999 9.22.63158 60.0000 0.00000 0.00000 0.00000 0.00000 9.00000 0.00000 0.00000 0.00000 9.000001 0.00000 0.000001 0.00000 0.000001 0.00000 9.0000001 0.00000 0.000001 0.00000 14 -0.00004 15 -0.00004 16 0.00000	Exclusive Inclusive Enable 83.3330 94.9996 ✓ 74.56140 85.0000 ✓ 70.17544 80.0000 ✓ 65.78947 75.00000 ✓ 61.40351 70.0000 ✓ 57.01746 64.9999 □ 0.00000 0.00000 □ 0.00000 0.00000 □ 0.00000 □ □ 1.0.00000 □ □ 0.00000 □ □ 0.00000 □ □ 1.0.00004 □ □ 1.4 -0.00004 □ 1.5 -0.00004 □ 1.6 0.00000 □	TSMGS0101 Golf T-Shirt - Black - Small 1 44.602 45 0 Exclusive Enable 83.33330 94.99996 74.56140 85.00000 70.17544 80.0000 65.78947 75.0000 61.40351 70.00000 52.63158 60.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 1 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 1 0.00000 0.00000 0.00000 0.00000 0.00000 1 0.00000 1 0.00000 2 0.00000 3 0.00000 14 -0.00004 15 -0.00004 15 -0.00004 16 0.00000 17 Enable 18 -0.00004 19 -0.00004	TSMGS0101 Golf T-Shirt - Black - Small 1 44.602 45 0 Exclusive Inclusive 83.33330 94.99996 74.56140 85.00000 70.17544 80.00000 61.40351 70.0000 57.01746 64.99990 52.63158 60.00000 0.000000 0.00000 0.000000 0 0.000000 0 0.000000 0 0.000000 0 0.000000 0 0.000000 0 0.000000 0 0.000000 0 0.000000 0 0.000000 0 2 0 0 0 3 0.00000 3 0.00000 4 -0.00004 5 -0.00004 6 0.000000	TSMGS0101 Future Date Golf T-Shirt - Black - Small 1 1 44.602 45 0 6 0 Price Type Retail Price 70.1754 80.0000 61.40351 70.0000 75.01746 64.99990 61.40351 70.0000 9 9 1 41ernative Price 3 1 9 1 1 0 0 1 1 1	TSMGS0101 Puture Date Golf T-Shirt - Black - Small 1 44.602 45 45 0 Exclusive Inclusive 83.33330 94.99996 74.56140 85.00000 70.17544 80.00000 65.78947 75.00000 75.01746 64.99990 61.40351 70.00000 75.01746 64.99990 0.00000 0.00000 Price Type 6.7.1720 Price 3 37.3384 Price 4 27.8372 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00000 0.00001 0.00001 0.00001 0.00001 14 -0.00004 15 -0.00004 15 -0.00004 16 0.00000 0 % 0 %	TSMGS0101 Puture Date Golf T-Shirt - Black - Small 1 41 1 44.602 45 45 0 Actual Target 83.3339 94.99996 74.55140 85.00000 70.17544 80.00000 65.79947 75.0000 9 9 10 10 10 10 10 10 10 10 11 10	TSMGS0101 Puture Date Golf T.Shirt - Black - Small 1 44.602 45 45 0 Modify Price 1 83.3330 94.99996 74.56140 85.00000 74.56140 85.00000 75.701764 66.3393 61.40351 70.0000 97.17544 80.00000 97.17544 66.00000 97.17545 64.99990 97.17546 64.99990 97.17546 64.99990 97.17546 64.99990 97.17546 64.99990 97.01746 64.99990 97.02746 64.99990 97.02747 97.50474 10.00000 0.00000 97.00000 0.00000 97.00000 0.00000 98.00000 0.00000 99.0000 0.00000 99.0000 0.00000 99.0000 0.00000 99.0000 0.00000 99.0000 0.00000 99.0000 0.00000 99.0000 0.00000	TSMGS0101 I Goff T-Shirt - Black - Small I 44.602 45 45 0 Modify Price Reclusive Inclusive Enable 0 0 Price Type '% Harkup on Cost % Markup on Cost 74.56140 85.00000 Ø 70.17544 80.00000 Ø 61.4351 70.0000 Ø 9rice 1/2 47.5947 52.63158 60.00000 Ø 0.00000 0.00000 Ø 0.000001 Ø 10 10 11 10 12 12 13 0.00000 Ø

Tick the Enable blocks next to the prices that need to be changed, highlight the price and type in the new price.

Select "Apply to Current Item" if the changes are correct or select "Reload Current Prices" if the changes are wrong.

Once the "Apply to Current Item" has been selected, the system will prompt you with the following message:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?
	<u>Y</u> es <u>N</u> o

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If **No** is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

NOTE: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.



NOTE: For the price changes to take effect immediately, make sure the *Right Now* option is selected under *Apply When*. For the price changes to only take effect on a future date, select *Future Date* under *Apply When* and select the date.

NOTE: However, the price will only change after the date has elapsed and after a transaction has occurred on the relevant stock item. Hence, this will not show up in the P.O.S. or price lookup until afterwards. To force a future price change to take effect immediately, without a transaction first occurring, select check future prices, after the selected date.

% MARKUP ON COST - SINGLE

To change the Target Markup % on Cost of a single item.

Current Stock Item						Annal - 14th anna							
	Single Item Selec	ted				Apply when:							
Stock Code	TSMGS0101					O Future Date							
Stock Description	Golf T-Shirt - Black - Sma	ill i		_		Use this cost:		Auto Calculation:					
Packsize				1		Average Cost		Never Auto C	Never Auto Calc				
Average Cost				44.602		O Latest Cost		Auto Calc on	Average C	ost			
Latest Cost				45		O Future Cost (l	Jser defined)	Auto Calc Off	Auto Calc Off Latest Cost				
Future Cost				0		⊖ Highest of Lat	est Or Average Cost	Auto Calc on Auto Calc on	Auto Calc on user defined Future Cost Auto Calc on Highest Cost				
Price Change									_				
Price Type	Fyclusive	Inclusive	Enable		^		Astrop	Mark	up On	Cost Price			
Patai Price	83 33330	94 99996	LINUDIC			Duine Trues	Actual		Faceble				
Wholesale Price	74 56140	85.00000				Price Type	% Markup on Cost	% Markup on Cost	Enable	\mathcal{V}			
Price 3	70,17544	80.00000				Whalesale Drive	67 1720	67 17204					
Prce 4	65,78947	75.00000				Price 2	Wholesale Price 67.1720		. ▼ 				
Alternative Price 3	61,40351	70.00000				Price 3	47 5047	47 50474					
Alternative Price 4	57.01746	64,99990				Alternative Price 2	37 6711	37 67109					
Alternative Price 5	52,63158	60.00000				Alternative Price 4	27 8372	27 83724					
Alternative Price 6	0.00000	0.00000				Alternative Price 5	18.0038	18.00379					
% Marku	p on Price	Enable			Â		Actual	Target			<u>^</u>		
Markup on Retail Price	0.0000	0				Price Type	G.P. %	G.P. %	Enable				
Markup on Wholesale Pr	ice 0.0000	1				Retail Price	46.4781	46.47806					
Markup on Price 3	0.0000	6				Wholesale Price	40.1814	40.18138					
Markup on Prce 4	-0.0000	4				Price 3	36.4427	36.44272					
Markup on Alternative Pri	ce 3 0.0000	1				Prce 4	32.2056	32.20557					
Markup on Alternative Pri	ce 4 -0.0000	8				Alternative Price 3	27.3631	27.36311					
Markup on Alternative Pri	ce 5 -0.0000	4				Alternative Price 4	21.7755	21.77553					
Markup on Alternative Pri	ce 6 0.0000	0			~	Alternative Price 5	15.2570	15.25696			~		
					0 %	6							
Cancel		Reload Current P	rices			Apply t	o Current Item						

Tick the Enable blocks next to the % Markup on Cost that need to be changed, highlight the % in the Target column and type in the new %.

Select "Apply to Current Item" if the changes are correct or select "Reload Current Prices" if the changes are wrong.

Once the "Apply to Current Item" has been selected, the system will prompt you with the following message:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?	
	<u>Y</u> es <u>N</u> o	

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If **No** is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.



Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

% MODIFY GROSS PROFIT - SINGLE

To change the Target Gross Profit % on Cost of a single item.

Right Now Future Date				
O Future Date				
^	Actual	Target		
Price Type 9	% Markup on Cost %	Markup on Cost	Enable	Auto Calc
Retail Price	128.4987	128.49866		~
Wholesale Price	107.7311	107.73109		\checkmark
Price 3	96.1905	96.19047		\checkmark
Prce 4	73.1092	73.10924		\checkmark
Alternative Price 3	61.5686	61.56862		\checkmark
Alternative Price 4	50.0278	50.02778		~
V Alternative Price 5	38.4874	38.48739		1
	Actual	Target		Modify Sir
Price Type	G P %		Fnable	GP
Retail Price	56,2361	56,23607	J	<
Wholesale Price	51.8608	51.86084		
Price 3	49.0291	49.02913		
Prce 4	42.2330	42.23301		
Alternative Price 3	38.1068	38.10679		
Alternative Price 4	33.3457	33.34568		
Alternative Price 5	27.7913	27.79126		
•				
0 %				
	0 %	0 %	0 %	0 %

Tick the Enable blocks next to the G.P.% on cost that need to be changed, highlight the percentage in the Target column and type in the new percentage.

Select "Apply to Current Item" if the changes are correct or select "Reload Current Prices" if the changes are wrong.

Once the "Apply to Current Item" has been selected, the system will prompt you with the following message:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?	
	<u>Y</u> es <u>N</u> o	

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If No is selected only the price on this item will be updated.

A Kerridge Commercial Systems Company

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.



% PRICE CHANGE - SINGLE

To change the % Markup on Price of a single item by entering a percentage markup on price.

	Single Item Sele	cted		Apply When:					
	Single Item Sele	cicu		Right Now					
Stock Code	TSMGS0101			O Future Date					
Stock Description	GolfT-Shirt - Black - Sm	all							
Packsize			1						
Average Cost			38.005						
Latest Cost			34.125						
Future Cost			0						
ce Change									
Price Type	Exclusive	Inclusive	Enable ^		Actual	Target			
Retail Price	91.18200	103.94748		Price Type	% Markup on Cost	% Markup on Cost	Enable	Auto Calc	
Wholesale Price	78.94737	90.00000		Retail Price	128.4987	139.92359		~	
Price 3	74.56140	85.00000		Wholesale Price	107.7311	107.73109		~	
Prce 4	65.78947	75.00000		Price 3	96.1905	96.19047		~	
Alternative Price 3	61.40351	70.00000		Prce 4	73.1092	73.10924		~	
Alternative Price 4	57.01746	64.99990		Alternative Price 3	61.5686	61.56862		~	
Alternative Price 5	52.63158	60.00000		Alternative Price 4	50.0278	50.02778		\checkmark	
Alternative Price 6	0.00000	0.00000		Alternative Price 5	38.4874	38.48739		\checkmark	
06 Mauluun a	n Drise	Eashla				Tb	1		
-70 Harkup u Markup op Datail Drisa	5 000		Modify Single %	Duine Trees	Actual	rarget	r	1	
Markup on Whalesale Price	-0.000		Markup on Price	Price Type	G.P. %	G.P. %	Enable		
Markup on Wholesale Price	0.0000			Whelesele Drice	50.2301	51,96094			
Markup on Price 3	-0.0000	14	N	Price 2	49 0291	49 02913			
Markup on Alternativo Prico	3 0.0000		13	Price 3	42 2220	42 22201			
Markup on Alternative Price	4 -0.0000			Alternative Price 2	38 1068	38 10679			
Markup on Alternative Price	5 -0.0000	14		Alternative Price 4	33 3457	33 34568			
Markup on Alternative Price	6 0.0000			Alternative Price F	27 7913	27 79126			
Harkap on Alternative Prices	0 0.0000		×	Alternative Frice 5	27.7515	27.75120			
			0	%					
					@				
					•				

Tick the Enable blocks next to the % Markup on Price on cost that need to be changed, highlight the percentage in the percentage column and type in the new percentage.

Select "Apply to Current Item" if the changes are correct or select "Reload Current Prices" if the changes are wrong.

Once the "Apply to Current Item" has been selected, the system will prompt you with the following message:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?
	<u>Y</u> es <u>N</u> o

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If No is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.



Sell Price Maintenance in Purchase Orders enables one to change the selling prices while doing Purchase Orders.

To setup Sell Price Maintenance on Purchase Orders, select from the main IQ screen Utilities, Setup and Company Details.



Select the Default Settings (1) tab and tick the block next to "Do Sellprice Maintenance In Processing".





	andendinee in orevis		
Do Sellprice Ma	aintenance In Purchase Orders		√
Enable Line By	Line Selling Price Maintenance	2	
Multi Level Sell	price Maintenance On Bills Of Quantity		

This selection will allow one to change the selling prices of each item (one by one) on the purchase order, once the purchase order is processed.



To change the selling prices one by one after each line is captured, one can select the "Enable Line By Line Selling Price Maintenance". Always keep in mind: if you are adding the same item on multiple lines of your documents, only the last change to your selling prices for this item will be considered.

PROCESSING A PURCHASE ORDER

Select Processing from the IQ main screen and select purchase Orders.



One can either edit an existing purchase order or one can create a new purchase order.

Processing Debtors C	reditors Stock Ledger Utiliti	ies Suppor	t Point of Sa	le Windows	Help 5	Shortcuts		-	- 🖷 X
	Sort Order	Show Which	Select Lavout	Legend			Available	Filters	
			l puput 1	Not Invoiced			Clear Filte	er	
	Account O Invoiced Date		Cayout 1	Partially Toyoic	ed		No Order	Number	
	○ Account Name ○ Changed Date	 Current 	Layout 2	Fully Invoiced			PO FOR A	ABC	
Ketai	Decument Otet Order Num		Clayout 3	Locked by Lise	r				
			O Layout 4	20012007 000					
ENTERPRISE	Order Number ODocument Type	History	O Layout 5						
	Order Date	01.0007		6					
			Clayour o	<u>v</u>					
Data - Multiselect [OFF]								Related Documents - Auto Generated	
Document Number Order No	Name		Account	Start Date	GBV Date	Changed Date	Total o	Generated Document Document Tupe	A
PLRHO32	DDDD Distributors		DDD	01/09/2014	01/09/2014	childing to b the	117.65	denerated bocanieric bocanieric rype	
PURHO33	DDDD Distributors		DDD	01/09/2014	01/03/2011		588.24		
PURHO37	DDDD Distributors		DDD	02/09/2014			615.6		
PURHO38	XYZ Wholesalers		XY7001	02/09/2014			14154.24		
PLIRHO39	XYZ Wholesalers		XYZ001	02/09/2014			9804		
PURHO40	DDDD Distributors	N	DDD	02/09/2014			513		
PURHO41	DDDD Distributors	6	DDD	02/09/2014			1140		
PURHO42	DDDD Distributors		DDD	02/09/2014			615.6		
PURHO43.1	DDDD Distributors		DDD	02/09/2014		04/09/2014	513		
PURHO44.1	XYZ Wholesalers		XYZ001	02/09/2014		02/09/2014	51.3		
PURHO48	XYZ Wholesalers		XYZ001	04/09/2014		02/03/2021	4560		
PURHO49	XYZ Wholesalers		XYZ001	04/09/2014			500, 18		
PURHO52	XYZ Wholesalers		XYZ001	04/09/2014			4223.7		
(Black = Normal Purcha	se Order	waiting t	o be GRV	'ed				
	Croop - Dortially Invoid			hasa Orda					
	Green = Partially Involu	lea (GRV	ed) Purci	nase Orde	215				
	Blue = Fully Invoiced P	urchase	Orders (or	nlv visible	under				
				,					
	History)								
	Greved Out = Purchase	Order l	ocked by a	another u	ser				
	Greyed Out Turchase		bened by t	another a	501.				
							¥]]	~
	/#1						—	-	
	*				6				
Visible Fields Export	Filter Search	User	Data	Processing	Repor	t Options	Reports Auto Gen	nerate SMS	Multiselect
	Enter Ecorori	200							

SORT ORDER

The sort order allows one to sort the existing purchase orders in either Account Number, Account Name, Document Number, Order Number, Order Date, Invoiced Date, Changed Date, Internal Order Number or Document Type.

SHOW WHICH

The current selection, allows one to see and have access to all created purchase orders not yet finalised and/or to create new purchase orders.

The history selection allows one to see all finalised purchase orders and to delete finalised purchase orders.

SELECT LAYOUT

The select layout option allows one to select six different layouts to print a purchase order on.

LEGEND

The legend allows one to see immediately when looking at the current purchase orders, what the status of the purchase order is.

PURCHASE ORDER SELECTIONS

DOCUMENT NUMBER

The Document Number field shows the current purchase order number.

ORDER NO

The order no field shows the internal order number that has been used on the purchase order when it was created.

NAME

The name field shows the supplier's name, the supplier's name is the supplier to whom the purchase order was created for.

ACCOUNT

The account field shows the account number that is linked to the supplier for whom the purchase order was created.

START DATE

The order date holds the date when the purchase order was created or when the purchase order goods have been ordered.

GRV DATE

The GRV Date field holds the date information when that specific purchase order was goods received. In other words, as soon as one GRV's that specific purchase order, the invoice date will have that date populated in this field.

CHANGED DATE

The Changed Date field holds the date information when that specific purchase order was edited or changed. In other words, as soon as one edit that specific purchase order, the changed date will have that date populated in this field.

TOTAL

The total field shows the total outstanding value of the existing purchase order.



CREATE NEW PURCHASE ORDER

Processing Debtors	Creditors Stock Ledger U	tilities Support Point of	Sale Windows Hel	p Shortcuts	Austable F	1 D A
	Sort Order	Show which Select Layou	t Legend		Available P	liters
	Account Invoiced Da	te O Layout I	Partially Invoiced		No Order N	lumber
Dota	Account Name O Changed Da	ite Current Clayout 2	Fully Invoiced		PO FOR AB	IC .
I V nela	Document O Int. Order N	lum Layout 3	Locked by User			
ENTERPR	ISE Order Number O Deciment T	CLayout 4				
		History OLayout 5	-			
	Order Date	O Layout 6	<u>®</u>			
Data - Multiselect [OFF]						Related Documents - Auto Generated
Document Number Order N	No Name	Account	Start Date GRV [)ate Changed Date	Total 🔨	Generated Document Document Type
PURHO32	DDDD Distributors	DDD	01/09/2014 01/09/	2014	117.65	
PURHO33	DDDD Distributors	DDD	01/09/2014		588.24	
PURHO36	DDDD Distributors	DDD	01/09/2014		615.60	
PURHU37	DDDD Distributors	UUU VV7001	02/09/2014		615.60	
PURHU30	XTZ Wholesalers	XT2001	02/09/2014		9 804 00	
PURHO40	DDD Distributors	DDD	02/09/2014		513.00	
PURHO41	DDDD Distributors	DDD	02/09/2014		1 140.00	
PURHO42	DDDD Distributors	DDD	02/09/2014		615.60	
PURHO43	DDDD Distributors	DDD	02/09/2014		513.00	
PURHO44.1	XYZ Wholesalers	XYZ001	02/09/2014	02/09/2014	51.30	
PURHO48	XYZ Wholesalers	XYZ001	04/09/2014		4 560.00	
PURHO49	XYZ Wholesalers	XYZ001	04/09/2014		500.18	
	6		New Edit			
			Delete Copy GRV SDN Imports Consolidated Ord	ering	• · · ·	v V

To Create a new purchase order, select the "Processing" button and click on New.



Processing Deb	otors	Creditors	Stock	Ledger	Utilities	Support	Point of	f Sale	Windows	Help	Shortcuts								_ = X
Account Details			P/Orde	er Details			Add	ditional De	tails								Totals		
Account No XYZ001		~	P/Orde	er Date	04/09/2014		- Sto	re Depart	ment		~								
Name and Address Det	tails		Estima	te Date	04/09/2014		-												
XYZ Wholesalers		•	P/Orde	er Number															
45 Gordon Avenue			Deliver	ry Method															
Stellenbosch			Order	Number			_										WareHouse	001	~
7600							_										Internal Order N	•	
Tel			P/Ord	ar Memo			_										Goods Total		3705.00
P/Order Disc %		0.00	- Dolivo	er Metro No			_										Discount Amnt		0.00
Tyorder blac 70		0.00	• Delive	I Y NOLE NO			_										Vat Amount		518.70
																	Total Quantity		100.00
Code		Descri	ption							Тур	Unit Price		Ord Qty	,	Remain		Disc % Total		^
TSMGS0101		▼ Golf T	-Shirt - Blac	k - Small						CA		38.	00	100.00)	100.00	2.50		3 705.00
												<u></u>					1		v
																Т	otal		4223.70
Supervisor Logoff	Import/Or	der F7 Long	g Desc.	F8 Item D	etails <u>A</u> n	ूर् nendments	User	Defined D	Data		F4 Auto O	rder De	ete Zero Ite	ems	Flash		F6 Process & Displ	ay F10	Process & Print

ACCOUNT DETAILS

ACCOUNT NO

The very first thing that needs to be entered in the purchase order screen is the account number. This account number is the creditors account number. One can either select it from a drop-down list or if the account number is known, it may be typed in.

NAME AND ADDRESS DETAILS

The name and address details will automatically pick up the relevant creditors information. However, if this purchase order is made out to a cash supplier/creditor then the name and address details may be typed in.

To type a different address should the purchase or GRV be delivered to a different address as to that what is already specified, the multiple delivery addresses option can be used for this purpose.

ADDITIONAL ADDRESSES

A creditor might have additional delivery addresses; these can be selected by clicking the drop-down menu in the very first block next to the Name and Address Details.



Processing Debtors	Creditors	Stock Ledger	Utilities	Support P	oint of Sale	Windows	Help	Shortcuts					- = ×
Account Details		P/Order Details			Additional	Details						Totals	
Account No XYZ001	¥	P/Order Date	04/09/2014	<u> </u>	Store Depa	artment		~					
Name and Address Details		Estimate Date	04/09/2014	-									
XTZ Writesalers	Č	D.Ordor Number	nunuq52.1	1									
45 Gordon Avenue		Reset											
Stellenbosch		Select Additional										WareHouse	001 ~
7600												Internal Order No	
Tel		D/Dudu Mana										Goods Total	3705.00
D/Order Dies 9/	0.00	P/Order Memo										Discount Amnt	0.00
P/Order Disc 76	0.00	 Delivery Note No 										Vat Amount	518.70
												Total Quantity	100.00
Codo	Descrit	ation					Ture	Unit Drico		rd Oby	Domain	Disc 9/ Total	
TSMGS0101	Golf T-	Shirt - Black - Small					PO	Unitrite	38.00	100 (0 1	00.00 2.50	3 705 00
i i													
													~
												Total	4223 70
												Total	1220170
		/			_			1			55		
								₩.C.			2		
Supervisor Logott Import	t/Order F7Long	Desc. F8 Item D	etails		User Defined	d Data		F4 Auto O	Delete Z	ero Items	Flash	P6 Process & Display	F 10 Process & Print

NOTE: By selecting the drop-down menu, the system then allows one to either click reset or select additional. Once the select additional has been selected, the system then allows one to choose any of the additional addresses setup within the creditor.

NOTE: Once any one of the additional addresses has been selected, the system updates the purchase order address details automatically with the relevant creditor's address that was selected.

Should you make any typing mistake in either of the address details use the Reset option to reset back to the original address details.

NOTE: The altering of the address details will only affect the purchase order that is posted at the time and will not alter the original suppliers address details in any way.

TEL

The telephone number of the supplier can be entered.

PURCHASE ORDER DISCOUNT %

The purchase order discount % allows one to enter the discount percentage for the specific purchase order.

NOTE: This is not line discount per item, it is discount for the full purchase order amount.

PURCHASE ORDER DETAILS

PURCHASE ORDER DATE

The purchase order date specifies the date on which the purchase order was created.

ESTIMATE DATE

The estimate date specifies a date of when the goods will be available to GRV it out to the client. Either the estimate date should therefore be equal to the purchase order date or it must be a future date.



PURCHASE ORDER NUMBER

The purchase order number is an internal number created by the system automatically. This number auto increment every time a new purchase order is created.

NOTE: Every time a purchase order is changed or edited, the purchase order number will change. The system will add a decimal point after the original purchase order number and the next available number.

EXAMPLE: If the original purchase order was PURHO01 and it's being changed or edited, the same purchase order number will change to PURHO01.1 etc.

DELIVERY METHOD

The delivery method field can be used either for the actual delivery method (e.g. courier, post etc...) or if it's not used for that purpose, it may then be used for something else.

ORDER NUMBER

The order number field is used for the client's purposes. In other words, if the client orders the goods from your company then they would have to supply an order number. This order number helps to keep track of purchase orders.

PURCHASE ORDER MEMO

The purchase order memo is used for any additional information that can be added to the specific purchase order. In other words, if any additional notes or comments need to be added to the purchase order, the purchase order memo field may be used.

DELIVERY NOTE NO

The delivery note number can be utilized for a physical delivery number that is assigned to the purchase order. If the delivery note number field is not utilized in that way, it may be used for something else.

TOTALS

PURCHASE ORDER INCLUSIVE

The purchase order inclusive allows one to specify whether the specific purchase order is either inclusive or exclusive of VAT. To change the purchase order between inclusive or exclusive, select the appropriate option.

WAREHOUSE

The warehouse option allows one to specify from which warehouse the goods will be purchased from. This helps if there is more than one warehouse where goods are stored and where the goods are going to be purchased.

INTERNAL ORDER NO

The internal order number allows one to specify an order number, which is used for internal purposes. Entering this number helps tracking purchase orders throughout the system.

NOTE: If this internal order number is not used, it will be very difficult trying to track purchase order in the system.

GOODS TOTAL

The goods total field will be allocated by the system automatically. This field shows the total value of the goods on the purchase order, this will be the total exclusive of VAT.

DISCOUNT AMOUNT



The discount amount field will be allocated by the system automatically. The discount amount field will show the discount that is given on the specific purchase order. The Discount amount includes the line discount amounts and the % Discount on the Purchase Order.

VAT AMOUNT

The VAT amount field will be allocated by the system automatically. The vat amount field will show the total amount of VAT applicable on the specific purchase order.

TOTAL QUANTITY

The Total Quantity field will be allocated by the system automatically. The Total Quantity field will show the total quantity of stock items on the specific purchase order.

Processing Deb	ors Creditors	s Stock	Ledger	Utilities	Support	Point of Sale	Windows	Help	Shortcuts)
Account Details		P/Ord	ler Details			Addition	al Details							Totals	
Account No XYZ001		P/Ord	ler Date	04/09/2014	-	Store De	partment		~						
Name and Address Deta	ails	Estima	ate Date	04/09/2014	-	I									
XYZ Wholesalers		P/Ord	ler Number												
45 Gordon Avenue		Delive	ery Method			1									
Stellenbosch		Order	Number											WareHouse	001 🗸
7600														Internal Order No	
Tel		P/Ord	ler Memo			1								Goods Total	3705.00
P/Order Disc %	0.	00 V Delive	erv Note No											Discount Amnt	0.00
														Vat Amount	518.70
														Total Quantity	100.00
Code	De	scription						Туря	e Unit Price		Ord Qty	F	temain	Disc % Total	,
TSMGS0101	▼ Go	lf T-Shirt - Blac	sk - Small					CA		38.0	D	100.00	100.	00 2.50	3 705.00
										6					
										,					
														Total	د ددد <i>ه</i>
														rotai	4223.7
											_				
	*		.		302	_							55	Ö	
Supervisor Logoff	moort/Order 57	Long Desc	ES Item Do	taile Am	endments	Liser Dofin	ed Data		E4 Auto O	rder Doloi	te Zero Itor	ne	Flach	E6 Process & Disolar	E10 Process & Drin
Sopervisor Logon	-porgoradi F/1	cong beac.	10 ICHIDE		condition to	gad Delin			1 1 40 60 01	Dele	a zero iten		1.001	. o moccas o Dispidy	1 to Hoccas de Fill

CODE

Enter the stock code number and press Enter, or use the search facility to search for the appropriate stock item. Select the amendments button to add items which are not yet on file. When searching for the stock item use the detail button and the history button to obtain more detail on the stock item.

DESCRIPTION

The stock description as defined in the Item Maintenance section will be displayed. Press Enter to accept this description or enter a new description.

TYPE

The type field displays different types of pricing that is used once the stock items are entered. In other words, the type field will display either CL, CA, CH etc... once the item code has been selected and entered through the transaction line.

The different types of "TYPE" will be displayed as follows: CL – Latest Cost, CA – Average Cost, CH – Highest Cost, CB – Base Cost and PL – Custom Price List.



UNIT PRICE

If purchase price changes are not allowed, this field will not be accessible. The normal purchasing price or the linked price (see creditor Account Maintenance for more information) for the creditor will appear in this field. Hold the "ALT"-KEYand press the down menu to select from different purchasing prices.

If purchase price changes are allowed, this field can be changed by right clicking on the field and then selecting the Enable Editing option.

NOTE: To increase the size of the purchasing price decimals, enter the desired number in the appropriate field. If this was changed to 4 the maximum value would be 4 decimals .9999.

NOTE: If the sell price maintenance option is enabled within the companies default settings, the system will prompt the user to enter the new selling prices. This is very useful because one does not have to then enter the new selling prices after the purchase order has been finalized or the GRV for that matter. This option will only be available if it is enabled.

QUANTITY

Enter the quantity of the item to be ordered.

NOTE: To increase the size of the quantity decimals, enter the desired number in the appropriate field. If this was changed to 4 the maximum value would be 4 decimals .9999.

This is an extract of the Stock Defaults where the price and	Price Decimals (Invoicing and Sales Orders)	2
quantity decimals are changed.	Price Decimals (Goods Receiving)	2
	Quantity Decimals	2

DISCOUNT %

The discount percentage field is only used if line discount is given on a stock item.

NOTE: The discount percentage is only discount per item not discount on the complete purchase order.

TOTAL

The total field shows the full line total. This means that the system will show the quantity times the unit price, which in turn shows the full line Total.

BUTTON FUNCTIONALITY

SUPERVISOR LOGON/LOGOFF

The supervisor option allows one to change a price of an item before it's processed. This supervisor logon option can only be used if a user has the appropriate access to utilize this supervisor logon option.

IMPORT/ORDER

IMPORT CSV

A purchase order can be created by importing data from a text file. The file can be saved in the c:\IQEnterprise\imports directory. The format of the file must be code, qty (quantity) and price.

CODE,QTY,PRICE

TSMGS0101,10,37.88

TSMGS0102,10,42.80

TSMGS0103,10,34.66 TSMGS0104,10,32.17

TSMGS0201,10,39.13

TSMGS0202,10,46.00

The format of the file must be CODE, QTY and Price. In this example, the code is TSMGS0101, the quantity is 10 and the price is R37.88.

NOTE: Once the import file has been selected, the system will show a message displaying that the import was successful. Once this message is displayed, select the 'OK' option.

IMPORT STOCK MASTER

This option will open the Stock Master File.

			Available Filter	s					
		\square	Clear Filter T-Shirts						
Data									
Code	Description	Barcode	D	Bin	PackSi	Onhand	Supplier	~	
ABC001	ABC Classification - Class A	ABC001	001	10	0	50.00			
ABC002	ABC Classification - Class B		001	L	0	100.00			
ABC003	ABC Classification - Class C		001	10	0	0.00			
BHW001	How To Build a Pizza Oven	BHW001	001		0	40.00	BT1		
BM001	Cement PVC 50kg	BM001	002	2 1	0	98.00	CE		
BM002	Tiles		002	20	0	165.00	TC856		
BM003	Wood		002	2	0	236.00	WOP125		
BM004	Sand		002	20	0	129.00	SW014		
BOQ001	Bill of Quantity - SI - 1	BOQ001	007	FR1	1	45.00			
BOQ002	Bill of Quantity - Comp A	BOQ002	007	70	0	74.50			
BOQ003	Bill of Quantity - Comp B	BOQ003	001	L	0	74.50			
BOQ004	Bill of Quantity - Comp C	BOQ4	001	FR1	0	106.00		_	
BOQ005	Bill of Quantity - Auto Manf		007	70	1	0.00			
BOQ006	Bill of Quantity - SI - 3		007	70	1	0.00			
BOQ007	Bill of Quantity - SI - 4 - Enchance Man		007	70	1	23.00			
BOQ008	Bill of Quantity - SI - 4 - Save Man		007	70	1	14.00		v	
							<u>А</u> ссер	t	



P/Order Details							
P/Order Date		Additional Details				Totals R/Order Ind	ueiva
.,	05/09/2014	Store Department		~			(No
Estimate Date		•					
P/Order Number							
Debury Mathed		-					
Delivery Method						House	001
Order Number		Cha	nge the (Order Quantity	on each ite	m if you	No
		chu	ige the .			uer inter	
		wan	t to orde	er it			
D /D - H - H - H						al	0.00
P/Order Memo			_			account Amnt	0.00
0.00 Delivery Note No						Vat Amount	0.00
				\sim		Total Quantity	0.00
						rotal Quartery	0.00
Description			Type U	nit Price	Ord Qty Remai	in Disc % Tota	· · · · · · · · · · · · · · · · · · ·
Golf T-Shirt - Brown - M			CL 🗄	5.0 [°]	0.00	0.00 0.00	0.00
Golf T-Shirt - Brown - L			CL	Enable Editing	0.00	0.00 0.00	0.00
Golf T-Shirt - Brown - XL			CL	Disable Editing	0.00	0.00 0.00	0.00
Golf T-Shirt - Red - S			CL	58.75	0.00	0.00 0.00	0.00
Golf T-Shirt - Red - M			CL	58.00	0.00	0.00 0.00	0.00
Golf T-Shirt - Red - L			CL	87.72	0.00	0.00 0.00	0.00
Golf T-Shirt - Red -XL			CL	35.00	0.00	0.00 0.00	0.00
Golf T-Shirt - Blue - S			CL	87.72	0.00	0.00 0.00	0.00
Golf T-Shirt - Blue - M			CL.	37.48	0.00	0.00 0.00	0.00
Golf T-Shirt - Blue - L			a	35.00	0.00	0.00 0.00	0.00
Golf T-Shirt - Blue -XL			a	10.00	0.00	0.00 0.00	0.00
Golf T-Shirt - Green - S			a	30.00	0.00	0.00 0.00	0.00
Colf T-Shirt - Green - I			0	34.23	0.00	0.00 0.00	0.00
Colf T-Shirt - Green - VI			0	35.00	0.00	0.00 0.00	0.00
Golf T-Shirt - White - S			a	36.65	0.00	0.00 0.00	0.00
Golf T-Shirt - White - M			a	34.55	0.00	0.00 0.00	0.00
Golf T-Shirt - White - L			CL CL	35.00	0.00	0.00 0.00	0.00
Golf T-Shirt - White - XL			CL.	35.00	0.00	0.00 0.00	0.00
Golf T-Shirt - Grey - S			CL	25.93	0.00	0.00 0.00	0.00
Golf T-Shirt - Grey - M			CL	41.48	0.00	0.00 0.00	0.00
Golf T-Shirt - Grey - L			CL	35.00	0.00	0.00 0.00	0.00
Golf T-Shirt - Grey - XL			CL	33.10	0.00	0.00 0.00	0.00
Golf T-Shirt - Pink - S			CL	71.82	0.00	0.00 0.00	0.00
Golf T-Shirt - Pink - M			CL	34.65	0.00	0.00 0.00	0.00
Golf T-Shirt - Pink - L			CL	32.24	0.00	0.00 0.00	0.00
Golf T-Shirt - Pink - XL			CL	27.64	0.00	0.00 0.00	0.00
	Delivery Neetbook Order Number P(Crider Number P(Crider Number Delivery Note No Delivery Note No Delivery Note No Delivery Note No Coll T-Shirt - Brown - M. Coll T-Shirt - Red - L Coll T-Shirt - Red - L Coll T-Shirt - Creen - M. Coll T-Shirt - Green -	Derivery interstool Drider Number P/Croter Nemo Delivery Note No Delivery Note No Description Golf T-Shirt - Brown - M Golf T-Shirt - Bue - M Golf T-Shirt - Bue - 1 Golf T-Shirt - Ceren - S Golf T-Shirt - Ceren - M Golf T-Shirt - Ceren - N Golf T-Shirt - Ceren - M Golf T-Shirt - Cere - M	Devery Nettroo Devery Nettroo Devery Nettroo P(Order Number P(Order Memo Devery Note No Description Golf T-Shirt - Brown - M Golf T-Shirt - Green - M Golf T-Shirt -	Delivery Network Delivery Network 0 order Number Change the U P/Order Memo Change the U 0.00 ▼ Delivery Note No 0.01 T-Shirt - Brown - L Q. 0.01 T-Shirt - Green - S Q. 0.01 T-Shirt - Green - M Q. 0.01 T-Shirt - White - M Q. 0.01 T-Shirt - Mite -	Delivery Network Delivery Network 0 order Number Change the Order Quantity want to order it P(Order Nemo Control or order it Description Type Coff T-Shirt - Brown - M C Coff T-Shirt - Brow - M C	Detwery Nethod Change the Order Quantity on each ite want to order it P/Order Nemo Change the Order Quantity on each ite want to order it Delvery Note No Change the Order Quantity on each ite want to order it Delvery Note No Change the Order Quantity on each ite want to order it Delvery Note No Change the Order Quantity on each ite want to order it Delvery Note No Change the Order Quantity on each ite want to order it Odd T-Shrt Brown -L Change the Order Quantity on each ite want to order it Golf T-Shrt Brown -L Change the Order Quantity on each ite want to order it Order Name Change the Order Quantity on each ite want to order it Optimized Change the Order Quantity on each ite want to order it Change the Order Quantity on each ite want to order it Optimized Change the Order Order Quantity on each ite want to order it Change the Order Quantity on each ite want to order it Optimized Change the Order	Delivery Network Delivery Network Delivery Network Delivery Network 0.00 Delivery Note No Delivery Note No Vet Amount 0.00 Delivery Note No Delivery Note No Vet Amount 0.00 Delivery Note No Delivery Note No Delivery Note No Description Type Unit Price Delivery Note No Description C Delivery Note No Delivery Note No Delivery Note No C Delivery Note No Delivery Note No Delivery Note No C Delivery Note No Delivery Note No Delivery Note No C Delivery Note No Delivery Note No Delivery Note No Delivery Note No Delivery Note No

Create a new filter or use an existing filter to select the stock items to be ordered. Select Accept to import the Item code, description and unit prices of the items to be ordered.

Right click on the Unit Price and click on Enable Editing to allow one to change the unit prices.

Change the Order Quantity for each item that needs to be ordered or delete the item from the order by highlighting the item code and pressing the F5 key on the keyboard.

If your system has been setup to allow line by line sellprice maintenance, and you change the order quantity and press enter, the price maintenance screen will appear.

	1011000102						
ost History							
Cost Level	Value		Last GRV [Date	Su	polier	
Level 1		46.05 02/09/	2014	XY7	001		
Level 2		40.00 02/09/	2014	XYZ	001		
Level 3		40.00 02/09/	2014	DDD)		
Level 4		40.00 02/09/	02/09/2014 DDD				
Level 5		40.00 04/09/	2014	XYZ	001		
New Unit Cost		40.00					
Description	Golf T-Shirt - Black - Mediun	n					
ABC Classification	Not Defined						
ABC Classification Main Supplier	Not Defined ABC001						
ABC Classification Main Supplier Ises Automatically Ca	Not Defined ABC001 alculated Selling Prices No		à				
ABC Classification Main Supplier Ises Automatically Ca	Not Defined ABC001 alculated Selling Prices No Excl. VAT	Ind. VAT	<i>w</i>	Markup%		G.P. %	
ABC Classification Main Supplier Ises Automatically Ca Retail Price	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228	Ind. VAT	00000	Markup% 141.22	281	G.P. % 58.54	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price	Not Defined ABC001 alculated Selling Prices No	Ind. VAT 110.0 85.0	00000	Markup% 141.22 86.40	281	G.P. % 58.54 46.35	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228 76.51204 70.175439 70.175439	Ind. VAT 110.0 85.0 80.0	00000 00001 00000	Markup% 141.22 86.40 75.43	281 035 036	G.P. % 58.54 46.35 43.00	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228 74.561404 70.175439 65.789474	Ind. VAT 110.0 85.0 80.0 75.0	000000 000001 000000 000000	Markup% 141.22 86.40 75.43 64.47	28 1 035 036 737	G.P. % 58.54 46.35 43.00 39.20	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228 74.561404 70.175439 65.789474 61.403509	Ind. VAT 110.0 85.0 80.0 75.0 70.0	000000 000001 000000 000000 000000	Markup% 141.22 86.40 75.43 64.47 53.50	281 235 386 737 388	G.P. % 58.54 46.35 43.00 39.20 34.85	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 3 Alternative Price 3	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228 74.561404 70.175439 65.789474 61.403209 57.017544	Ind. VAT 110.0 85.0 80.0 75.0 70.0 65.0	00000 00000 00000 00000 00000 00000	Markup% 141.22 86.40 75.43 64.47 53.50 42.54	281 235 386 737 988 339	G.P. % 58.54 46.35 43.00 39.20 34.85 29.84	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 5	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228 74.561404 70.175443 65.789474 61.403509 57.017544 52.631579	Ind. VAT 110.0 85.0 80.0 75.0 70.0 65.0 60.0	00000 00001 00000 00000 00000 00000 00000	Markup% 141.22 86.40 75.43 64.47 53.50 42.54 31.57	281 335 386 737 388 399 789	G.P. % 58.54 46.35 43.00 39.20 34.85 29.84 24.00	
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 3 Alternative Price 3 Alternative Price 5 Alternative Price 6	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96,491228 74.561404 70,175439 65.789474 61,403509 57.017544 52,631579 0.000000 0.000000	Ind. VAT 110.0 85.0 85.0 75.0 75.0 65.0 65.0 60.0 0.0	00000 00001 00000 00000 00000 00000 00000 00000	Markup% 141.22 86.40 75.43 64.47 53.50 42.54 31.57 0.000	281 335 386 337 388 339 389 000	G.P. % 58.54 46.35 43.00 39.20 34.85 29.84 24.00 0.000	
ABC Classification Main Supplier Ises Automatically Ca Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 4 Alternative Price 4 Alternative Price 6 Alternative Price 7	Not Defined ABC001 alculated Selling Prices No Excl. VAT 96.491228 74.561404 70.175439 65.789474 61.403509 57.017544 52.631579 0.000000 0.000000	Ind. VAT 1000 85.00 80.00 75.00 70.00 65.00 60.00 0.00 0.00	x3 000001 000000	Markup% 141.22 86.40 75.43 64.47 53.50 42.54 31.57 0.00 0.000	281 335 386 337 388 339 389 000 000	G.P. % 58.54 46.35 43.00 39.20 34.85 29.84 24.00 0.000 0.000	



Either the Inclusive of Vat price, the Markup percentage or the Gross Profit percentage for different price types can be changed. Click on Accept to save the changes.

F7 LONG DESCRIPTION

The long description allows one to enter a long description per item on the purchase order. This is helpful when additional information needs to be entered per stock item or at the end of the purchase order.

Processing Debtors Creditors	Stock Ledger Utiliti	es Support Point d	of Sale Windows Help	Shortcuts		- = ×
Account Details	P/Order Details	Ad	ditional Details		Totals	
Account No XYZ001 V	P/Order Date 05/09	/2014 <u>v</u> St	ore Department	~	P/Order Inclusive	0.0
Name and Address Details	Estimate Date 04/09	/2014 💌			OYes	() No
XYZ Wholesalers	P/Order Number PURH	052.2				
45 Gordon Avenue	Delivery Method					
Stellenbosch	Order Number				WareHouse	001 🗸
7600					Internal Order No	
Tel	P/Order Memo				Goods Total	11620.27
P/Order Disc % 0.00	Delivery Note No				Discount Amnt	0.00
	Delivery Hote Ho				Vat Amount	1626.84
					Total Quantity	290.00
			Desc	cription box.	Jug	v
		F3 Narrative	X ESC Cancel	F10 Accept		
					l otal	13247.12
Supervisor Logoff Import/Order F7 Lo	ng Desc.	Amendments	er Defined Data	F4 Auto Order Delete Zero Items	Flash F6 Process & Display	F10 Process & Print

F8 ITEM DETAILS

The item details option displays additional information regarding the current item that is on the GRV.

	Visible Fields Quantity				
ENTERPRI	Values			N	
Stock Details Stock Performa	ance			6	
Stock Item Detail					
Item Code	TSMGS0201				
Description	Golf T-Shirt - Brown - Sr	nall			
-	1			Exclusive	Estimated (GP%)
Pack Size	1	Retail Price	101.00	88.60	55.83%
Pack Description		Whole Sale Price	90.00	78.95	50.44%
Department	008	Alternative Price 1	85.00	74.56	47.52%
Group Code	0003	Alternative Price 2	75.00	65.79	40.52%
Sales Orders	0	Alternative Price 3	70.00	61.40	36.27%
Purchase Orders	110				
Current Stock	199.00	Average Cost	39.13		
Regular Supplier	ABC001	Latest Cost	44.57		
Suggested Retail Price	95.63	Current Line Total	391.26	Exclusive	
		Estimated Line GP%	12.21%		
		Current Total	11620.27	Exclusive	
		Estimated GP%	-8.24%		
	L	!			
		Press escape to c	lose.		



AMENDMENTS

The amendments option allows one to add or edit any additional stock items before the processing of the purchase order takes place. This means that while one is busy with the current purchase order an item may be added in stock maintenance and then this item may also be added onto the current purchase order.

Processing Debtors	Creditors Stock Ledger	Utilities Support P	oint of Sale	Windows	Help	Shortcuts					- 00
	Sort Order	Image							Available Fil	ters	
	Code Code Description Description Suppler Code Barcode Suppler Code Bin Location	Stock Image will be dis	played here						Clear Filter BOQ Items Multi Bin Iter Stock items T-Shirts	ns	
	Main Supplier				3			<u>e</u>			
Code	Description		Barcode			Dept	Bin	PackSize	Onhand	Retail Price Supplier	<u>^</u>
TEMC 1000	Bury One Cet One Free		TSMC 1000			002	1	1	10.00	101.00	
TSMCS0101	Colf T-Shirt - Black - Small		TSMGS0101			008	80	1	751.00	110.00 T1	
TSMG50102	Colf T-Shirt - Black - Medium		600966090068	5		000	80	1	391.00	110.00	
TSMGS0102	Golf T-Shirt - Black - I		TSMG50103			008	80	1	42.00	63.00	
TSMGS0104	Golf T-Shirt - Black - Y		TSMG50103			008	80	1	56.00	58.00	
TSMG50201	Golf T-Shirt - Brown - Small		TSMG50201			008	80	1	199.00	101.00	
TSMGS0202	Golf T-Shirt - Brown - M		TSMG50202			008	80	1	350.00	110.00	
TSMGS0202	Golf T-Shirt - Brown - I		TSMG50202			008	80	1	100.00	72.00	
TSMC50203	Colf T-Shirt - Brown - VI		TSMG50205			008	80	1	100.00	68.35	
TSMC50301	ColfT-Shirt - Ped - S		TSMG50301			000	80	1	0.00	101.00	
TSMCS0302	Colf T-Shirt - Red - M		TSMC50302			000	80	1	0.00	110.00	
TEMC60202	ColfT_Shirt - Red - H		TEMC60202			000	90	1	0.00	157.79	
TSMC50304	ColfT Shirt Red VI		TSM050303			008	90	1	0.00	62.05	
TSMC50401	ColfT Chief Phys. C		TSM050304			008	00	1	0.00	101.00	
TSM050402	CelfT Chief Plue M		TSMG50401			008	00	1	0.00	101.00	
TSMG50402	ColfT_Chirt_Rup_1		TSMG50402			008	90	1	0.00	62.05	
T5MG50403	Golf T Shirt - Blue - L		TSMG50405			008	80	1	282.00	02.95	
15MG50404	Golf T-Shirt - Dive - AL		TSMG50404			008	00	1	283.00	99.44	
TSMGSUSUI	Goir I -Shirt - Green - S		TSMG50501			008	80	1	0.00	101.00	
ISMGS0502	Goir I -Shirt - Green - M		TSMGS0502			008	80	1	0.00	61.61	
ISMGS0503	Goir I -Snirt - Green - L		TSMGS0503			008	80	1	0.00	65.29	
ISMGS0504	Golf I -Shirt - Green - XL		TSMGS0504			008	80	1	0.00	62.95	
TSMGS0601	Golf I -Shirt - White - S		TSMGS0601			008	80	1	0.00	65.92	
TSMGS0602	Golf T-Shirt - White - M		TSMGS0602			008	80	1	0.00	62.15	
TSMGS0603	Golf T-Shirt - White - L		TSMGS0603			800	80	1	0.00	62.95	
TSMGS0604	Golf T-Shirt - White - XL		TSMGS0604			008	80	1	0.00	62.95	
TSMGS0701	Golf T-Shirt - Grey - S		TSMGS0701			008	80	1	0.00	46.63	
TSMGS0702	Golf T-Shirt - Grey - M		TSMGS0702			800	80	1	0.00	74.61	
TSMGS0703	Golf T-Shirt - Grey - L		TSMGS0703			008	80	1	0.00	62.95	
TSMGS0704	Golf T-Shirt - Grey - XL		TSMGS0704			008	80	1	0.00	59.53	
TSMGS0801	Golf T-Shirt - Pink - S		TSMGS0801			008	80	1	0.00	129.19	
TSMGS0802	Golf T-Shirt - Pink - M		TSMGS0802			800	80	1	0.00	62.33	
TSMGS0803	Golf T-Shirt - Pink - L		TSMGS0803			008	80	1	0.00	57.98	
TSMGS0804	Golf T-Shirt - Pink - XL		TSMGS0804			008	80	1	9.00	49.71	
TYR001	Tyre		TYR001			001		0	0.00	500.00	
Record Count: 34											•
Select Visible Fields	Copy Export	Imports	∰ Eilter	Searc	h	Add		Edit	Pelete	Gridmode Edit	Batches

USER DEFINED DATA

If a User Defined Data table has been created in module parameters, you can select this option to enter the additional required data.

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AUTO ORDER

Select Auto Order to automatically order items that are linked to the relevant supplier. One can select if one want the stock items to be ordered by code order or by description order.



POPULATE ORDER QUANTITY WITH ZERO (0)

This option allows one to populate the quantity field on the purchase order with a quantity of zero.

POPULATE ORDER QUANTITY BASED ON ORDERING FORMULA

This option allows one to populate the quantity field on the purchase order with values that are based on a custom ordering formula. This means that whichever custom ordering formula the stock item belongs to the system will then populate the quantity with those values.

Click on the accept button and all stock items that have this supplier entered as the "Regular Supplier" in stock maintenance will be added using the Auto Order option.

Re	The following Stock Items will be us Stock Items that are On Hold / E:	Sed for Auto Ordering. Please confirm and / or F Acluded from Ordering will NOT be considered fo	ilter. Please Note: r Auto Ordering.	Availabl Clear Fil	e Filters ter			
Code	Description	Barcode	Dept	Bin	PackSize	Ophand	Supplier	
BHW001	How To Build a Pizza Oven	BHW001	001	Dill	1 GONONEO	40.00	BT1	
BM001	Cement PVC 50kg	BM001	002	1	(98.00	CE	
BM003	Wood	5.001	002	-		236.00	WOP125	
COK001	Coke Single Can	COK001	001	FR1		1 402.00	C1	
TSMGS0101	Golf T-Shirt - Black - Small	TSMGS0101	008	80		751.00	T1	
TSMGS0102	Golf T-Shirt - Black - Medium	6009660900686	008	80		1 391.00		
TSMGS0103	Golf T-Shirt - Black - L	TSMGS0103	008	80		42.00		
TSMGS0104	Golf T-Shirt - Black - XL	TSMGS0104	008	80	:	56.00		
TSMGS0201	Golf T-Shirt - Brown - Small	TSMGS0201	008	80		199.00		
TSMGS0202	Golf T-Shirt - Brown - M	TSMGS0202	008	80		350.00		
TSMGS0203	Golf T-Shirt - Brown - L	TSMGS0203	008	80		100.00		
TSMGS0204	Golf T-Shirt - Brown - XL	TSMGS0204	008	80	:	100.00		
TSMGS0301	Golf T-Shirt - Red - S	TSMGS0301	008	80		L 0.00		
TSMGS0302	Golf T-Shirt - Red - M	TSMGS0302	008	80		0.00		
TSMGS0303	Golf T-Shirt - Red - L	TSMGS0303	008	80		0.00		
TSMGS0304	Golf T-Shirt - Red -XL	TSMGS0304	008	80		L 0.00		
TSMGS0401	Golf T-Shirt - Blue - S	TSMGS0401	008	80		0.00		
TSMGS0402	Golf T-Shirt - Blue - M	TSMGS0402	008	80		0.00		
TSMGS0403	Golf T-Shirt - Blue - L	TSMGS0403	008	80	:	L 0.00		
TSMGS0404	Golf T-Shirt - Blue -XL	TSMGS0404	008	80		283.00		
TSMGS0501	Golf T-Shirt - Green - S	TSMGS0501	008	80		0.00		
TSMGS0502	Golf T-Shirt - Green - M	TSMGS0502	008	80		0.00		
TSMGS0503	Golf T-Shirt - Green - L	TSMGS0503	008	80		0.00		
TSMGS0504	Golf T-Shirt - Green - XL	TSMGS0504	008	80		0.00		
TSMGS0601	Golf T-Shirt - White - S	TSMGS0601	008	80		0.00		
TSMGS0602	Golf T-Shirt - White - M	TSMGS0602	008	80		0.00		
TSMGS0603	Golf T-Shirt - White - L	TSMGS0603	008	80		0.00		
TSMGS0604	Golf T-Shirt - White - XL	TSMGS0604	008	80	:	0.00		~

A filter can be used to add only specific items from the list. Select the accept button the add the items to the purchase order.

Click on the Accept button and only the selected items will appear on the purchase order.

The unit prices and order quantities can now be changed where necessary.



NOTE: The auto order option will only work if a custom ordering formula has been setup on the relevant stock items and if the re-order level and re-order quantity fields have values entered.

DELETE ZERO ITEMS

DELETE ZERO ORDER QUANTITY

This option allows one to delete all items on the purchase order with an order quantity of zero.

DELETE ZERO REMAINING QUANTITY

This option allows one to delete all items from a partially invoiced order with a remaining quantity of zero.

FLASH

The flash option allows one to call up a flash report by either selecting the flash button or one can use the "alt" button. To call up a flash report using the "alt" option, hold down the "alt" button and then press either number 1 - 9 this will bring up the flash report that corresponds to the relevant number.

PROCESS & DISPLAY

The process and display option allows one to process the specific purchase order and then display it on screen. This option makes printing and emailing very easy. Once in the preview screen, the options to print and email are available.

NOTE: Once this button is selected, the Sell Price Maintenance Screen will appear:

iQR		Lege No co Cost Casca	nd ist change differs from la ading Item	test cost	The item	is below are list	ed for Selling	Price Maintenance. sellii	Select an item and 1g price changes.	dick 'Adjust Iter	m' or Double	Click the item t	o make
a. 1 r.												2	
Item Code	Descriptio	m	ABC Class	On Hand	New Cost	Average Cost	Latest Cost	Recommended F	etail SellPrice1 Inc	I. Gross Profit 1	Markup 1	Main Item	
TSMGS0204	Golf T-Sh	irt - Brown -)	Not Defined	100.00	38.00	38.00	38.0	0 1	0.00 68.3	5 36.62	57.78	TSMGS0204	-
TSMGS0301	Golf T-Sh	rt - Red - S	Not Defined	0.00	58.75	58.75	58.7	5	0.00 101.0	33.69	50.81	TSMGS0301	
TSMGS0302	Golf T-Sh	rt - Red - M	Not Defined	0.00	58.00	58.00	58.0	0	0.00 110.0	39.89	66.36	TSMGS0302	
TSMGS0303	Golf T-Sh	irt - Red - L	Not Defined	0.00	87.72	87.72	87.7	2 (0.00 157.7	36.62	57.78	TSMGS0303	
TSMGS0304	Golf T-Sh	irt - Red -XL	Not Defined	0.00	35.00	35.00	35.0	0 (0.00 62.9	5 36.62	57.78	TSMGS0304	
TSMGS0401	Golf T-Sh	irt - Blue - S	Not Defined	0.00	87.72	87.72	87.7	2 (0.00 101.0	0.99	1.00	TSMGS0401	
TSMGS0402	Golf T-Sh	irt - Blue - M	Not Defined	0.00	37.48	37.48	37.4	8 (0.00 110.0	0 61.16	157.44	TSMGS0402	
TSMGS0403	Golf T-Sh	irt - Blue - L	Not Defined	0.00	35.00	35.00	35.0	0 (0.00 62.9	5 36.62	57.78	TSMGS0403	
TSMGS0404	Golf T-Sh	irt - Blue -XL	Not Defined	283.00	10.00	55.28	10.0	0 (0.00 99.4	4 88.54	772.25	TSMGS0404	
TSMGS0501	Golf T-Sh	irt - Green - S	Not Defined	0.00	35.00	35.00	35.0	0 0	0.00 101.0	0 60.50	153.14	TSMGS0501	
TSMGS0502	Golf T-Sh	irt - Green - N	Not Defined	0.00	34.25	34.25	34.2	5 (0.00 61.6	1 36.62	57.78	TSMGS0502	
TSMGS0503	Golf T-Sh	irt - Green - L	Not Defined	0.00	36.30	36.30	36.3	0	0.00 65.2	9 36.61	57.76	TSMGS0503	
TSMGS0504	Golf T-Sh	irt - Green - X	Not Defined	0.00	35.00	35.00	35.0	0 (0.00 62.9	5 36.62	57.78	TSMGS0504	Ξ.
	C	urrent Price \	/alues (based	on Stock Maste	al:		Ne	w (Updated) Prie	e Values (based	on new Cost)			
	Γ	Excl. VAT	i In	d. VAT	G.P. %	Mark	up%	Excl. VAT	Incl. VAT	G.P. %	M	larkup%	
Retail Pri	ice	59.95	56400	68.350296	36.6	206	57,7800	59,956400	68,350296	36.	6206	57,7800	
Wholesale I	Price	48.64	10000	55,449600	21.8	750	28,0000	48,640000	55,449600	21.	8750	28,0000	
Alternative P	Price 1	47.85	30000	54,583200	20.6	349	26,0000	47,880000	54,583200	20.	6349	26.0000	
Alternative P	Price 2	47.13	20000	53,716800	19.3	548	24.0000	47,120000	53,716800	19	3548	24,0000	
Alternative P	Price 3	45.60	00000	51,984000	16.6	667	20.0000	45,600000	51,984000	16	6667	20.0000	
Alternative F	Price 4	44.84	10000	51.117600	15.2	542	18.0000	44.840000	51,117600	15.	2542	18.0000	
Alternative F	Price 5	44.08	30000	50.251200	13.7	931	16.0000	44.080000	50.251200	13.	7931	16.0000	
Alternative P	Price 6	0.00	0000	0 000000	0.0	000	0 0000	0 00000	0 00000	0	0000	0 0000	
Cancel				Rojust				Report Opt	ons				> pt

Double click on the item or highlight the item and select the Adjust button.



ost History				6		
Cost Level	Value		Last GRV	/ Date	Su	pplier
Level 1		0.00	01/02/2011	XY	Z001	
Level 2		0.00	27/06/2012	XY	Z001	
Level 3		87.34	18/07/2012	AE	C001	
Level 4		40.00	10/02/2011	AE	C001	
Level 5		38.00	24/04/2013	AE	C001	
New Unit Cost		38.00				
Description	Golf T-Shirt - Brown - XL					
ABC Classification	Not Defined					
Main Supplier	ABC001					
ses Automatically Ca	alculated Selling Prices No					
	Excl. VAT	Ind.	VAT	Markup%		G.P. %
and the second s	61 403509		70,000000	C 1 1		
Retail Price	011100000		70.000000	61.3	882	38.11
Retail Price Wholesale Price	49.122807		56.000000	29.2	882 2705	38.11 22.64
Retail Price Wholesale Price Alternative Price 1	49.122807 48.245614		56.000000 55.000000	29.2 26.9	882 2705 9621	38.11 22.64 21.23
Retail Price Wholesale Price Alternative Price 1 Alternative Price 2	49.122807 48.245614 47.368421		56.000000 55.000000 54.000000	29.2 26.9 24.6	882 2705 9621 9537	38.11 22.64 21.23 19.77
Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3	49.122807 48.245614 47.368421 45.614035		70.000000 56.000000 55.000000 54.000000 52.000000	61.5 29.2 26.9 24.6 20.0	882 2705 9621 9537 9369	38.11- 22.64 21.23 19.77 16.69
Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 4	49.122807 48.245614 47.368421 45.614035 44.736842		56.00000 55.00000 54.00000 52.00000 51.00000	29.2 26.9 24.6 20.0	882 2705 9621 9537 9369 7285	38.11- 22.64 21.23 19.77 16.69 15.05
Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 4 Alternative Price 5	49. 122807 48. 245614 47. 368421 45. 614035 44. 736842 43. 859649		56.000000 55.000000 54.000000 52.000000 51.000000 50.000000	61.5 29.7 26.9 24.6 20.0 17.7	882 2705 6621 5537 3669 7285 4201	38.11- 22.64 21.23 19.77 16.69 15.05 13.36
Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 5 Alternative Price 5	49. 122807 49. 122807 48. 245514 47. 368421 45. 614035 44. 736842 43. 859649 0.000000		56.000000 55.000000 54.000000 54.000000 51.000000 50.000000 50.000000	61.5 29.2 26.5 24.6 20.0 17.7 15.4	882 2705 621 5537 369 7285 2201 0000	38.11- 22.64 21.23 19.77 16.69 15.05 13.36 0.00
Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 4 Alternative Price 5 Alternative Price 6	49, 122807 48, 245614 47, 368421 45, 614035 44, 736842 43, 859649 0.000000 0.000000		56.000000 56.000000 55.000000 54.000000 51.000000 51.000000 50.000000 50.000000 0.000000 0.000000	61.5 29.2 26.5 24.6 20.0 17.7 15.4 0.0	882 2705 3621 3537 369 7285 4201 3000	38.11- 22.64 21.23 19.77 16.69 15.05 13.36 0.000 0.000
Retail Price Wholesale Price Alternative Price 1	49.122807		56.000000 55.000000	29.2	882 2705 621	

Change the inclusive VAT, Markup% and/or the GP% on the relevant prices and select Accept. Select the next item until all necessary changes have been made.

Once all the selling price changes have been made and you clicked on the Accept button on the Price maintenance screen, the following message will appear:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?	
	<u>Y</u> es <u>N</u> o	

IF YOU SELECT YES, YOU WILL HAVE TO GO TO THE PRICE VARIANTS MODULE UNDER STOCK,

Utilities and Price Variants, to select items within the group to be changed.

If No is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

NOTE: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

PROCESS AND PRINT

The process and print option will process the purchase order and print immediately. This option does not allow one to display the purchase order first, it automatically prints.

The following screen will appear immediately after you have processed the purchase order.







If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If No is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

EDITING AN EXISTING PURCHASE ORDER

On the Purchase Order Maintenance Screen, highlight the order one wants to edit or change, click on the Processing button and select Edit.

The procedures and menus to edit a purchase order are the same as for creating a new purchase order.

NOTE: Every time a purchase order is changed the purchase order number will change. The system will add a decimal point after the original purchase order number and the next available number.

EXAMPLE: If the original purchase order was PUR1 and it's being changed or edited, the same purchase order number will change to PUR1.1 etc.

The following screen will appear immediately after you have processed the purchase order.

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?
	<u>Y</u> es <u>N</u> o

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If **No** is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

CHANGING SELLING PRICE IN GOODS RECEIVING

Sell Price Maintenance in Goods Receiving enables one to change the selling prices while processing a GRV on a Purchase Order or by processing a new GRV.

To setup Sell Price Maintenance in GRV's, select from the main IQ screen Utilities, Setup and Company Details.

Processin	g Debto	ors Credi	itors Stock	Ledger	Utilitie	s Su	pport	Point of Sale	Windows	Help	Shortcuts				
	20		5		SÔZ	Ye.									
Select	Change	Lock	Show Logged	Master File	Setup	Tools	Backup	Report	User						
Company	User	Terminal	On Terminals	Changes Utilities		*	Data Details	Management	Reports						
	<u>))</u>)			/	M	lodule Pa	arameters	(Default Tables)	G	mpany De	tails				
	<u> </u>				Te	ender Set inter Set	tup up								
					st 🔊	ationery	Setup								
					M	lenu Acc	ess and S	ecurity (Supervis	or Options)		\sim				ľ



To quickly fin	d an option, start typing. Up and down arrows move between	highlighted items.
Print Debtor Receipts	 Allow preview on documents 	Stock Adjustment Confirmation
 Print Creditor Payments 	Do credit control on sales orders	Link Major and Minor Departments
 Enable Cascading Items 	Disable sales order control on COD Accounts	Link Minor Departments and Stock Categories
 Enable Serial Numbers 	Enable sales order picking slips	Link Stock Categories and Stock Ranges
Disable Serials in Job Cards	Update work in progress in ledger	Enable Quotes & Purchase Order Indicator
 Strict Serial Number Checking 	Disable Credit Limit Check in Quotes	Link Job card Number to Purchase Order
 Enable Colours and Sizes 	Disable Credit limit Check in Job Cards	Limit Quantity on GRV from Purchase Order
Ask for password continuously	Disable Credit limit Check in Sales Orders	Enable External Charges
 Do Sellprice Maintenance In Processing 	Show Line Comments in Invoicing	 Disable Dot Matrix Advanced Printing Options
Automatically print GRV Labels	Show Line Comments in Credit Notes	Enable Weekly Age Analysis Reports
Print GRV Labels after Purchase Order Processing	Show line comments in Sales Orders	 Show Auto Generated Relations
Automatically print new Shelf Talkers	Show line comments in Purchase Orders	Do order control on purchase orders
Control both weight and Units	Show line comments in Quotes	Print Debtors Receipts in Invoicing
 Enable multiple stock warehouses 	Show line comments in Job Cards	Enable Deliveries and Collections
Check terms in Sales	Show line comments in GRV's	Show Supplier Code in Processing Module
 Show all prices in Invoicing 	Show line comments in RTS's	Check for Duplicate Order Numbers in Processing Modul
 Post All Invoices/Credit notes to POS 	 Enforce Price Lists if they exist 	 Stock Multiple Bin Locations
 Lock Date in Processing Module 	 Save History In Processing Module 	 PDF Exports - Use Embedded Fonts
Invoice Date defaults to Sales Order Date	 Automatically Log Off Supervisor after Invoice 	Use Rep Per Line Item In Processing Module
GRV Date defaults to Purchase Order Date	Allow Quotes on Inactive Accounts	Auto-Populate Account Numbers
Force Negative stock check in RTS	Enable Tender Screen Security	Use Auto Manufacturing In invoicing
Enable stock custom line colours	Enable Supervisor Overrides on Tender Screen	Auto-Generate References for Ledger Journals

Select "Do Sellprice Maintenance In GRV's".

Do Sellprice	Maintenance In GRV's			
Do Sellprice	Maintenance In Purchase Orders	\square		
Enable Line	By Line Selling Price Maintenance			
Multi Level S	Sellprice Maintenance On Bills Of Qu	antity		
Selection	ESC Cancel		F10 Accept	

This selection will allow one to change the selling prices of each item (one by one) on the GRV, once the GRV is processed.

To change the selling prices one by one after each line is captured, one can select the "Enable Line By Line Selling Price Maintenance". Always keep in mind: if you are adding the same item on multiple lines of your documents, only the last change to your selling prices for this item will be considered.

HINT: Do not set your system to Automatically print GRV labels once the goods receiving voucher has been processed, when you use Price Variants Grouping, as the labels printed after the GRV is processed, will not automatically update the selling prices for all the stock items linked to the Price Variants Group. The selling prices for items linked to a Price Variant Group will only change once the Stock Price Variants has been processed in the Price Variants module.

PROCESSING A NEW GRV WITHOUT A PURCHASE ORDER

To Receiving Goods without an existing Purchase Order. Select Processing from the main IQ screen and select Goods Receiving.





Processing De	ebtors C	reditors	Stock	Ledger	Utilities	Support	Poir	nt of Sale	Window	rs Help	Shortcuts					- 1	5 X
Account Details			GRV De	etails				Additional D	etails						Totals CDV Technology		
Account No STAR0	01	\sim	GRV Da	ate	05/09/2014		<u> </u>	Store Depar	rtment		~				Vec		
Name and Address D	etails		Orig. D	ocument Date	e		-								0163	(C)110	
Star Wholesalers			GRV N	umber													
4545 Main Road			Deliver	y Method													
Strand			Order '	Number					N						WareHouse	001	~
7150		_							3						Internal Order No		
			Supple	er Tovoice No	STATNWOOD	1											
Tel			COLUM	a anvoice no	STAINVOOD		- 1								Goods Total	109) 9.97
CDV Dies %		0.00	GRVM	emo			_								Discount Amnt		0.00
GRV DISC 76		0.00	Deliver	y Note No											Vat Amount	15	54.00
															Total Quantity	1	10.00
Code		Desc	ription						Type It	Init Price		Additional Cost (Excl)	1	Otv	Disc % Total		
TSMGS0101		▼ Golf	T-Shirt - Bl	ack - Small					PL		105.26	i i i i i i i i i i i i i i i i i i i	852.83	10.0	0 5.00	999	.97
Collection Fees			0.	00												Auto Allocate	
Delivery charges			100.	00												External Charge	:S
															External Charges		752.83
															Total	1	253.97
Supervisor Logoff	Import	F7 Long	Desc.	F8 Item De	tails <u>A</u> r	inendments	Ľ	Jser Defined	Data			Delete Zero	Items	Flash	F6 Process & Display	F10 Process	& Print

ACCOUNT DETAILS

ACCOUNT NO

Will be the suppliers (creditors) account number. One can either select it from a drop-down list or if the account number is known, it may be typed in. The name will be confirmed on the screen. If the supplier does not exist on your creditors system, unfortunately you will have to go back to creditors maintenance and add the new supplier first.

NAME AND ADDRESS DETAILS

The name and address details will automatically pick up the relevant creditors information. However, if this Goods Receiving is done for a cash supplier/creditor then the name and address details may be typed in.

To type a different address should the GRV be delivered to a different address as to that what is already specified, the multiple delivery addresses option can be used for this purpose.

A creditor might have additional delivery addresses; these can be selected by clicking the drop-down menu in the very first block next to the Name and Address Details.

Processing Debtors C	reditors S	Stock Ledger	Utilities	Support	Point of Sale	Windo	ws Help	Shortcuts					- 6	5 X
Account Details		GRV Details			Additiona	al Details						Totals		
Account No STAR001	~	GRV Date	05/09/2014		Store Der	partment		~				GRV Inclusive		
Name and Address Details		Orig. Document Date			-	parenerie						⊖ Yes	No	
Star Wholesalers	-	CRV Number												
4545 Main Road		Reset			-									
Strand		Select Additional			-							WareHouse	001	~
7150												Internal Order No		
					_									
Tel		Supplier Invoice No	STAINV000	1								Goods Total	109	9.97
		GRV Memo										Discount Amnt		0.00
GRV Disc %	0.00 🔻	Delivery Note No										Vat Amount	15	i4.00
												Total Quantity	1	0.00
									1					
Code	Descrip	ption				Type	Unit Price		Additional Cost (Excl)		Qty	Disc % Total		^
TSMGS0101	Golf T-	-Shirt - Black - Small				PL		105.26	6	852.83	10.00	5.00	999.	97
						\$							tute should	v
Collection Fees		0.00											Auto Allocate	
Delivery charges		100.00										Estand Cha	external charge	*
												External Charges	· · · ·	/52.83
												Total	12	253.97
Supervisor Logoff	F7 Long D	Desc. F8 Item Det	ails <u>A</u> rr	ूर्ट्रे nendments	User Define	ed Data			Delete Zero	, Items		F6 Process & Displa	F 10 Process 8	& Print

NOTE: By selecting the drop-down menu, the system then allows one to either click reset or select additional. Once the select additional has been selected, the system then allows one to choose any of the additional addresses setup within the creditor.

NOTE: Once any one of the additional addresses has been selected, the system updates the purchase order address details automatically with the relevant creditor's address that was selected.

Should you make any typing mistake in either of the address details use the Reset option to reset back to the original address details.

NOTE: The altering of the address details will only affect the Goods Receiving Voucher that is posted at the time and will not alter the original suppliers address details in any way.

TEL

The telephone number of the supplier can be entered.

GRV DISCOUNT %

The GRV discount % allows one to enter the discount percentage for this specific Goods Receiving Voucher. The discount must be a percentage, a discount amount cannot be entered.

NOTE: This is not line discount per item, it is discount for the full GRV amount. This discount will be in addition to any line discounts granted.

GRV DETAILS

GRV DATE

The GRV date specifies the date on which the Goods Receiving is done.



The original document date allows one to select the original date of when the goods receiving voucher is done.

GRV NUMBER

The GRV number is an internal number created by the system automatically. This number auto increment every time a new GRV is created. Automatic numbers will only appear *after* the goods receiving voucher is processed.

DELIVERY METHOD

Enter the delivery method. E.g. Rail, Couriers, etc. Or else leave blank.

ORDER NUMBER

Enter the supplier order number, if applicable.

HINT: When processing Cash Purchases (e.g. CASH01 Account is used) use the order number field to enter the suppliers name or surname. This will aid with the searching through hundreds or thousands of cash purchase GRV's, should there ever be a query.

SUPPLIER INVOICE NUMBER

The supplier invoice number field is used to enter the supplier's invoice number. This field must have a value to continue processing the goods receiving voucher.

GRV MEMO

The GRV memo allows one to enter any additional information that needs to go with the goods receiving voucher.

DELIVERY NOTE NO

The delivery note number can be utilized for a physical delivery number that is assigned to the GRV. If the delivery note number field is not utilized in that way, it can be used for something else.

TOTALS

GRV INCLUSIVE

The GRV inclusive allows one to specify whether the current Goods received voucher will be processed inclusive or exclusive of VAT. The default VAT method is derived from the Stock item. To change the purchase order between inclusive or exclusive, select the appropriate option.

WAREHOUSE

The warehouse option allows one to specify from which warehouse the goods will be received from. This helps if there is more than one warehouse where goods are stored and where the goods are going to be received.

INTERNAL ORDER NO

The internal order number allows one to specify an order number, which is used for internal purposes. Entering this number helps tracking GRVs throughout the system.

NOTE: If this internal order number is not used, it will be very difficult trying to track the GRV in the system.

GOODS TOTAL

The goods total field will be allocated by the system automatically. This field shows the total value of the goods on the GRV, this will be the total value exclusive of VAT.



DISCOUNT AMOUNT

The discount amount field will be allocated by the system automatically. The discount amount field will show the discount that is given on the specific GRV. The discount amount includes the line discounts as well as the discount on the whole transaction.

VAT AMOUNT

The VAT amount field will be allocated by the system automatically. The vat amount field will show the total amount of VAT applicable on the specific GRV.

TOTAL QUANTITY

The Total Quantity field will be allocated by the system automatically. The Total Quantity field will show the total quantity of stock items on the specific GRV.

GRV INFORMATION

CODE

Enter the stock code number and press Enter, or use the search facility to search for the appropriate stock item. Select the amendments button to add items which are not yet on file. When searching for the stock item use the Detail button and the History button to obtain more detail on the stock item.

DESCRIPTION

The stock description as defined in the Item Maintenance section will be displayed. Press Enter to accept this description or enter a new description.

TYPE

The type field displays different types of pricing that is used once the stock items are entered. In other words, the type field will display either CL, CA, CH etc... once the item code has been selected and entered through the transaction line.

The different types of "TYPE" will be displayed as follows: CL – Latest Cost, CA – Average Cost, CH – Highest Cost, CB – Base Cost and PL – Custom Price List.

UNIT PRICE

If purchase price changes are not allowed, this field will not be accessible. The normal cost price or the linked price (see creditor Account Maintenance for more information) for the creditor will appear in this field. Hold the "ALT"-KEYand press the down menu to select from different purchasing prices.

If purchase price changes are allowed, this field can be changed by right clicking on the field and then selecting the Enable Editing option. The value in the field can now be changed.

NOTE: Make sure that the price method (inclusive or exclusive) corresponds with that of the Vat method you have selected.

NOTE: To increase the size of the GRV price decimals, enter the desired number in the appropriate field. If this was changed to 4 the maximum value would be 4 decimals .9999.

This is an extract of the Stock Defaults where the quantity decimals are changed.

	Price Decimals (Invoicing and Sales Orders)	2
>	Price Decimals (Goods Receiving)	2
	Quantity Decimals	2

NOTE: If the sell price maintenance option is enabled within the companies default settings, the system will prompt the user to enter the new selling prices. This is very useful because one does not have to then enter the new selling prices after the GRV has been finalized. This option will only be available if it is enabled.



ADDITIONAL COST (EXCL)

This column will only show on your Goods Receiving Voucher if external charges have been enabled in Company Details. The additional cost will for example be any additional costs to transfer the goods, like courier Fees, collection fees. The cost of external charges will have made part of the costs relevant stock items.



QUANTITY

Enter the quantity of the item to be received.

NOTE: To increase the size of the quantity decimals, enter the desired number in the appropriate field. If this was changed to 4 the maximum value would be 4 decimals .9999.

NOTE: Should there be a requirement to process empties, returns or item deposits, enter the quantity as a negative value (*only the quantity*). A typical example would be when returning empty bottles and crates back to SAB or Coca-Cola. The empty crate and bottles would be entered as a negative quantity and the case of beers would be entered as per normal. When the invoice is processed, the system will decrease the on-hand quantity for empty crate being returned to the supplier and increase the case of beers item.

DISCOUNT %

The discount percentage field is only used if line discount is given on a stock item.

NOTE: The discount percentage is only discount per item not discount on the complete GRV.

TOTAL

The total field shows the full line total. This means that the system will show the quantity times the unit price, which in turn shows the full line Total.



THE TOTAL OF THE GOODS RECEIVING VOUCHER SHOULD BE THE SAME AS THE TOTAL ON THE SUPPLIER'S INVOICE.

Once the GRV is processed, the following screen will appear to allow you to make selling price changes:

	etail INTERPRISE	Legend No cost cha Cost differs Cascading I	nge from lates tem	it cost	The item	s below are list	ed for Selling	Price Maintenance sel	. Select an item and ing price changes.	click 'Adjust Item	' or Double	Click the item to	o make
Stock Items													
Item Code	Description	ABC	Class	On Hand	New Cost	Average Cost	Latest Cost	Recommended	Retail SellPrice1 Inc	Gross Profit 1	Markup 1	Main Item	^
TSMGS0204	Golf T-Shirt -	Brown - X Not D	Defined	100.00	38.00	38.00	38.0	0	0.00 68.3	5 36.62	57.78	TSMGS0204	
TSMGS0301	Golf T-Shirt -	Red - S Not D	Defined	0.00	58.75	58.75	58.7	'5	0.00 101.00	33.69	50.81	TSMGS0301	
TSMGS0302	Golf T-Shirt -	Red - M Not D	Defined	0.00	58.00	58.00	58.0	0	0.00 110.00	39.89	66.36	TSMGS0302	
TSMGS0303	Golf T-Shirt -	Red - L Not D	Defined	0.00	87.72	87.72	87.7	2	0.00 157.78	36.62	57.78	TSMGS0303	
TSMGS0304	Golf T-Shirt -	Red -XL Not D	Defined	0.00	35.00	35.00	35.0	0	0.00 62.9	36.62	57.78	TSMGS0304	
TSMGS0401	Golf T-Shirt -	Blue - S Not D	Defined	0.00	87.72	87.72	87.7	2	0.00 101.00	0.99	1.00	TSMGS0401	
TSMGS0402	Golf T-Shirt -	Blue - M Not D	Defined	0.00	37.48	37.48	37.4	8	0.00 110.00	61.16	157.44	TSMGS0402	
TSMGS0403	Golf T-Shirt -	Blue - L Not D	Defined	0.00	35.00	35.00	35.0	0	0.00 62.9	36.62	57.78	TSMGS0403	
TSMGS0404	Golf T-Shirt -	Blue -XL Not D	Defined	283.00	10.00	55.28	10.0	0	0.00 99.4	88.54	772.25	TSMGS0404	
TSMGS0501	Golf T-Shirt -	Green - S Not D	Defined	0.00	35.00	35.00	35.0	0	0.00 101.00	60.50	153.14	TSMGS0501	
TSMGS0502	Golf T-Shirt -	Green - M Not D	Defined	0.00	34.25	34.25	34.2	5	0.00 61.6	36.62	57.78	TSMGS0502	
TSMGS0503	Golf T-Shirt -	Green - L Not D	Defined	0.00	36.30	36.30	36.3	0	0.00 65.29	36.61	57.76	TSMGS0503	
TSMGS0504	Golf T-Shirt -	Green - XI Not D	Defined	0.00	35.00	35.00	35.0	0	0.00 62.9	36.62	57.78	TSMGS0504	
													*
	Curre	ent Price Values	(based on	Stock Master):		Ne	ew (Updated) Pr	ice Values (based	on new Cost):			^
		Exd. VAT	Ind.	VAT	G.P. %	Mark	up%	Excl. VAT	Incl. VAT	G.P. %	M	arkup%	
Retail Price	e	59.956400	6	8.350296	36.6	206	57.7800	59.956400	68.350296	36.63	206	57.7800	
Wholesale Pr	rice	48.640000	5	5.449600	21.8	750	28.0000	48.640000	55.449600	21.8	750	28.0000	
Alternative Pri	ice 1	47.880000	5	4.583200	20.6	349	26.0000	47.880000	54.583200	20.63	349	26.0000	
Alternative Pri	ice 2	47.120000	5	3.716800	19.3	548	24.0000	47.120000	53.716800	19.3	548	24.0000	
Alternative Pri	ice 3	45.600000	5	1.984000	16.6	667	20.0000	45.600000	51.984000	16.66	667	20.0000	
Alternative Pri	ice 4	44.840000	5	1.117600	15.2	542	18.0000	44.840000	51.117600	15.2	542	18.0000	
Alternative Pri	ice 5	44.080000	5	0.251200	13.7	931	16.0000	44.080000	50.251200	13.79	931	16.0000	
∆lternative Pri	ice 6	0.00000		0 000000	0.0	000	0 0000	0.00000	0.00000	0.00	000	0.000	~
Cancel				Rdjust				Report Op	tions			Accep	t

Double click on the item or highlight the item and select the Adjust button.



2019

Cost History				45		
Cost Level	Value		Last G	RV Date	5	Supplier
Level 1		0.00	01/02/2011	X	XYZ001	
Level 2		0.00	27/06/2012	X	XYZ001	
Level 3		87.34	18/07/2012	A	ABC001	
Level 4		40.00	10/02/2011	A	ABC001	
Level 5		38.00	24/04/2013	A	ABC001	
New Unit Cost		38.00				
Description	Golf T-Shirt - Brown -	XL				
ABC Classification	Not Defined					
ABC Classification Main Supplier	ABC001		1			
ABC Classification Main Supplier Ises Automatically Ca	ABC001 ABCulated Selling Prices	No		Mada an O(6.D.W
ABC Classification Main Supplier Ises Automatically Ca	ABC001 ABC001 Aculated Selling Prices Excl. VAT 61.4035	No Ind	I. VAT	Markup%	5887	G.P. %
ABC Classification Main Supplier Ises Automatically Ca Retail Price	Not Defined ABC001 Inculated Selling Prices	No Ind 09	. VAT 70.000000 56.000000	Markup% 61	1.5882	G.P. % 38.11
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1	Not Defined ABC001 Inculated Selling Prices	No Ind 09 07	VAT 70.000000 56.000000	Markup% 61 29	1.5882 0.2705 0.9621	G.P. % 38.11 22.64 21.23
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2	Not Denned ABC001 lculated Selling Prices 1 Excl. VAT 61.4035 49.1228 48.2456 47.3684	No Ind 09 07 14 21	VAT 70.000000 56.000000 55.000000 54.000000	Markup% 61 29 26 24	1.5882 0.2705 5.9621 4.6537	G.P. % 38.11 22.64 21.23 19.77
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 1 Alternative Price 3	Not Denned ABC001 Iculated Selling Prices Excl. VAT 61.4035 49,1228 48,245 47,3684 45,6140	No Ind 09 07 14 21 35	VAT 70.000000 56.000000 55.000000 54.000000 52.000000	Markup% 61 29 26 24 20	1.5882 9.2705 5.9621 1.6537 0.0369	G.P. % 38.11 22.64 21.23 19.77 16.69
ABC Classification Main Supplier ses Automatically Ca Retail Price Wholesale Price 1 Alternative Price 1 Alternative Price 2 Alternative Price 3	Not Denned ABC001 Iculated Selling Prices Excl. VAT 61.4035 49.1228 48.2456 47.3684 45.6140 44.7368	No 09 14 21 35 42	VAT 70.000000 56.000000 55.000000 54.000000 52.000000 51.000000	Markup% 61 29 26 24 20 17	1.5882 9.2705 5.9621 4.6537 0.0369 7.7285	G.P. % 38.11 22.64 21.23 19.77 16.69 15.05
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 5	Excl. VAT 61.4035 49.1228 48.2456 47.3684 45.6140 44.7368 43.8596 43.8596	No Ind 09 07 14 21 35 42 49	I. VAT 70.000000 56.000000 55.000000 54.000000 52.000000 51.000000 50.000000	Markup% 61 29 26 24 20 17 15	1.5882 3.2705 5.9621 4.6537 0.0369 7.7285 5.4201	G.P. % 38.11 22.64 21.23 19.77 16.69 15.05 13.36
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 3 Alternative Price 3 Alternative Price 4 Alternative Price 5	Not Denned ABC001 Iculated Selling Prices Excl. VAT 61.4035 49.1228 48.2456 47.3684 45.6140 44.3388 43.8596 0.0000	No 09 07 14 21 35 42 49 00	I. VAT 70.000000 56.00000 55.000000 52.000000 51.000000 50.000000 0.000000	Markup% 61 29 26 24 20 17 15 0	1.5882 3.2705 5.9621 1.6537 0.0369 7.7285 5.4201 0.0000	G.P. % 38.11 22.64 21.23 19.77 16.69 15.05 13.36 0.00
ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3 Alternative Price 4 Alternative Price 6 Alternative Price 7	Not Denned ABC001 lculated Selling Prices Excl. VAT 61.4035 49.1228 48.2456 47.3684 45.6140 44.7368 43.8596 0.0000 0.0000	No Ind 09 07 14 21 25 5 42 49 00 00	. VAT 70.000000 56.00000 55.00000 52.00000 51.000000 50.000000 0.000000 0.000000	Markup% 61 26 24 20 17 15 0 0 0	1.5882 3.2705 5.9621 4.6537 0.0369 7.7285 5.4201 0.0000 0.0000	G.P. % 38.11 22.64 21.23 19.77 16.69 15.05 13.36 0.00 0.00

Change the inclusive VAT, Markup% and/or the GP% on the relevant prices and select Accept. Select the next item until all necessary changes have been made.

Once all the selling price changes have been made and you click on the Accept button on the Price maintenance screen, the following message will appear:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?
	<u>Y</u> es <u>N</u> o

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If No is selected only the price on this item will be updated.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

RECEIVING GOODS ON AN EXISTING PURCHASE ORDER.

Select Processing from the main IQ screen and select Purchase Order.

Processin	g De	btors C	Creditors	Stock	Ledger	Utilities	Suppor	t Poin	t of Sale	Windows	Help	Shortcuts		
Â	Ch		Ê	17	6		ß	QUE		專用	2	2		
Invoicing	Credit Notes	Goods Receiving	Returned Goods	Sales Orders	Purchase Orders	Quotes	Job Cards	Debtor Receipts	Debtor Journals	Creditor Journals	Agent Transactions	Request For Quote	Supplier Delivery Notes	Claims
						3	Proc	essing						
	2				Purchase (Orders					_			



	Sort Order	Show Which	Select Layout	Legend			Available	Filters	
			lavout 1	Not Invoiced			Clear Filte	er	
	O Account O Invoiced Date	Ourrent	O Layout 2	Partially Invoice	e e e e e e e e e e e e e e e e e e e		No Order	Number	
() Potai	Account Name O Changed Date	Current	O Layout 2	Fully Invoiced			PO FOR A	ABC	
Vnetai	Ocument O Int. Order Num	a	Layout 3	Locked by User					
ENTERPRISE	Order Number O Dag ment Tun		OLayout 4						
		History	OLayout 5						
	Order Date		OLayout 6	0					
ita - Multiselect [OFF]								Related Documents - Auto Generated	
Document Number Order No	Name		Account	Start Date	GRV Date	Changed Date	Total \land	Generated Document Document Type	
PURHO32	DDDD Distributors		DDD	01/09/2014	01/09/2014		117.65		
PURHO33	DDDD Distributors		DDD	01/09/2014			588.24		
PURHO37	DDDD Distributors		DDD	02/09/2014			615.6		
PURHO38	XYZ Wholesalers		XYZ001	02/09/2014			14154.24		
PURHO39	XYZ Wholesalers		XYZ001	02/09/2014			9804		
URHO40	DDDD Distributors		DDD	02/09/2014			513		
PURHO41	DDDD Distributors	*0	DDD	02/09/2014			1140		
VIRHO42	DDDD Distributors		DDD	02/09/2014			615.6		
/URHO43.1	DDDD Distributors		DDD	02/09/2014		04/09/2014	513		
VIRH044.1	XYZ Wholesalers		XYZ001	02/09/2014		02/09/2014	51.3		
PURHO48	XYZ Wholesalers		XYZ001	04/09/2014			4560		
PURHO49	XYZ Wholesalers		XYZ001	04/09/2014			500.18		
PURHO49 PURHO52	XYZ Wholesalers XYZ Wholesalers	1	XYZ001 XYZ001	04/09/2014 04/09/2014			500. 18 4223. 7		
Black = Green = Blue = I Greyed	NYZ Wholesalers XYZ Wholesalers Normal Purchase Orde = Partially Invoiced (GR Fully Invoiced Purchase I Out = Purchase Order	r waiting V'ed) Purr Orders (o locked by	to be GR krzooi chase Orc only visibl r another	v"ed lers e under Hi user.	istory)		500.18 4223.7		

SORT ORDER

The sort order allows one to sort the existing purchase orders in either Account Number, Account Name, Document Number, Order Number, Order Date, Invoiced Date, Changed Date, Internal Order Number or Document Type.

SHOW WHICH

The current selection, allows one to see and have access to all created purchase orders not yet finalised and/or to create new purchase orders.

The history selection allows one to see all finalised purchase orders and to delete finalised purchase orders.

SELECT LAYOUT

The select layout option allows one to select six different layouts to print a purchase order on.

LEGEND

The legend allows one to see immediately when looking at the current purchase orders, what the status of the purchase order is.

PURCHASE ORDER SELECTIONS

DOCUMENT NUMBER

The Document Number field shows the current purchase order number.

ORDER NO

The order no field shows the internal order number that has been used on the purchase order when it was created.

NAME



The name field shows the supplier's name, the supplier's name is the supplier to whom the purchase order was created for.

ACCOUNT

The account field shows the account number that is linked to the supplier for whom the purchase order was created.

START DATE

The order date holds the date when the purchase order was created or when the purchase order goods have been ordered.

GRV DATE

The GRV Date field holds the date information when that specific purchase order was goods received. In other words, as soon as one GRV's that specific purchase order, the invoice date will have that date populated in this field.

CHANGED DATE

The Changed Date field holds the date information when that specific purchase order was edited or changed. In other words, as soon as one edit that specific purchase order, the changed date will have that date populated in this field.

TOTAL

The total field shows the total outstanding value of the existing purchase order.

GRV STOCK ON PURCHASE ORDER



To receive goods on an existing purchase order, select the "Processing" button and click on GRV.



Deservice Debters	Conditions	Charalty Landaux	I Indiana -	Comment		MC and a com	Lista	Chartente						- X
Account Datala	Creditors	D/Order Details	Utilities	Support	Additional	Vindows Dotaile	пер	shortcuts					Totala	
Account No. XX7001		P/Order Details	04/09/2014	_	Auditorial	Jetais							Totals	
Name and Address Details		Estimate Date	04/09/2014		Store Depa	artment		~						
XYZ Wholesalers	-	D /Onder Marchan	0 10 5/2011											
45 Gordon Avenue		P/Order Number												
Stellenbosch		Delivery Method											WareHouse	001 🗸
7600		Order Number											Internal Order No	
														·
- I													Goods Total	3705.00
		P/Order Memo											Discount Amnt	0.00
P/Order Disc %	0.00	 Delivery Note No 											Vat Amount	518.70
													Total Quantity	100.00
													·····	
Code	Descrip	tion					Тур	e Unit Price		Ord Qty	Rema	in 100.00	Disc % Total	0.705.00
TSMGS0101	Golf T-S	Shirt - Black - Small					CA		38.0	0	100.00	100.00	2.50	3 705.00
									2					~
												T	otal	4223.70
				Ś							5	~		

ACCOUNT DETAILS

ACCOUNT NO

Make sure the supplier is correct by checking the account number and the supplier name.

NAME AND ADDRESS DETAILS

The name and address details will automatically pick up the relevant creditors information. However, if this purchase order is made out to a cash supplier/creditor then the name and address details may be typed in.

To type a different address should the GRV be delivered to a different address as to that what is already specified, the multiple delivery addresses option can be used for this purpose.

ADDITIONAL ADDRESSES

A creditor might have additional delivery addresses; these can be selected by clicking the drop-down menu in the very first block next to the Name and Address Details.

Processing Deb	tors Creditors	Stock Ledg	er Utilities	Support F	oint of Sale	Windows	Help	Shortcuts					_ = ×
Account Details		P/Order Detail	s		Additional	Details						Totals	
Account No XYZ001		P/Order Date	04/09/201	4	Store Depa	artment		~					
Name and Address Det	ails	Estimate Date	04/09/201	4 🗾									
XTZ Wholesalers		D. Order thumb		.1									
45 Gordon Avenue		Reset											
Stellenbosch		Select Addition	nal									WareHouse	001 V
7600												Internal Order No	
Tel		P/Order Memo										Goods Total	3705.00
P/Order Disc %	0.0	Delivery Note	No									Discount Amnt	0.00
		- Delivery Hote										Vat Amount	518.70
												Total Quantity	100.00
Code	Des	cription					Туре	Unit Price		Ord Qty	Remain	Disc % Total	^
TSMGS0101	Golf	T-Shirt - Black - Small					PO		38.00	10	0.00	100.00 2.50	3 705.00
												Total	4223.70
Supervisor Logoff	import/Order F7 Lo	ong Desc. F8 Ite	em Details		User Defined	l d Data		F4 Auto Or	rder Delete	Zero Items	Flash	F6 Process & Display	F10 Process & Print

NOTE: By selecting the drop-down menu, the system then allows one to either click reset or select additional. Once the select additional has been selected, the system then allows one to choose any of the additional addresses setup within the creditor.

NOTE: Once any one of the additional addresses has been selected, the system updates the purchase order address details automatically with the relevant creditor's address that was selected.

Should you make any typing mistake in either of the address details use the Reset option to reset back to the original address details.

NOTE: The altering of the address details will only affect the purchase order that is posted at the time and will not alter the original suppliers address details in any way.

TEL

The telephone number of the supplier can be entered.

GRV DISCOUNT %

The purchase order discount % allows one to enter the discount percentage for the specific purchase order.

NOTE: This is not line discount per item, it is discount for the full purchase order amount.

GRV DETAILS

GRV DATE

The GRV date specifies the date on which the goods receiving voucher is created.

ORIGINAL DOCUMENT DATE



The original document date allows one to select the original date of when the goods receiving voucher is done.

GRV NUMBER

The GRV number is an internal number created by the system automatically. This number auto increment every time a new GRV is created. Automatic numbers will only appear *after* the goods receiving voucher is processed.

DELIVERY METHOD

Enter the delivery method. E.g. Rail, Couriers, etc. Or else leave blank.

ORDER NUMBER

Enter the supplier order number, if applicable.

HINT: When processing Cash Purchases (e.g. CASH01 Account is used) use the order number field to enter the suppliers name or surname. This will aid with the searching through hundreds or thousands of cash purchase GRV's, should there ever be a query.

SUPPLIER INVOICE NUMBER

The supplier invoice number field is used to enter the supplier's invoice number. This field must have a value to continue processing the goods receiving voucher.

GRV MEMO

The GRV memo allows one to enter any additional information that needs to go with the goods receiving voucher.

DELIVERY NOTE NO

The delivery note number can be utilized for a physical delivery number that is assigned to the GRV. If the delivery note number field is not utilized in that way, it can be used for something else.

TOTALS

GRV INCLUSIVE

The GRV inclusive allows one to specify whether the current Goods Received Voucher will be processed inclusive or exclusive of VAT. The default VAT method is derived from the Stock item. To change the purchase order between inclusive or exclusive, select the appropriate option.

WAREHOUSE

The warehouse option allows one to specify from which warehouse the goods will be received from. This helps if there is more than one warehouse where goods are stored and where the goods are going to be received.

INTERNAL ORDER NO

The internal order number allows one to specify an order number, which is used for internal purposes. Entering this number helps tracking GRVs throughout the system.

NOTE: If this internal order number is not used, it will be very difficult trying to track the GRV in the system.

GOODS TOTAL

The goods total field will be allocated by the system automatically. This field shows the total value of the goods on the GRV, this will be the total value exclusive of VAT.



DISCOUNT AMOUNT

The discount amount field will be allocated by the system automatically. The discount amount field will show the discount that is given on the specific GRV.

VAT AMOUNT

The VAT amount field will be allocated by the system automatically. The vat amount field will show the total amount of VAT applicable on the specific GRV.

TOTAL QUANTITY

The Total Quantity field will be allocated by the system automatically. The Total Quantity field will show the total quantity of stock items on the specific Goods Receiving Voucher.

Processing Debtors	Creditors S	stock Ledger	Utilities	Support	Point of Sale	Windows	Help	Shortcuts					_ # X
Account Details		P/Order Details			Additional D	etails						Totals	
Account No XYZ001	~	P/Order Date	04/09/2014	T	Store Depar	tment		~					
Name and Address Details		Estimate Date	04/09/2014	-	I								
XYZ Wholesalers	-	P/Order Number											
45 Gordon Avenue		Delivery Method			1								
Stellenbosch		Order Number										WareHouse	001 🗸
7600												Internal Order No	
Tel		P/Order Memo										Goods Total	3705.00
P/Order Disc %	0.00 -	Delivery Note No										Discount Amnt	0.00
.,	0.00	Dervery Note No										Vat Amount	518.70
												Total Quantity	100.00
Code	Descriptio	n					Туре	Unit Price		Ord Qty	Remain	Disc % Total	^
TSMGS0101	Golf T-Shi	irt - Black - Small					CA		38.00	10	00.00	100.00 2.50	3 705.00
									L3				v
												Total	4223.70
Supervisor Logoff Import/Ord	der F7 Long Da	esc. F8 Item De	tails <u>A</u> me	indments	User Defined	Data		F4 Auto Or	der Delet	w e Zero Items	Flash	F6 Process & Display	F10 Process & Print

CODE

Enter the stock code number and press Enter, or use the search facility to search for the appropriate stock item. Select the amendments button to add items which are not yet on file. When searching for the stock item use the Detail button and the History button to obtain more detail on the stock item.

DESCRIPTION

The stock description as defined in the Item Maintenance section will be displayed. Press Enter to accept this description or enter a new description.

TYPE

The type field displays different types of pricing that is used once the stock items are entered. In other words, the type field will display either CL, CA, CH etc... once the item code has been selected and entered through the transaction line.



The different types of "TYPE" will be displayed as follows: CL – Latest Cost, CA – Average Cost, CH – Highest Cost, CB – Base Cost and PL – Custom Price List.

UNIT PRICE

If purchase price changes are not allowed, this field will not be accessible. The normal purchasing price or the linked price (see creditor Account Maintenance for more information) for the creditor will appear in this field. Hold the "ALT"-key and press the down menu to select from different purchasing prices.

If purchase price changes are allowed, this field can be changed by right clicking on the field and then selecting the Enable Editing option.

NOTE: To increase the size of the purchasing price decimals, enter the desired number in the appropriate field. If this was changed to 4 the maximum value would be 4 decimals .9999.

NOTE: If the sell price maintenance option is enabled within the companies default settings, the system will prompt the user to enter the new selling prices. This is very useful because one does not have to then enter the new selling prices after the purchase order has been finalized or the GRV for that matter. This option will only be available if it is enabled.

QUANTITY

Enter the quantity of the item to be ordered.

NOTE: To increase the size of the quantity decimals, enter the desired number in the appropriate field. If this was changed to 4 the maximum value would be 4 decimals .9999.

This is an extract of the Stock Defaults where the quantity decimals are changed.

	Price Decimals (Invoicing and Sales Orders)	2
	Price Decimals (Goods Receiving)	2
_	Quantity Decimals	2

DISCOUNT %

The discount percentage field is only used if line discount is given on a stock item.

NOTE: The discount percentage is only discount per item not discount on the complete purchase order.

TOTAL

The total field shows the full line total. This means that the system will show the quantity times the unit price, which in turn shows the full line Total.



BUTTON FUNCTIONALITY

SUPERVISOR LOGON/LOGOFF

The supervisor option allows one to change a price of an item before it's processed. This supervisor logon option can only be used if a user has the appropriate access to utilize this supervisor logon option.

IMPORT

The stock information is already on the purchase order and doesn't need to be imported.

F7 LONG DESCRIPTION

The long description allows one to enter a long description per item on the GRV. This is helpful when additional information needs to be entered per stock item or at the end of the GRV.





F8 ITEM DETAILS

The item details option displays additional information regarding the current item that is on the GRV.

	Visible Fields Quantity				
ck Details Stock Performa	O Values				
ock Item Detail					
Item Code	TSMGS0201				
Description	Golf T-Shirt - Brown - S	Small			
				Exclusive	Estimated (GP%)
Pack Size	1	Retail Price	101.00	88.60	55.83%
Pack Description		Whole Sale Price	90.00	78.95	50.44%
Department	008	Alternative Price 1	85.00	74.56	47.52%
Group Code	0003	Alternative Price 2	75.00	65.79	40.52%
Sales Orders	0	Alternative Price 3	70.00	61.40	36.27%
Purchase Orders	110				
Current Stock	199.00	Average Cost	39.13		
Regular Supplier	ABC001	Latest Cost	44.57		
Suggested Retail Price	95.63	Current Line Total	391.26	Exclusive	
		Estimated Line GP%	12.21%		
		Current Total	11620.27	Exclusive	
		Estimated GP%	-8.24%		

AMENDMENTS

The amendments option allows one to add any additional stock items before the processing of the GRV takes place. This means that while one is busy with the current GRV, an item may be added in stock maintenance and then this item may also be added onto the current GRV.

Processing Debtors	Creditors Stock Ledger Sort Order © Code © Barcode © Description Suppler Code © Bin Location Main Supplier	Utilities Support Point of Sale Windows Help	> Shortcuts	٩	Available Filter Clear Filter BOQ Items Mult Bin Items Stock items T-Shirts	\$	_ 6 X
lout-	Description	nde	Death Dia	Deutician	Orberd	Detail Drive Constan	1.
Code	Description	Barcode	Dept Bin	Packsize	Unnand	Ketali Price Supplier	^
MG1000	ColfT Chick Plack Small	TSMG1000	008 1	1	751.00	101.00	
JMG50101	CalfT Chick Black Madium	10MG50101	008 80	1	751.00	110.00 11	
JMG50102	Gui I-Shirt - Black - Medium	5009560900586	008 80	1	391.00	110.00	
MG50105	ColfT Chief Plack Vi	TEMCS0103	008 80	1	42.00	63.00 E9.00	
5MG50104	ColfT Chick Prove Coroll	TEMCEO 201	000 000	1	100.00	30.00	
3MG30201	CalfT Chick Resure M	TSMG50201	008 80	1	199.00	101.00	
.mg50202	Colf T. Chirt - Brown - I	T5MG50202	008 80	1	350.00	72.00	
MG50205	Golf T-Shirt - Brown - M	TSMG50205	008 80	1	100.00	72.00	
MG50204	Golf T-Shirt - Brown - AL	TSMG50204	008 80	1	0.00	101.00	
MG50301	CelfT Chief Ded M	134630301	008 80	1	0.00	110.00	
MG50302	ColfT-Shirt - Red - M	TSMGS0302	008 80	1	0.00	10.00	
MG50303	ColfT Shirt Red Vi	TSMG50303	008 80		0.00	62.05	
MC50401	ColfT Chief Plus C	TSMC50401	008 80	1	0.00	101.00	
MGS0402	ColfT-Shirt - Blue - M	TSHG50402	000 000	-	0.00	110.00	
MGS0402	Golf T-Shirt - Blue - I	TSMG50402	008 80	1	0.00	62.95	
MGS0404	Colf T-Shirt - Blue -VI	TSMGS0404	008 80	1	283.00	00.44	
MGS0501	GolfT-Shirt - Green - S	TSMGS0501	008 80	1	0.00	101.00	
4GS0501	Golf T-Shirt - Green - M	TSMGS0501	008 80	1	0.00	61.61	
4G50502	Colf T-Shirt - Green - I	TSMGS0502	008 80	1	0.00	65.29	
MGS0504	Golf T-Shirt - Green - XI	TSMG50504	008 80	1	0.00	62.95	
MGS0601	GolfT-Shirt - White - S	TSMGS0601	008 80	1	0.00	65.92	
MGS0602	Golf T-Shirt - White - M	TSMGS0602	008 80	1	0.00	62.15	
SMGS0603	Golf T-Shirt - White - L	TSMGS0603	008 80	1	0.00	62.95	
MGS0604	Golf T-Shirt - White - XL	TSMGS0604	008 80	1	0.00	62.95	
SMGS0701	Golf T-Shirt - Grev - S	TSMGS0701	008 80	1	0.00	46.63	
SMGS0702	Golf T-Shirt - Grev - M	TSMGS0702	008 80	1	0.00	74.61	
MGS0703	Golf T-Shirt - Grey - L	TSMGS0703	008 80	1	0.00	62.95	
SMGS0704	Golf T-Shirt - Grey - XL	TSMGS0704	008 80	1	0.00	59.53	
SMGS0801	Golf T-Shirt - Pink - S	TSMGS0801	008 80	1	0.00	129.19	
SMGS0802	Golf T-Shirt - Pink - M	TSMGS0802	008 80	1	0.00	62.33	
SMGS0803	Golf T-Shirt - Pink - L	TSMGS0803	008 80	1	0.00	57.98	
rsMGS0804	Golf T-Shirt - Pink - XL	TSMGS0804	008 80	1	9.00	49.71	
YR001	Tyre	TYR001	001	0	0.00	500.00	
rd Count: 34							~
Select Visible Fields	Copy Export	Imports Elter Search	Add	Edit	Delete	Gridmode Edit	Batches



USER DEFINED DATA

If a User Defined Data table has been created in module parameters, you can select this option to enter the additional required data.

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F10 <u>A</u> ccept

DELETE ZERO ITEMS

DELETE ZERO ORDER QUANTITY

This option allows one to delete all items on the GRV with a quantity of zero.

DELETE ZERO REMAINING QUANTITY

This option allows one to delete all items from a partially invoiced with a remaining quantity of zero.

FLASH

The flash option allows one to call up a flash report by either selecting the flash button or one can use the "alt" button. To call up a flash report using the "alt" option, hold down the "alt" button and then press either number 1 - 9 this will bring up the flash report that corresponds to the relevant number.

iQ		Hint When you get used to the report functionality, you may press Alt+1 to Alt+9 to access the reports directly.	
Available Flash 1. 2. 3. 4. 5. 6. 7. 8. 9.	Reports		
Access		Design	Preyjew



The process and display option allows one to process the specific GRV and then display it on screen. This option makes printing and emailing very easy. Once in the preview screen, the options to print and email are available.

NOTE: Once this button is selected, the Sell Price Maintenance Screen will appear on the screen.

	etail INTERPRISE	Legend No cost ch Cost differ Cascading	ange rs from late Item	st cost	The item	s below are list	ed for Selling	Price Maintenance sel	. Select an item and ing price changes.	dick 'Adjust Item'	or Double	Click the item to	o make
Stock Items													
Item Code	Description	ABC	C Class	On Hand	New Cost	Average Cost	Latest Cost	Recommended	Retail SellPrice1 Incl	. Gross Profit 1	/larkup 1	Main Item	^
TSMGS0204	Golf T-Shirt - B	rown - X Not	Defined	100.00	38.00	38.00	38.0	0	0.00 68.35	36.62	57.78	TSMGS0204	
TSMGS0301	Golf T-Shirt - R	ed - S Not	Defined	0.00	58.75	58.75	58.7	5	0.00 101.00	33.69	50.81	TSMGS0301	
TSMGS0302	Golf T-Shirt - R	ed - M Not	Defined	0.00	58.00	58.00	58.0	0	0.00 110.00	39.89	66.36	TSMGS0302	
TSMGS0303	Golf T-Shirt - R	ed - L Not	Defined	0.00	87.72	87.72	87.7	2	0.00 157.78	36.62	57.78	TSMGS0303	
TSMGS0304	Golf T-Shirt - R	ed -XL Not	Defined	0.00	35.00	35.00	35.0	0	0.00 62.95	36.62	57.78	TSMGS0304	_
TSMGS0401	Golf T-Shirt - B	lue - S Not	Defined	0.00	87.72	87.72	87.7	2	0.00 101.00	0.99	1.00	TSMGS0401	
TSMGS0402	Golf T-Shirt - B	lue - M Not	Defined	0.00	37.48	37.48	37.4	8	0.00 110.00	61.16	157.44	TSMGS0402	_
TSMGS0403	Golf T-Shirt - B	lue - L Not	Defined	0.00	35.00	35.00	35.0	0	0.00 62.95	36.62	57.78	TSMGS0403	
TSMGS0404	Golf T-Shirt - B	lue -XL Not	Defined	283.00	10.00	55.28	10.0	0	0.00 99.44	88.54	772.25	TSMGS0404	_
TSMGS0501	Golf T-Shirt - G	Freen - S Not	Defined	0.00	35.00	35.00	35.0	0	0.00 101.00	60.50	153.14	TSMGS0501	_
TSMGS0502	Golf T-Shirt - G	Freen - MNot	Defined	0.00	34.25	34.25	34.2	5	0.00 61.61	36.62	57.78	TSMGS0502	_
TSMGS0503	Golf T-Shirt - G	Freen - L Not	Defined	0.00	36.30	36.30	36.3	0	0.00 65.29	36.61	57.76	TSMGS0503	
TSMGS0504	Golf T-Shirt - G	Freen - XI Not	Defined	0.00	35.00	35.00	35.0	0	0.00 62.95	36.62	57.78	TSMGS0504	
1	Curren	it Price Value	s íbased o	n Stock Master	r):		Ne	w (Undated) Pr	ice Values (based	on new Cost):			~
	E	kd. VAT	Ind.	VAT	G.P. %	Mark		Excl. VAT	Incl. VAT	G.P. %	Ma	arkup%	
Retail Price		59.956400	2	68.350296	36.6	206	57,7800	59,956400	68,350296	36.62	206	57,7800	
Wholesale Pri	ice	48,640000	5	55,449600	21.8	750	28.0000	48,640000	55,449600	21.87	750	28.0000	
Alternative Pri	ce 1	47,880000		54,583200	20.6	349	26.0000	47,880000	54,583200	20.63	349	26.0000	
Alternative Pri	ce 2	47.120000	2	53,716800	19.3	548	24,0000	47, 120000	53,716800	19.35	548	24,0000	
Alternative Pri	ce 3	45,600000		51,984000	16.6	667	20.0000	45,600000	51,984000	16.66	67	20.0000	
Alternative Pri	ce 4	44 840000	- 1	51 117600	15.2	547	18,0000	44 840000	51 117600	15 25	347	18,0000	
Alternative Pri	ce 5	44.080000		50 251200	13.2	031	16.0000	44.080000	50 251200	13.70	31	16.0000	
Alternative Pri	ce 6	0.00000	, 	0.000000	10.0	000	0.0000	0.000000	0.00000	0.00	00	0.0000	~
Cancel				Rdjust				Report Op	tions			Accep	▶ ot

Double click on the item or highlight the item and select the Adjust button.



	15MG50204					
				(rec)		
Cost History	Mehre		Last CD	v Data		C
Cost Level	Value	0.00	Last GR	V Date		Supplier
Level 1		0.00	01/02/2011		XY2001	
Level 2		0.00	27/06/2012		XY2001	
Level 3		87.34	18/07/2012		ABCOUL	
Level F		40.00	10/02/2011		ABCOUL	
Lever 5		38.00	24/04/2013		ABC001	
New Unit Cost		38.00				
Description	Golf T-Shirt - Brown - XL					
Description ABC Classification	Golf T-Shirt - Brown - XL Not Defined					_
Description ABC Classification Main Supplier	Golf T-Shirt - Brown - XL Not Defined ABC001					
Description ABC Classification Main Supplier Ises Automaticallly Ca	Golf T-Shirt - Brown - XL Not Defined ABC001 Iculated Selling Prices No					
Description ABC Classification Main Supplier Ises Automatically Ca	Golf T-Shirt - Brown - XL Not Defined ABC001 Iculated Selling Prices No Excl. VAT	Ind.	VAT	Markup%		G.P. %
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price	Golf T-Shirt - Brown - XL Not Defined ABC001 iculated Selling Prices No Excl. VAT 61.403509	Ind.	VAT 70.000000	Markup%	j1.5882	G.P. % 38.114
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price	Golf T-Shirt - Brown - XL Not Defined ABC001 Iculated Selling Prices No Excl. VAT 61.403509 49.122807 0.0000	Ind.	VAT 70.000000 56.000000	Markup% 6 2	i1.5882 29.2705	G.P. % 38.114 22.642
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1	Golf T-Shirt - Brown - XL Not Defined ABC001 Inculated Selling Prices No Excl. VAT 61.403509 49.122807 48.245614	Ind.	VAT 70.000000 55.00000 55.00000	Markup% 6 2 2	; ;1.5882 ;9.2705 ;25.9621	G.P. % 38.114 22.642 21.236
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 1	Golf T-Shirt - Brown - XL Not Defined ABC001 Inculated Selling Prices No Excl. VAT 61.403509 49.122807 48.245614 47.368421 61.403509	Ind.	VAT 70.000000 56.00000 55.00000 54.000000	Markup% 6 2 2 2	i.5882 29.2705 26.9621 24.6537	G.P. % 38.114 22.642 21.236 19.777
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 2	Golf T-Shirt - Brown - XL Not Defined ABC001 Icrulated Selling Prices No Excl. VAT 61.403509 49.122807 48.245614 47.368421 45.614035	Ind.	VAT 70.000000 56.000000 55.000000 54.000000 52.000000	Markup% 6 2 2 2 2 2	i1.5882 9.2705 56.9621 24.6537 20.0369	G.P. % 38.114 22.642 21.236 19.777 16.692
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 2 Alternative Price 3	Golf T-Shirt - Brown - XL Not Defined ABC001 iculated Selling Prices No Excl. VAT 61.403509 49.122807 48.245614 47.368421 45.614035 44.736842	Ind.	VAT 70.000000 55.000000 54.000000 51.0000000 51.0000000 51.0000000000	Markup% 6 2 2 2 2 2 1	51.5882 9.2705 26.9621 24.6537 20.0369 17.7285	G.P. % 38.114 22.642 21.236 19.777 16.692 15.058
Description ABC Classification Main Supplier Ises Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 3 Alternative Price 3 Alternative Price 3	Golf T-Shirt - Brown - XL Not Defined ABC001 Iculated Selling Prices No Excl. VAT 61.403509 49.122807 48.245614 47.368421 45.614035 44.736842 43.859649	Ind.	VAT 70.000000 55.000000 54.000000 52.000000 51.000000 50.000000	Markup% 6 2 2 2 2 2 1 1	5 11.5882 19.2705 16.9621 24.6537 20.0369 17.7285 15.4201	G.P. % 38.114 22.642 21.236 19.777 16.692 15.058 13.360
Description ABC Classification Main Supplier Jses Automatically Ca Retail Price Wholesale Price Alternative Price 1 Alternative Price 3 Alternative Price 3 Alternative Price 4 Alternative Price 5 Alternative Price 5	Golf T-Shirt - Brown - XL Not Defined ABC001 Inculated Selling Prices No Excl. VAT Excl. VAT 61.403509 49.122807 48.245614 47.368421 45.614035 44.7368421 43.859649 0.000000	Ind.	VAT 70.000000 55.00000 54.00000 54.00000 51.000000 51.000000 50.000000 9.000000	Markup% 6 2 2 2 2 2 1 1	51.5882 19.2705 16.9621 14.6537 10.0369 17.7285 15.4201 0.0000	G.P. % 38.114 22.642 21.236 19.777 16.692 15.058 13.360 0.000
Description ABC classification Main Supplier Ises Automatically Ce Retail Price Wholesale Price Alternative Price 1 Alternative Price 3 Alternative Price 3 Alternative Price 5 Alternative Price 6 Alternative Price 7	Golf T-Shirt - Brown - XL Not Defined ABC001 Icruited Selling Prices No Excl. VAT 61.403509 49.122807 48.245614 47.368421 45.614035 44.736842 43.859649 0.000000 0.000000	Ind.	VAT 70.000000 55.00000 53.00000 53.00000 51.00000 50.000000 0.000000 0.000000	Markup% 6 22 2 2 2 1 1	51.5882 99.2705 56.9621 24.6537 10.0369 15.4201 0.0000 0.0000	G.P. % 38.114 22.642 21.236 19.777 16.692 15.058 13.360 0.000 0.000

Change the inclusive VAT, Markup% and/or the GP% on the relevant prices and select Accept. Select the next item until all necessary changes have been made.

Once all the selling price changes have been made and you clicked on the Accept button on the Price maintenance screen, the following message will appear:

?	You have updated a Price for a Stock Item that is linked to a Price Variance Group. Would you like to Generate prices for all Variants of this Item?
	<u>Y</u> es <u>N</u> o

If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If **No** is selected only the price on this item will be updated.



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Techno Park, S	tellenbosch		Vat R	 Registration No	45111111111		
7600			Invo	ice Date	08/09/2014		
					53/03/2014)
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(Supplier		Ϋ́		Deliver To)
NOT Whether of	-			Wholescole			
XTZ Wholesale	rs -		X12	whole sale is			
Stelle nbosch			45 G Shell	enbosch			
7600			760	0			
)
Account No	GRV Date Order N	um ber	Representative	G	RVNumber		Page
XYZ001	08/09/2014		1	x	Y ZINV20002		1 of 1
Item Code	De scription		Quantity	Unit Price	Disc %	Vat%	Line Total
TSMGS0102	Golf T-Shirt - Black - Madiu	π	10.00	40.00	0.00%	14.00%	400.00
TSMGS0103	Golf T-Shirt - Black - L		10.00	109.00	0.00%	14.00%	1 090.00
TSMGS0104	Golf T-Shirt - Black - XL		10.00	30.92	0.00%	14.00%	309.20
TSMGS0201	Golf T-Shirt - Brown - Small		10.00	44.57	0.00%	14.00%	445.70
TSMGS0202	Golf T-Shirt - Brown - M		10.00	46.00	0.00%	14.00%	460.00
TSMGS0203	Golf T-Shirt - Brown - L		10.00	40.00	0.00%	14.00%	400.00
TSMGS0204	Golf T-Shirt - Brown - XL		10.00	38.00	0.00%	14.00%	380.00
TSMGS0301	Golf T-Shirt - Red - S	კრუ	10.00	58.75	0.00%	14.00%	587.50
TSMGS0302	Golf T-Shirt - Red - M	N	10.00	58.00	0.00%	14.00%	580.00
TSMGS0303	Golf T-Shirt - Red - L		10.00	87.72	0.00%	14.00%	877.20
TSMGS0304	Golf T-Shirt - Red -XL		10.00	35.00	0.00%	14.00%	350.00
TSMGS0401	Golf T-Shirt - Blue - S		10.00	87.72	0.00%	14.00%	877.20
TSMGS0402	Golf T-Shirt - Blue - M		10.00	37.48	0.00%	14.00%	374.80
TSMGS0403	Golf T-Shirt - Blue - L		10.00	35.00	0.00%	14.00%	350.00
TSMGS0404	Golf T-Shirt - Blue -XL		10.00	10.00	0.00%	14.00%	100.00
Extra Charges	0.00] [Number of Items	5 Subtot	al (Exclusive)		7 58 1.60
Collection rees	0.00			Discou	int		0.00
Delivery charges	0.00	1		Vat			1 06 1.42
No Description	0.00		150	Tata			0 642 02
No Description	0.00		150	rotal			0 04 3.02
L		 Gre	ated: 08/09/2014 09:	:45:53		iC	Retail

The goods Received Voucher can be printed or emailed.

To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

Note: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

PROCESS AND PRINT

The process and print option will process the GRV and print immediately. This option does not allow one to display the GRV first, it automatically prints.

The following screen will appear immediately after you have processed the GRV.



If you select **Yes**, you will have to go to the Price Variants module under Stock, Utilities and Price Variants, to select items within the group to be changed.

If **No** is selected only the price on this item will be updated.



To complete the process of updating of the selling prices on the stock items that were linked to the Price Variants Group, one needs to go to the Stock Price Variants module.

NOTE: Finalise the price changes on the items linked to the changed item, by processing the Price Variants in the Price Variants module.

---End of Document---