

The intelligent choice.

IQ TRAINING CONFIRMATION FORM 2017



TRAINING DESTINATION: **STELLENBOSCH:** **JOHANNESBURG:** **OTHER:**

IQ ENTERPRISE: **IQ PAYROLL:** **IQ RESTAURANT** **WORKSHOP**

DATE OF TRAINING:

COMPANY NAME:

CONTACT PERSON:

DELIVERY ADDRESS:

..... **CODE:**

COMPANY VAT NUMBER:

TEL NUMBER:

E-MAIL ADDRESS:

DIETARY REQUIREMENTS (Vegetarian, Halal, Allergies):

NAME & SURNAME	CELL NUMBER	E-MAIL ADDRESS
1).....
2).....
3).....
4).....
5).....
6).....
7).....
8).....

DELEGATES FULL NAME & SURNAME: (Please Print Clearly)

IQ ENTERPRISE & IQ BUSINESS		
5 Day Course		
1 person	R 5,950	<input type="checkbox"/>
2 people	R10,900	<input type="checkbox"/>
3 people	R15,000	<input type="checkbox"/>
4 or more people for the 5 days R 4,550 per person		

IQ RESTAURANT		
4 Day Course		
1 person	R 5,250	<input type="checkbox"/>
2 people	R10,000	<input type="checkbox"/>
3 people	R13,000	<input type="checkbox"/>
4 or more people for the 4 days R 4,000 per person.....		

IQ PAYROLL		
3 Day Course		
1 person	R 4,200	<input type="checkbox"/>
2 people	R 7,800	<input type="checkbox"/>
3 people	R10,500	<input type="checkbox"/>
4 or more people for the 3 days R 3,300 per person		

Please send Confirmation Form to:
Email: training@iqretail.co.za
OUR BANKING DETAILS:
 STANDARD BANK: HELDERBERG
 ACCOUNT NAME: IQ RETAIL
 BRANCH CODE: 033012, ACCOUNT NUMBER: 07 231 6268

QUESTIONNAIRE

If a company is sending more than one person for the course fill-in the second page for each person attending.

NAME OF PERSON ATTENDING:				
Please tick correct option:	None	Poor	Good	Excellent
How would you rate your accounting knowledge?				
How would you rate your knowledge and understanding of computer software?				
How would you rate your knowledge and understanding of computer hardware?				
How would you rate your ability to work under pressure?				
How would you rate your ability to manage and organise time effectively?				
How would you rate your understanding of databases?				

TERMS & CONDITIONS

We must receive payment for training 10 days before training commence.
Closing date for each training course closes 10 days before course date.
VAR pricing is based on above price less VAR discount.
Above prices are inclusive of VAT.

The following cancellation fee will be charged if an attendee cancelled the course:

- 14 Days prior = 50%
- 7 Days prior = 70%
- 4 Days prior = 100%

If a candidate was booked on a specific course and the candidate then changes the booking to a different date or different course, a 10% administration fee will be charged.

A candidate may be replaced by another candidate.

No refunds will be granted due to candidate not attending or partially attending the duration of the Course.

Pass mark for all candidates (end-users) is 80%.

Business Partners must achieve 85% to pass as an Authorized Reseller or Certified Installer.

Re-write of the exam will be possible if a mark of 60% or higher is achieved; arrangement must be made with IQ Retail's training department, at a cost of R2,000. Only one re-write will be permitted.

If a result below 60% is achieved, the learner must redo the entire course.

If a result below 80% was achieved and the learner has attended the full course without been absent for any period during the course, the learner will receive an Attendance certificate. This apply to end-users only.

IQ Retail will not be held responsible for any loss, damage or theft of any personal belongings.

Please sign as acceptance of the above Questionnaire and Terms and Conditions.

I hereby declare all information supplied to be true and accurate and accept the terms and conditions of the confirmation form.

Signed on _____ at _____

Signature _____